

**State of Alaska  
FY2017 Governor's Operating Budget**

**Department of Law  
Information and Project Support  
Component Budget Summary**

**Component: Information and Project Support**

**Contribution to Department's Mission**

The Information and Project Support section focuses on the retention, management and disclosure of information in electronic or non-electronic form. The section recommends, develops and operates systems for the department's internal management of information; trains department personnel on using those systems; designs and maintains the department's Internet website and intranet; and designs and prepares department publications, including reports and presentations.

**Core Services**

- Advising and representing agencies in matters concerning the retention, management, and disclosure (e.g., under the Alaska Public Records Act) of information in electronic or non-electronic form and the use of technology for such purposes.
- Managing and training personnel on the Civil Division's electronic discovery system.
- Managing and training personnel on the Civil Division's legal hold notification and tracking system.
- Developing and training personnel on, and managing, the Civil Division's case-management, reporting, and timekeeping system.
- Customizing applications so that Civil Division sections can track records and meet reporting needs.
- Designing and maintaining the department's Internet website and intranet.
- Designing and preparing the department's publications.

**Major Component Accomplishments in 2015**

- Responded to and advised agencies on responding to Alaska Public Records Act requests, including several voluminous requests, and trained Civil Division and other agencies' personnel on the requirements of the Alaska Public Records Act.
- Advised and trained department and other agencies' personnel on the identification and protection of privileged and confidential information.
- Assisted with and trained department and other agencies' personnel on (a) the identification of matters that should be subject to legal holds and persons who should receive legal hold notices and (b) the implementation of legal holds; revised legal hold procedures, templates, forms, and training materials; operated the Civil Division's legal hold notification and tracking system; and developed a database for tracking all matters and persons subject to legal holds that the Civil Division initiated.
- Advised agencies on the retention of records; and recommended revisions to the State of Alaska General Administrative Records Retention Schedule.
- Operated and doubled the capacity of the Civil Division's electronic discovery tool, developed procedures and forms for using the tool (i.e., for loading, processing, reviewing, and exporting records), and trained Civil Division and other agencies' personnel on using the tool.
- Acquired and operated a tool for locating people, businesses, and assets.
- Advised the Lieutenant Governor's Office on posting regulations and comments on the Alaska Online Public Notice System.
- Customized the Civil Division's case-management system for several sections, trained several sections on the system, updated user guides, and developed video training materials.
- Redesigned the department's intranet, developed and updated Internet and intranet webpages, designed and updated department publications.

## Key Component Challenges

The section's key challenges include continuing (1) to advise the department and other agencies on responding to Alaska Public Records Act (APRA) requests, (2) to make electronic discovery tools available to Civil Division attorneys and paralegals, (3) to assist the department and other agencies in implementing legal holds, and (4) to train personnel on the importance of following the legal hold process. Providing advice on responding to public records requests will require working on numerous specific requests and also providing training on the requirements of the APRA and its regulations and on the many sources of privileged and confidential information. Making electronic discovery tools available will involve increasing the number of matters with records uploaded into, processed and reviewed in, and exported from the division's electronic discovery system, Clearwell. This will also involve assessing and potentially acquiring, and developing guidelines for, other electronic discovery systems for matters involving very large numbers of records. Also, making electronic discovery tools available will require training many more assistant attorneys general and paralegals on how to use Clearwell to search for, review, redact, and mark documents. Assisting in the implementation of legal holds will require making sure they are implemented and, when the litigation is over or no longer anticipated, released. It will require training more department and other agencies' personnel on the types of events that trigger the need for legal holds and on how to implement legal holds in accordance with the section's procedures, through the use of the Clearwell legal hold module, and with the section's templates.

## Significant Changes in Results to be Delivered in FY2017

The Information and Project Support section anticipates substantially expanding the number of cases and other matters processed using the division's electronic discovery system. The section also anticipates expanding its work with other sections in the department and with other state agencies to provide training and guidance material on how to implement legal holds. Additionally, the section anticipates creating a web design for smart phones and tablets.

