

State of Alaska FY2017 Governor's Operating Budget

Department of Health and Social Services State Medical Examiner Component Budget Summary

Component: State Medical Examiner

Contribution to Department's Mission

Conduct medico-legal investigations of unanticipated, sudden, and violent deaths in Alaska.

Core Services

- Enforce laws and regulations by providing accurate and legally defensible determinations of the cause of death.
- Diagnose and investigate causes of death which may be a public safety or health hazard in the community.

Major Component Accomplishments in 2015

- Cases investigated: 1,763 (42 percent of all deaths in Alaska).
- Cases where jurisdiction was assumed: 991
 - Cases autopsied: 574
 - Cases with inspections: 247
 - Cases with consultations: 170
- Cases transported to the Anchorage Medical Examiner's Office: 821
- The Medical Examiner's Office trained over fifty local, state, and federal law enforcement officers and Village Public Safety Officers in forensic investigation.
- The State Medical Examiner's Office successfully deployed the Mass Fatality response trailer in a full-scale disaster exercise in Homer. The exercise called upon Alaska National Guard to provide additional support to test the Alaska mass fatality response plan. The trailer was later used to reduce transport time and staff resources following the Ketchikan plane crash, enabling victims to be released to families sooner with lower cost to the office.

Key Component Challenges

Timely and accurate certification of death provides families with closure and an opportunity to grieve; service is negatively impacted when death scenes are not investigated independently of law enforcement or by personnel trained specifically in death investigations. Transportation of cases to Anchorage from remote locations is increasingly expensive and delays in transport result in longer times to certify and release cases.

Significant Changes in Results to be Delivered in FY2017

No changes in results delivered.

Statutory and Regulatory Authority

AS 12.65	Death Investigations & Medical Examinations
AS 18.05	Administration of Public Health and Related Laws
AS 36.30.310	Emergency Procurements
AS 44.29.020	Duties of the Department of Health & Social Services
07 AAC 05.400-.550	Filing of death certificates
07 AAC 35	Embalming & other post-mortem services
12 AAC 40	State Medical Board

Contact Information

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State Medical Examiner Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2016 Management Plan	FY2017 Governor		
Full-time	19	19	Annual Salaries	1,447,937
Part-time	0	0	Premium Pay	98,839
Nonpermanent	0	0	Annual Benefits	857,207
			<i>Less 1.31% Vacancy Factor</i>	(31,583)
			Lump Sum Premium Pay	0
Totals	19	19	Total Personal Services	2,372,400

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant II	1	0	0	0	1
Autopsy Technician	4	0	0	0	4
Autopsy Technician Supervisor	1	0	0	0	1
Investigator I	2	0	0	0	2
Investigator II	4	0	0	0	4
Investigator III	1	0	0	0	1
Investigator IV	1	0	0	0	1
Medical Examiner/Assistant	1	0	0	0	1
Medical Examiner/Deputy	1	0	0	0	1
Office Assistant II	2	0	0	0	2
State Medical Examiner/Chief	1	0	0	0	1
Totals	19	0	0	0	19

Component Detail All Funds
Department of Health and Social Services

Component: State Medical Examiner (293)
RDU: Public Health (502)

Non-Formula Component

	FY2015 Actuals	FY2016 Conference Committee	FY2016 Authorized	FY2016 Management Plan	FY2017 Governor	FY2016 Management Plan vs FY2017 Governor	
71000 Personal Services	2,279.4	2,372.4	2,372.4	2,372.4	2,372.4	0.0	0.0%
72000 Travel	56.5	35.1	35.1	35.1	35.1	0.0	0.0%
73000 Services	662.7	706.3	706.3	706.3	706.3	0.0	0.0%
74000 Commodities	122.5	41.7	41.7	41.7	41.7	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	3,121.1	3,155.5	3,155.5	3,155.5	3,155.5	0.0	0.0%
Fund Sources:							
1004Gen Fund (UGF)	3,091.2	3,060.5	3,060.5	3,060.5	3,060.5	0.0	0.0%
1005GF/Prgm (DGF)	17.5	20.0	20.0	20.0	20.0	0.0	0.0%
1007I/A Rcpts (Other)	12.4	75.0	75.0	75.0	75.0	0.0	0.0%
Unrestricted General (UGF)	3,091.2	3,060.5	3,060.5	3,060.5	3,060.5	0.0	0.0%
Designated General (DGF)	17.5	20.0	20.0	20.0	20.0	0.0	0.0%
Other Funds	12.4	75.0	75.0	75.0	75.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	19	19	19	19	19	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Health and Social Services

