

**State of Alaska  
FY2017 Governor's Operating Budget**

**Department of Law  
Special Litigation  
Component Budget Summary**

**Component: Special Litigation****Contribution to Department's Mission**

The Special Litigation Section will provide specialized legal services and representation to state government taking major civil cases to trial in state and federal court and administrative proceedings.

**Core Services**

- The section will provide legal services and expertise to departments and agencies faced with major litigation involving large-scale discovery, constitutional challenges, and expedited proceedings.
- Section attorneys will lead litigation teams bringing together experienced litigators, appellate specialists and subject matter experts from other sections to provide the State with the strongest possible representation in important litigation from the complaint through appeal.
- Section attorneys will serve as a resource for attorneys in other sections with litigation offering advice and assistance in all stages of litigation.

**Major Component Accomplishments in 2015**

No major accomplishments.

**Key Component Challenges**

The Special Litigation section is a new addition to the Civil Division. The key challenge will be to craft a working system to implement the vision of litigation teams underlying the new section.

The goal of the section is to take the Civil Division's ad hoc approach to team building and give it a formal structure, with the new section at the center. Just as the Opinions, Appeals and Ethics Section functions as a service section for all other sections in the division—providing appellate specialists to handle appeals or provide expert advice and review to subject matter attorneys—so the Special Litigation section will provide trial expertise and guidance in cases from every section.

The section will initially be staffed with three senior attorneys with extensive trial and litigation experience and two junior attorneys who want to specialize in litigation. When new cases come in, teams will be assembled with one of the senior Special Litigation attorneys as lead. Each team will also have a junior Special Litigation attorney, an attorney from the relevant subject matter section and an attorney from Opinions, Appeals and Ethics (anticipating that most of these cases will likely end up in an appellate court). The teams will thus combine litigation and appellate expertise with subject matter expertise to develop the most effective litigation strategies to defend the interests of the State.

By bringing together the division's strongest trial attorneys in a specialist trial group, the new section will ensure the availability of this expertise when these cases come in and also make that expertise more widely accessible for every section in the division.

**Significant Changes in Results to be Delivered in FY2017**

No changes in results delivered.

**Statutory and Regulatory Authority**

AS 44.23.020

**Contact Information**

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Special Litigation Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2016 Management Plan	FY2017 Governor		
Full-time	0	7	Annual Salaries	664,640
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	339,643
			<i>Less 2.55% Vacancy Factor</i>	(25,583)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>0</b>	<b>7</b>	<b>Total Personal Services</b>	<b>978,700</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Assoc Attorney I	1	0	0	0	1
Attorney IV	2	0	1	0	3
Attorney V	2	0	0	0	2
Law Office Assistant I	1	0	0	0	1
<b>Totals</b>	<b>6</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>7</b>

**Component Detail All Funds**  
**Department of Law**

**Component:** Special Litigation (2213)  
**RDU:** Civil Division (35)

Non-Formula Component

	FY2015 Actuals	FY2016 Conference Committee	FY2016 Authorized	FY2016 Management Plan	FY2017 Governor	FY2016 Management Plan vs FY2017 Governor	
71000 Personal Services	0.0	0.0	0.0	0.0	978.7	978.7	100.0%
72000 Travel	0.0	0.0	0.0	0.0	8.4	8.4	100.0%
73000 Services	0.0	0.0	0.0	0.0	240.9	240.9	100.0%
74000 Commodities	0.0	0.0	0.0	0.0	27.9	27.9	100.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1,255.9</b>	<b>1,255.9</b>	<b>100.0%</b>
<b>Fund Sources:</b>							
1004Gen Fund (UGF)	0.0	0.0	0.0	0.0	1,043.4	1,043.4	100.0%
1007I/A Rcpts (Other)	0.0	0.0	0.0	0.0	212.5	212.5	100.0%
<b>Unrestricted General (UGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1,043.4</b>	<b>1,043.4</b>	<b>100.0%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>212.5</b>	<b>212.5</b>	<b>100.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	0	0	0	0	7	7	100.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Law**