## Statutory and Regulatory Authority

AS 44.23.020

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Information and Project Support Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2016</u> <u>Management</u> <u>Plan</u>	<u>FY2017</u> <u>Governor</u>		
			Annual Salaries	1,239,329
Full-time	20	20	Premium Pay	0
Part-time	0	0	Annual Benefits	762,503
Nonpermanent	0	0	<i>Less 6.31% Vacancy Factor</i>	(126,332)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>20</b>	<b>20</b>	<b>Total Personal Services</b>	<b>1,875,500</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Tech II	0	0	2	0	2
Accounting Tech III	0	0	1	0	1
Admin Operations Mgr I	1	0	0	0	1
Administrative Assistant II	2	0	0	0	2
Assoc Attorney II	1	0	0	0	1
Attorney VI	1	0	0	0	1
Internet Specialist II	1	0	0	0	1
Law Office Assistant I	1	1	1	0	3
Law Office Manager I	0	1	1	0	2
Law Office Manager II	1	0	0	0	1
Office Assistant I	1	0	1	0	2
Office Assistant II	1	0	0	0	1
Paralegal II	2	0	0	0	2
<b>Totals</b>	<b>12</b>	<b>2</b>	<b>6</b>	<b>0</b>	<b>20</b>

**Component Detail All Funds**  
**Department of Law**

**Component:** Information and Project Support (2258)  
**RDU:** Civil Division (35)

Non-Formula Component

	<b>FY2015 Actuals</b>	<b>FY2016 Conference Committee</b>	<b>FY2016 Authorized</b>	<b>FY2016 Management Plan</b>	<b>FY2017 Governor</b>	<b>FY2016 Management Plan vs FY2017 Governor</b>	
71000 Personal Services	1,297.5	1,987.1	1,987.1	1,865.5	1,875.5	10.0	0.5%
72000 Travel	7.5	0.3	0.3	0.3	0.3	0.0	0.0%
73000 Services	298.2	232.1	232.1	232.1	232.1	0.0	0.0%
74000 Commodities	85.6	6.6	6.6	6.6	6.6	0.0	0.0%
75000 Capital Outlay	2.5	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>1,691.3</b>	<b>2,226.1</b>	<b>2,226.1</b>	<b>2,104.5</b>	<b>2,114.5</b>	<b>10.0</b>	<b>0.5%</b>
<b>Fund Sources:</b>							
1004Gen Fund (UGF)	791.3	339.9	339.9	280.6	280.6	0.0	0.0%
1007I/A Rcpts (Other)	900.0	1,886.2	1,886.2	1,823.9	1,833.9	10.0	0.5%
<b>Unrestricted General (UGF)</b>	<b>791.3</b>	<b>339.9</b>	<b>339.9</b>	<b>280.6</b>	<b>280.6</b>	<b>0.0</b>	<b>0.0%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>900.0</b>	<b>1,886.2</b>	<b>1,886.2</b>	<b>1,823.9</b>	<b>1,833.9</b>	<b>10.0</b>	<b>0.5%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	21	21	21	20	20	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Law**