Component: State Medical Examiner (293)
RDU: Public Health (502)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2016 Conference Committee To FY2016 Authorized *****												
FY2016 Conference Committee												
ConfCom		3,155.5	2,372.4	35.1	706.3	41.7	0.0	0.0	0.0	19	0	0
1004 Gen Fund		3,060.5										
1005 GF/Prgm		20.0										
1007 I/A Rcpts		75.0										
Subtotal		3,155.5	2,372.4	35.1	706.3	41.7	0.0	0.0	0.0	19	0	0
***** Changes From FY2016 Management Plan To FY2017 Governor *****												
Transfer Out FY2016 One-Time Salary Reductions to Unallocated in FY2017												
SalAdj		50.7	50.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		50.7										
Restore UGF FY2016 Salary Increases because cuts taken in other expenditure lines.												
Reverse FY2016 One-Time Unrestricted General Fund Salary Adjustments in FY2017 Budget Request												
SalAdj		-50.7	-50.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-50.7										
Cost of living adjustment for certain bargaining units: \$50.7												
Year three cost of living adjustment for non-covered employees - 2.5%: \$19.7												
Year three cost of living adjustment for Alaska State Employees Association/General Government Unit - 2.5%: \$23.8												
Year three cost of living adjustment for Alaska Public Employees Association/Supervisory Unit - 2.5%: \$7.2												
Totals		3,155.5	2,372.4	35.1	706.3	41.7	0.0	0.0	0.0	19	0	0

Personal Services Expenditure Detail
Department of Health and Social Services

Scenario: FY2017 Governor (12995)
Component: State Medical Examiner (293)
RDU: Public Health (502)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
06-1599	Investigator II	FT	A	GP	Anchorage	200	16D / E	12.0		57,166	0	9,964	41,021	108,151	108,151
06-1655	Autopsy Technician Supervisor	FT	A	SS	Anchorage	200	16F / J	12.0		63,060	0	0	39,077	102,137	102,137
06-1692	State Medical Examiner/Chief	FT	A	XE	Anchorage	N00	30	12.0		232,938	0	0	93,176	326,114	326,114
06-1703	Medical Examiner/Assistant	FT	A	XE	Anchorage	N00	28	12.0		196,702	0	0	82,331	279,033	279,033
06-1705	Office Assistant II	FT	A	GP	Anchorage	200	10D / E	12.0		37,388	0	4,270	31,836	73,494	73,494
06-1706	Administrative Assistant II	FT	A	SS	Anchorage	600	14B / C	12.0		47,658	0	7,131	36,095	90,884	90,884
06-1734	Autopsy Technician	FT	A	GP	Anchorage	200	14A / B	12.0		43,640	0	7,310	35,186	86,136	86,136
06-1738	Investigator II	FT	A	GP	Anchorage	200	16A / B	12.0		50,629	0	9,110	38,356	98,095	98,095
06-1739	Investigator II	FT	A	GP	Anchorage	200	16A / B	12.0		50,784	0	7,244	37,739	95,767	95,767
06-1740	Investigator II	FT	A	GP	Anchorage	400	16N / O	12.0		75,144	0	13,182	48,664	136,990	136,990
06-1741	Investigator III	FT	A	GP	Anchorage	200	18B / C	12.0		60,056	0	8,351	41,481	109,888	109,888
06-1742	Office Assistant II	FT	A	GP	Anchorage	200	10A / B	12.0		33,870	0	1,301	29,496	64,667	64,667
06-1784	Investigator IV	FT	A	SS	Anchorage	200	20F / J	12.0		82,655	0	0	46,143	128,798	128,798
06-1832	Medical Examiner/Deputy	FT	A	XE	Anchorage	N00	29	12.0		198,854	0	0	82,975	281,829	281,829
06-1993	Autopsy Technician	FT	A	GP	Anchorage	200	14A / B	12.0		44,255	0	7,310	35,408	86,973	86,973
06-2019	Investigator I	FT	A	GP	Anchorage	200	13B / C	12.0		42,471	0	6,328	34,411	83,210	83,210
06-2021	Autopsy Technician	FT	A	GP	Anchorage	200	14B / C	12.0		45,753	0	3,063	34,417	83,233	83,233
12-1712	Autopsy Technician	FT	A	GP	Anchorage	200	14A / B	12.0		43,578	0	7,310	35,164	86,052	86,052
12-1770	Investigator I	FT	A	GP	Anchorage	200	13A / B	12.0		41,336	0	6,965	34,231	82,532	82,532