**Component:** Special Litigation (2213)  
**RDU:** Civil Division (35)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
<b>Subtotal</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>
***** <b>Changes From FY2016 Management Plan To FY2017 Governor</b> *****												
<b>Transfer Attorney V (03-0141) from Oil, Gas and Mining for Restructuring Purposes</b>												
	Trin	242.4	154.3	2.7	76.5	8.9	0.0	0.0	0.0	1	0	0
1004 Gen Fund		242.4										
Transfer one attorney position to Special Litigation from Oil, Gas and Mining to seed the new component with experienced, specialized staff, utilizing the Department of Law's timekeeping spread for its Civil Division attorneys.												
As part of a broader restructuring of a few components within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the position listed below will be transferred to Special Litigation from Oil, Gas and Mining:												
- Attorney V (03-0141)												
<b>Transfer Two Personnel from Natural Resources for Restructuring Purposes</b>												
	Trin	278.0	231.0	1.4	40.9	4.7	0.0	0.0	0.0	2	0	0
1004 Gen Fund		278.0										
Transfer one attorney position and one support staff position to Special Litigation from Natural Resources to consolidate the efforts of the two sections, utilizing the Department of Law's timekeeping spread for its Civil Division attorneys.												
As part of a broader restructuring of a few components within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the positions listed below will be transferred to Special Litigation from Natural Resources:												
- Attorney IV, 03-0422, range 24, Anchorage												
- Law Office Assistant I, 03-0270, range 11, Anchorage												
<b>Transfer Attorney IV (03-0320) from Torts and Workers' Compensation for Restructuring Purposes</b>												
	Trin	235.0	182.5	1.6	45.6	5.3	0.0	0.0	0.0	1	0	0
1007 I/A Rcpts		235.0										
Transfer one attorney position to Special Litigation from Torts and Workers' Compensation to consolidate the efforts of the two sections, utilizing the Department of Law's timekeeping spread for its Civil Division attorneys.												
As part of a broader restructuring of a few components within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the position listed below will be transferred to Special Litigation from Torts and Workers' Compensation:												
- Attorney IV, 03-0320, range 24, Juneau												
<b>Transfer Associate Attorney I (03-0376) from Commercial and Fair Business for Restructuring Purposes</b>												
	Trin	93.0	93.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	0
1004 Gen Fund		93.0										
Transfer one support staff position from Commercial and Fair Business to Special Litigation to consolidate the efforts of the two sections.												

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Law**

**Component:** Special Litigation (2213)  
**RDU:** Civil Division (35)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
<p>As part of a broader restructuring of a few components within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the position listed below will be transferred from Commercial and Fair Business to Special Litigation:                      - Associate Attorney I, 03-0376, range 17, Anchorage</p>												
<b>Transfer Attorney IV (03-0026) from Opinions, Appeals and Ethics for Restructuring Purposes</b>												
1004 Gen Fund	Trin	190.7	148.1	1.3	37.0	4.3	0.0	0.0	0.0	1	0	0
<p>Transfer one attorney position to Special Litigation from Opinions, Appeals and Ethics consolidate the efforts of the two sections, utilizing the Department of Law's timekeeping spread for its Civil Division attorneys.</p>												
<p>As part of a broader restructuring of a few components within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the position listed below will be transferred to Special Litigation from Opinions, Appeals and Ethics:                      - Attorney IV, 03-0026, range 24, Anchorage</p>												
<b>Transfer Attorney V (03-0042) from Labor and State Affairs for Restructuring Purposes</b>												
1004 Gen Fund	Trin	239.3	192.3	1.4	40.9	4.7	0.0	0.0	0.0	1	0	0
<p>Transfer one attorney position to Special Litigation from Labor and State Affairs to consolidate the efforts of the two sections, utilizing the Department of Law's timekeeping spread for its Civil Division attorneys.</p>												
<p>As part of a broader restructuring of a few components within the Department of Law that will allow the department to operate with greater efficiency and efficacy, the position listed below will be transferred to Special Litigation from Labor and State Affairs:                      - Attorney V, 03-0042, range 25, Anchorage</p>												
<b>Transfer to Opinions, Appeals and Ethics to Comply with Vacancy Factor Guidelines</b>												
1007 I/A Rcpts	Trout	-12.5	-12.5	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
<p>Transfer budget authority to Opinions, Appeals and Ethics to align authority with anticipated expenditure levels for personal services. There are no impacts on services associated with this transfer.</p>												
<b>Transfer to Information and Project Support to Comply with Vacancy Factor Guidelines</b>												
1007 I/A Rcpts	Trout	-10.0	-10.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
<p>Transfer budget authority to Information and Project Support to align authority with anticipated expenditure levels for personal services. There are no impacts on services associated with this transfer.</p>												

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Law**

**Component:** Special Litigation (2213)  
**RDU:** Civil Division (35)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
	Totals	1,255.9	978.7	8.4	240.9	27.9	0.0	0.0	0.0	7	0	0