**Component:** Information and Project Support (2258)

**RDU:** Civil Division (35)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2016 Conference Committee To FY2016 Authorized *****												
<b>FY2016 Conference Committee</b>												
	ConfCom	2,226.1	1,987.1	0.3	232.1	6.6	0.0	0.0	0.0	21	0	0
1004 Gen Fund		339.9										
1007 I/A Rcpts		1,886.2										
<b>Subtotal</b>		<b>2,226.1</b>	<b>1,987.1</b>	<b>0.3</b>	<b>232.1</b>	<b>6.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>21</b>	<b>0</b>	<b>0</b>
***** Changes From FY2016 Authorized To FY2016 Management Plan *****												
<b>Transfer from Commercial and Fair Business to Comply with Vacancy Factor Guidelines</b>												
	Trin	3.0	3.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		3.0										
Transfer budget authority from Commercial and Fair Business to align authority with anticipated expenditure levels for personal services. There are no impacts on services associated with this transfer.												
<b>Transfer Attorney II (03-0105) to Child Protection for Required Legal Expertise</b>												
	Trout	-124.6	-124.6	0.0	0.0	0.0	0.0	0.0	0.0	-1	0	0
1004 Gen Fund		-62.3										
1007 I/A Rcpts		-62.3										
Transfer Attorney II (03-0105) from Timekeeping and Litigation Support to Child Protection to accommodate the required level of legal expertise within the section.												
Department of Law attorney positions are partially exempt (PX) and flexibly-ranged positions. Attorney I-VI positions are transferred in accordance with attorney salary placement, allowing positions to be sub-filled at lower levels. Positions are also transferred to accommodate promotions. Because of constant movement of positions to keep up with demand, funding is not always transferred with the position. Budget authority is evaluated and aligned between components as needed.												
<b>Subtotal</b>		<b>2,104.5</b>	<b>1,865.5</b>	<b>0.3</b>	<b>232.1</b>	<b>6.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>20</b>	<b>0</b>	<b>0</b>
***** Changes From FY2016 Management Plan To FY2017 Governor *****												
<b>Transfer Out FY2016 One-Time Salary Reductions to Unallocated in FY2017</b>												
	SalAdj	4.7	4.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		4.7										
Restore UGF FY2016 Salary Increases because cuts taken in other expenditure lines.												
<b>Reverse FY2016 One-Time Unrestricted General Fund Salary Adjustments in FY2017 Budget Request</b>												
	SalAdj	-4.7	-4.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-4.7										
Cost of living adjustment for certain bargaining units: \$40.2												

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Law**

**Component:** Information and Project Support (2258)  
**RDU:** Civil Division (35)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Year three cost of living adjustment for non-covered employees - 2.5%: \$9.0												
Year three cost of living adjustment for Alaska State Employees Association/General Government Unit - 2.5%: \$20.6												
Year three cost of living adjustment for Alaska Public Employees Association/Supervisory Unit - 2.5%: \$10.6												
<b>Transfer from Special Litigation to Comply with Vacancy Factor Guidelines</b>												
1007 I/A Rcpts	Trin	10.0	10.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
Transfer budget authority from Special Litigation to align authority with anticipated expenditure levels for personal services. There are no impacts on services associated with this transfer.												
<b>Totals</b>		<b>2,114.5</b>	<b>1,875.5</b>	<b>0.3</b>	<b>232.1</b>	<b>6.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>20</b>	<b>0</b>	<b>0</b>

**Personal Services Expenditure Detail**  
**Department of Law**

**Scenario:** FY2017 Governor (12995)  
**Component:** Information and Project Support (2258)  
**RDU:** Civil Division (35)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
03-0016	Internet Specialist II	FT	A	GP	Anchorage	200	19J	12.0		78,120	0	0	43,476	121,596	0
03-0017	Office Assistant I	FT	A	GP	Juneau	205	8B / C	12.0		33,468	0	0	28,236	61,704	0
03-0019	Office Assistant I	FT	A	GP	Anchorage	200	8F / G	12.0		35,571	0	0	28,954	64,525	0
03-0020	Law Office Manager I	FT	A	SS	Fairbanks	203	15J	12.0		61,428	0	0	37,303	98,731	0
03-0021	Law Office Assistant I	FT	A	GP	Anchorage	200	11K	12.0		46,596	0	0	32,717	79,313	0
03-0022	Law Office Manager I	FT	A	SS	Juneau	205	15F / J	12.0		61,726	0	0	37,405	99,131	0
03-0032	Administrative Assistant II	FT	A	SS	Anchorage	800	14J / K	12.0		56,392	0	0	35,584	91,976	0
03-0091	Law Office Assistant I	FT	A	GP	Fairbanks	203	11E / F	12.0		42,207	0	0	31,219	73,426	0
03-0135	Accounting Tech III	FT	A	GP	Juneau	405	16M / N	12.0		76,523	0	0	42,931	119,454	0
03-0136	Accounting Tech I	FT	A	GP	Juneau	205	12G / J	6.0	*	25,301	0	0	17,042	42,343	0
03-0138	Paralegal II	FT	A	GP	Anchorage	200	16C / D	12.0		54,378	0	0	35,373	89,751	0
03-0143	Assoc Attorney II	FT	A	XE	Anchorage	N00	19E / F	12.0		75,180	0	0	41,853	117,033	0
03-0145	Office Assistant II	FT	A	GP	Anchorage	200	10C / D	12.0		36,096	0	0	29,133	65,229	0
03-0149	Law Office Manager II	FT	A	SS	Anchorage	400	16J / K	12.0		66,120	0	0	38,905	105,025	0
03-0261	Accounting Tech II	FT	A	GP	Juneau	205	14B / C	12.0		47,448	0	0	33,008	80,456	0
03-0273	Paralegal II	FT	A	GP	Anchorage	200	16J	12.0		63,960	0	0	38,643	102,603	0
03-0277	Law Office Assistant I	FT	A	GP	Juneau	205	11B / C	12.0		39,644	0	0	30,344	69,988	0
03-0333	Admin Operations Mgr I	FT	A	SS	Anchorage	400	22K / L	12.0		99,735	0	0	50,377	150,112	5,824
03-0340	Accounting Tech II	FT	A	GP	Juneau	205	14B / C	12.0		47,250	0	0	32,940	80,190	0
03-0398	Attorney VI	FT	A	XE	Anchorage	E00	26N / O	12.0		143,634	0	0	63,675	207,309	163,028
03-1214	Administrative Assistant II	FT	A	GP	Anchorage	200	14D / E	12.0		48,552	0	0	33,385	81,937	0

	Total Positions	New	Deleted
Full Time Positions:	20	0	0
Part Time Positions:	0	0	0
Non Permanent Positions:	0	0	0
Positions in Component:	20	0	0

Total Component Months: 246.0

<b>Total Salary Costs:</b>	1,239,329
<b>Total COLA:</b>	0
<b>Total Premium Pay:</b>	0
<b>Total Benefits:</b>	762,503
<b>Total Pre-Vacancy:</b>	2,001,832
<b>Minus Vacancy Adjustment of 6.31%:</b>	(126,332)
<b>Total Post-Vacancy:</b>	1,875,500
<b>Plus Lump Sum Premium Pay:</b>	0
<b>Personal Services Line 100:</b>	1,875,500

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	168,852	158,196	8.43%
1007 Interagency Receipts	1,832,980	1,717,304	91.57%
<b>Total PCN Funding:</b>	<b>2,001,832</b>	<b>1,875,500</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Line Item Detail**  
**Department of Law**  
**Travel**

**Component:** Information and Project Support (2258)  
**RDU:** Civil Division (35)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
72000	Travel		7.5	0.3	0.3
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
<b>72000 Travel Detail Totals</b>			<b>7.5</b>	<b>0.3</b>	<b>0.3</b>
72110	Employee Travel (Instate)	Travel to the primary Civil Division offices in Anchorage, Fairbanks and Juneau to provide training for attorneys and paraprofessionals in the timekeeping system.	4.6	0.3	0.3
72410	Employee Travel (Out of state)	Out of state travel for conferences, meetings and training.	2.9	0.0	0.0