**Personal Services Expenditure Detail**  
**Department of Law**

**Scenario:** FY2017 Governor (12995)  
**Component:** Special Litigation (2213)  
**RDU:** Civil Division (35)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
03-0026	Attorney IV	FT	A	XE	Anchorage	N00	24C / D	12.0		98,310	0	0	49,747	148,057	148,057
03-0042	Attorney V	FT	A	XE	Anchorage	E00	25K / L	12.0		131,941	0	0	60,401	192,342	192,342
03-0141	Attorney V	FT	A	XE	Anchorage	E00	25C / D	12.0		105,292	0	0	52,130	157,422	157,422
03-0270	Law Office Assistant I	FT	A	GP	Anchorage	200	11B / C	12.0		37,710	0	0	29,684	67,394	67,394
03-0320	Attorney IV	FT	A	XE	Juneau	E05	24J / K	12.0		124,222	0	0	58,240	182,462	0
03-0376	Assoc Attorney I	FT	A	XE	Anchorage	E00	17A / B	12.0		57,257	0	0	35,736	92,993	92,993
03-0422	Attorney IV	FT	A	XE	Anchorage	N00	24J	12.0		109,908	0	0	53,705	163,613	163,613

	Total Positions	New	Deleted	Total Salary Costs:
<b>Full Time Positions:</b>	7	0	0	<b>Total COLA:</b>
<b>Part Time Positions:</b>	0	0	0	<b>Total Premium Pay:</b>
<b>Non Permanent Positions:</b>	0	0	0	<b>Total Benefits:</b>
<b>Positions in Component:</b>	7	0	0	
				<b>Total Pre-Vacancy:</b>
				<b>Minus Vacancy Adjustment of 2.55%:</b>
				<b>Total Post-Vacancy:</b>
				<b>Plus Lump Sum Premium Pay:</b>
				<b>Personal Services Line 100:</b>

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	821,821	800,886	81.83%
1007 Interagency Receipts	182,462	177,814	18.17%
<b>Total PCN Funding:</b>	<b>1,004,283</b>	<b>978,700</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Line Item Detail**  
**Department of Law**  
**Travel**

**Component:** Special Litigation (2213)  
**RDU:** Civil Division (35)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
72000	Travel		0.0	0.0	8.4
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
<b>72000 Travel Detail Totals</b>			<b>0.0</b>	<b>0.0</b>	<b>8.4</b>
72110	Employee Travel (Instate)	Attorney travel to provide counsel for departments and agencies of state government, including hearings, board meetings and legal counsel in court cases. Investigations and taking depositions for court actions.	0.0	0.0	8.4

**Line Item Detail**  
**Department of Law**  
**Services**

Component: Special Litigation (2213)  
RDU: Civil Division (35)

Line Number	Line Name			FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
73000	Services			0.0	0.0	240.9
Expenditure Account	Servicing Agency	Explanation		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
<b>73000 Services Detail Totals</b>				<b>0.0</b>	<b>0.0</b>	<b>240.9</b>
73075	Legal & Judicial Svc		Depositions, research costs, expert witnesses and consultants.	0.0	0.0	69.9
73156	Telecommunication		Local Service, long distance toll charges and cellular phones paid to third party telephone utilities.	0.0	0.0	7.0
73225	Delivery Services		Freight and messenger services. Movement of materials, exhibits, legal documents and courier services.	0.0	0.0	5.0
73750	Other Services (Non IA Svcs)		Printing forms, briefs, legal notices and related litigation costs.	0.0	0.0	57.9
73805	IT-Non-Telecommunication	Administrative Services	RSA Law, Administration, Information services and procurement support (includes MS Exchange).	0.0	0.0	15.3
73805	IT-Non-Telecommunication	Enterprise Technology Services	RSA Administration, ETS - Computer Services EPR.	0.0	0.0	10.7
73806	IT-Telecommunication	Enterprise Technology Services	RSA Administration, ETS - Telecommunications EPR.	0.0	0.0	12.3
73809	Mail	Central Mail	RSA Administration, Central Mailroom.	0.0	0.0	2.0
73810	Human Resources	Administrative Services	RSA Law, Human Resource position.	0.0	0.0	2.4
73811	Building Leases	Leases	RSA Administration, GS&S - leased office space.	0.0	0.0	45.0
73814	Insurance	Risk Management	RSA Administration, Risk Management.	0.0	0.0	0.7
73815	Financial	Administrative Services	RSA Law, Timekeeping administration and litigation support.	0.0	0.0	11.2
73815	Financial	Finance	RSA Administration, Finance Chargeback (AKSAS/AKPAY).	0.0	0.0	0.8
73816	ADA Compliance	Personnel	RSA Administration, Personnel - Americans With	0.0	0.0	0.3

**Line Item Detail**  
**Department of Law**  
**Services**

**Component:** Special Litigation (2213)

**RDU:** Civil Division (35)

<b>Expenditure Account</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2015 Actuals</b>	<b>FY2016 Management Plan</b>	<b>FY2017 Governor</b>	
<b>73000 Services Detail Totals</b>			<b>0.0</b>	<b>0.0</b>	<b>240.9</b>	
		Disabilities Act.				
73819	Commission Sales (IA Svcs)	State Travel Office	Travel fees.	0.0	0.0	0.4

**Line Item Detail**  
**Department of Law**  
**Commodities**

**Component:** Special Litigation (2213)  
**RDU:** Civil Division (35)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
74000	Commodities		0.0	0.0	27.9
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
<b>74000 Commodities Detail Totals</b>			<b>0.0</b>	<b>0.0</b>	<b>27.9</b>
74200	Business	Library materials including Alaska Statutes, Alaska Code, Advanced Legislative Service and Court Rules; subscriptions, office supplies; software applications, printer cartridges, paper and misc. data processing supplies; computer supplies - desktop refresh, non-capital.	0.0	0.0	27.9

**Restricted Revenue Detail**  
**Department of Law**

**Component:** Special Litigation (2213)  
**RDU:** Civil Division (35)

<b>Master Account</b>	<b>Revenue Description</b>				<b>FY2015 Actuals</b>	<b>FY2016 Management Plan</b>	<b>FY2017 Governor</b>
51015	Interagency Receipts				0.0	0.0	212.5
<b>Detail Information</b>							
<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2015 Actuals</b>	<b>FY2016 Management Plan</b>	<b>FY2017 Governor</b>
59030	Law			11100	0.0	0.0	212.5
	As a new component, Special Litigation will provide experienced, specialized legal services and representation to state government for litigation of a complex, specific, and/or large-scale nature. The casework is not necessarily predictable or consistent, so individual agency amounts vary from year to year depending on the volume and length of cases.						

**Interagency Services**  
**Department of Law**

**Component:** Special Litigation (2213)  
**RDU:** Civil Division (35)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
73805	IT-Non-Telecommunication	RSA Law, Administration, Information services and procurement support (includes MS Exchange).	Intra-dept	Administrative Services	0.0	0.0	15.3
73805	IT-Non-Telecommunication	RSA Administration, ETS - Computer Services EPR.	Inter-dept	Enterprise Technology Services	0.0	0.0	10.7
<b>73805 IT-Non-Telecommunication subtotal:</b>					<b>0.0</b>	<b>0.0</b>	<b>26.0</b>
73806	IT-Telecommunication	RSA Administration, ETS - Telecommunications EPR.	Inter-dept	Enterprise Technology Services	0.0	0.0	12.3
<b>73806 IT-Telecommunication subtotal:</b>					<b>0.0</b>	<b>0.0</b>	<b>12.3</b>
73809	Mail	RSA Administration, Central Mailroom.	Inter-dept	Central Mail	0.0	0.0	2.0
<b>73809 Mail subtotal:</b>					<b>0.0</b>	<b>0.0</b>	<b>2.0</b>
73810	Human Resources	RSA Law, Human Resource position.	Intra-dept	Administrative Services	0.0	0.0	2.4
<b>73810 Human Resources subtotal:</b>					<b>0.0</b>	<b>0.0</b>	<b>2.4</b>
73811	Building Leases	RSA Administration, GS&S - leased office space.	Inter-dept	Leases	0.0	0.0	45.0
<b>73811 Building Leases subtotal:</b>					<b>0.0</b>	<b>0.0</b>	<b>45.0</b>
73814	Insurance	RSA Administration, Risk Management.	Inter-dept	Risk Management	0.0	0.0	0.7
<b>73814 Insurance subtotal:</b>					<b>0.0</b>	<b>0.0</b>	<b>0.7</b>
73815	Financial	RSA Law, Timekeeping administration and litigation support.	Intra-dept	Administrative Services	0.0	0.0	11.2
73815	Financial	RSA Administration, Finance Chargeback (AKSAS/AKPAY).	Inter-dept	Finance	0.0	0.0	0.8
<b>73815 Financial subtotal:</b>					<b>0.0</b>	<b>0.0</b>	<b>12.0</b>
73816	ADA Compliance	RSA Administration, Personnel - Americans With Disabilities Act.	Inter-dept	Personnel	0.0	0.0	0.3
<b>73816 ADA Compliance subtotal:</b>					<b>0.0</b>	<b>0.0</b>	<b>0.3</b>
73819	Commission Sales (IA Svcs)	Travel fees.	Inter-dept	State Travel Office	0.0	0.0	0.4
<b>73819 Commission Sales (IA Svcs) subtotal:</b>					<b>0.0</b>	<b>0.0</b>	<b>0.4</b>
<b>Special Litigation total:</b>					<b>0.0</b>	<b>0.0</b>	<b>101.1</b>
<b>Grand Total:</b>					<b>0.0</b>	<b>0.0</b>	<b>101.1</b>