**Line Item Detail**  
**Department of Law**  
**Services**

**Component:** Information and Project Support (2258)  
**RDU:** Civil Division (35)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2015 Actuals</b>	<b>FY2016 Management Plan</b>	<b>FY2017 Governor</b>
73000	Services		298.2	232.1	232.1
<b>Expenditure Account</b>			<b>FY2015 Actuals</b>	<b>FY2016 Management Plan</b>	<b>FY2017 Governor</b>
<b>73000 Services Detail Totals</b>			<b>298.2</b>	<b>232.1</b>	<b>232.1</b>
73025	Education Services		1.3	0.5	0.5
73075	Legal & Judicial Svc		0.0	12.0	12.0
73150	Information Technlgy		135.8	20.0	20.0
73156	Telecommunication		0.5	1.3	1.3
73225	Delivery Services		2.1	5.0	5.0
73650	Struc/Infstruct/Land		0.0	1.0	1.0
73675	Equipment/Machinery		0.2	0.0	0.0
73750	Other Services (Non IA Svcs)		94.5	0.0	0.0
73805	IT-Non-Telecommunication	Admin - Enterprise Technology Services	3.4	12.0	12.0
73805	IT-Non-Telecommunication	Law - Administration & Support	10.4	40.3	40.3
73806	IT-Telecommunication	Admin - Enterprise Technology Services	7.1	16.4	16.4
73808	Building Maintenance		-0.1	0.0	0.0
73809	Mail	Admin - Central Mail	0.4	0.8	0.8
73810	Human Resources	Administrative Services	0.8	2.2	2.2

**Line Item Detail**  
**Department of Law**  
**Services**

**Component:** Information and Project Support (2258)

**RDU:** Civil Division (35)

Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor	
<b>73000 Services Detail Totals</b>			<b>298.2</b>	<b>232.1</b>	<b>232.1</b>	
73811	Building Leases	Admin - Leases	RSA with Dept. of Admin, GS&S - leased office space.	41.2	108.0	108.0
73814	Insurance	Admin - Risk Management	RSA Administration, Risk Management	0.2	0.4	0.4
73815	Financial	Admin - Finance	RSA Administration, Finance Chargeback (AKSAS / AKPAY)	0.2	0.6	0.6
73815	Financial	Administrative Services	RSA Law, Timekeeping administration and litigation support.	0.0	11.5	11.5
73816	ADA Compliance	Personnel	RSA Administration, Personnel - Americans With Disabilities Act.	0.0	0.1	0.1
73819	Commission Sales (IA Svcs)	State Travel Office	Travel fees.	0.2	0.0	0.0

**Line Item Detail**  
**Department of Law**  
**Commodities**

**Component:** Information and Project Support (2258)  
**RDU:** Civil Division (35)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
74000	Commodities		85.6	6.6	6.6
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
<b>74000 Commodities Detail Totals</b>			<b>85.6</b>	<b>6.6</b>	<b>6.6</b>
74200	Business	Library materials including Alaska Statutes, Alaska Code, Advanced Legislative Service and Court Rules; subscriptions, office supplies; software applications, printer cartridges, paper and misc. data processing supplies; computer supplies - desktop refresh, non-capital, and other computer supplies in support of the timekeeping and case management systems.	85.6	6.6	6.6

**Line Item Detail**  
**Department of Law**  
**Capital Outlay**

**Component:** Information and Project Support (2258)  
**RDU:** Civil Division (35)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
75000	Capital Outlay		2.5	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
<b>75000 Capital Outlay Detail Totals</b>			<b>2.5</b>	<b>0.0</b>	<b>0.0</b>
75830	Info Technology	Computer equipment, printers and modems.	2.5	0.0	0.0

**Restricted Revenue Detail**  
**Department of Law**

**Component:** Information and Project Support (2258)  
**RDU:** Civil Division (35)

<b>Master Account</b>	<b>Revenue Description</b>				<b>FY2015 Actuals</b>	<b>FY2016 Management Plan</b>	<b>FY2017 Governor</b>
51015	Interagency Receipts				900.0	1,823.9	1,833.9
<b>Detail Information</b>							
<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2015 Actuals</b>	<b>FY2016 Management Plan</b>	<b>FY2017 Governor</b>
51015	Interagency Receipts Unprogrammed Receipt Authority.		03213500	11100	0.0	8.1	18.1
59030	Law Receipts for positions that serve the entire division rather than one particular component, as well as timekeeping and billing support positions co-located with Administrative Services.	Dep. Attny General's Office	03213590	11100	900.0	1,815.8	1,815.8

**Interagency Services**  
**Department of Law**

**Component:** Information and Project Support (2258)  
**RDU:** Civil Division (35)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
73805	IT-Non-Telecommunication	RSA, Administration, ETS - Computer Services EPR.	Inter-dept	Admin - Enterprise Technology Services	3.4	12.0	12.0
73805	IT-Non-Telecommunication	RSA Law, Administration, Information services and procurement support (includes MS Exchange).	Intra-dept	Law - Administration & Support	10.4	40.3	40.3
<b>73805 IT-Non-Telecommunication subtotal:</b>					<b>13.8</b>	<b>52.3</b>	<b>52.3</b>
73806	IT-Telecommunication	RSA Administration, ETS -Telecommunication EPR.	Inter-dept	Admin - Enterprise Technology Services	7.1	16.4	16.4
<b>73806 IT-Telecommunication subtotal:</b>					<b>7.1</b>	<b>16.4</b>	<b>16.4</b>
73808	Building Maintenance		Inter-dept		-0.1	0.0	0.0
<b>73808 Building Maintenance subtotal:</b>					<b>-0.1</b>	<b>0.0</b>	<b>0.0</b>
73809	Mail	RSA Administration, Central Mailroom.	Inter-dept	Admin - Central Mail	0.4	0.8	0.8
<b>73809 Mail subtotal:</b>					<b>0.4</b>	<b>0.8</b>	<b>0.8</b>
73810	Human Resources	RSA Law, Human Resource position.	Intra-dept	Administrative Services	0.8	2.2	2.2
<b>73810 Human Resources subtotal:</b>					<b>0.8</b>	<b>2.2</b>	<b>2.2</b>
73811	Building Leases	RSA with Dept. of Admin, GS&S - leased office space.	Inter-dept	Admin - Leases	41.2	108.0	108.0
<b>73811 Building Leases subtotal:</b>					<b>41.2</b>	<b>108.0</b>	<b>108.0</b>
73814	Insurance	RSA Administration, Risk Management	Inter-dept	Admin - Risk Management	0.2	0.4	0.4
<b>73814 Insurance subtotal:</b>					<b>0.2</b>	<b>0.4</b>	<b>0.4</b>
73815	Financial	RSA Administration, Finance Chargeback (AKSAS / AKPAY)	Inter-dept	Admin - Finance	0.2	0.6	0.6
73815	Financial	RSA Law, Timekeeping administration and litigation support.	Intra-dept	Administrative Services	0.0	11.5	11.5
<b>73815 Financial subtotal:</b>					<b>0.2</b>	<b>12.1</b>	<b>12.1</b>
73816	ADA Compliance	RSA Administration, Personnel - Americans With Disabilities Act.	Inter-dept	Personnel	0.0	0.1	0.1
<b>73816 ADA Compliance subtotal:</b>					<b>0.0</b>	<b>0.1</b>	<b>0.1</b>
73819	Commission Sales (IA Svcs)	Travel fees.	Inter-dept	State Travel Office	0.2	0.0	0.0
<b>73819 Commission Sales (IA Svcs) subtotal:</b>					<b>0.2</b>	<b>0.0</b>	<b>0.0</b>
<b>Information and Project Support total:</b>					<b>63.8</b>	<b>192.3</b>	<b>192.3</b>
<b>Grand Total:</b>					<b>63.8</b>	<b>192.3</b>	<b>192.3</b>