Total Positions				Total Salary Costs:	1,447,937
Full Time Positions:	19	New	0	Total COLA:	0
Part Time Positions:	0	Deleted	0	Total Premium Pay::	98,839
Non Permanent Positions:	0		0	Total Benefits:	857,207
Positions in Component:	19		0	Total Pre-Vacancy:	2,403,983
				Minus Vacancy Adjustment of 1.31%:	(31,583)
				Total Post-Vacancy:	2,372,400
				Plus Lump Sum Premium Pay:	0
				Personal Services Line 100:	2,372,400

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	2,403,983	2,372,400	100.00%
Total PCN Funding:	2,403,983	2,372,400	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Health and Social Services
Travel

Component: State Medical Examiner (293)
RDU: Public Health (502)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
72000	Travel		56.5	35.1	35.1
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
72000 Travel Detail Totals			56.5	35.1	35.1
72110	Employee Travel (Instate)	SMEO Outreach Rural Alaska (Law Enforcement, Hospital/Clinic); SMEO Mass Fatality Preparedness Outreach; Court Testimony in various judicial districts throughout the state; Executive Leadership Team meeting in June; Statutory Meeting, AS12.65(3); Administrative Manager's meeting (June) SMEO Outreach Rural Alaska (Law Enforcement, Hospital/Clinic); SMEO Mass Fatality Preparedness Outreach; Court Testimony in various judicial districts throughout the state; Executive Leadership Team meeting in June; Statutory Meeting, AS12.65(3); Administrative Manager's meeting (June)	7.6	26.4	18.0
72120	Nonemployee Travel (Instate Travel)		1.2	1.2	0.0
72410	Employee Travel (Out of state)	Travel for pathologists and medicolegal death investigators to attend training to maintain credentials.	7.7	7.5	12.1
72420	Nonemployee Travel (Out of state Emp)	Necessary nonemployee travel	0.0	0.0	5.0
72721	Move Household Goods		37.4	0.0	0.0
72722	Move Travel/Lodging		2.6	0.0	0.0

Line Item Detail
Department of Health and Social Services
Services

Component: State Medical Examiner (293)
RDU: Public Health (502)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
73000	Services		662.7	706.3	706.3
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
73000 Services Detail Totals			662.7	706.3	706.3
73025	Education Services		3.2	3.2	0.0
73075	Legal & Judicial Svc		15.2	19.7	0.0
73082	Transcription/Record	Transcription services	0.0	19.2	16.6
73150	Information Technlgy		5.1	15.1	0.0
73156	Telecommunication	Answering service; local and long distance services; cellular phone services; other telecommunication services.	9.2	9.2	12.5
73175	Health Services	Toxicology testing	143.8	143.8	130.0
73175	Health Services	Odontology services	0.0	0.0	5.0
73175	Health Services	Histology services	0.0	0.0	15.0
73225	Delivery Services	Shipment of human remains, funeral home death calls, courier services	261.1	261.1	305.0
73228	Postage	Postage for mailing autopsy reports and other pertinent documents.	0.0	0.0	2.0
73421	Sef Fuel A87 Allowed		8.7	8.7	0.0
73423	Sef Oper A87 Allowed		12.8	12.8	0.0
73423	Sef Oper A87 Allowed	Trans RSA with DOT&PF for State Equipment Fleet Vehicles	0.0	0.0	54.0
73424	Sef Svc/Prt A87 Alwd		0.4	0.4	0.0
73428	Sef F/C A87 Allowed		20.9	20.9	0.0
73429	Sef F/C A87 Unallowd		-2.3	-2.3	0.0
73525	Utilities		23.3	23.3	0.0
73528	Disposal	Biohazard waste disposal services.	0.0	0.0	23.5
73650	Struc/Infstruct/Land		10.5	10.5	0.0
73657	Janitorial/Caretaker	Janitorial services	0.0	0.0	8.5

Line Item Detail
Department of Health and Social Services
Services

Component: State Medical Examiner (293)

RDU: Public Health (502)

Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
73000 Services Detail Totals			662.7	706.3	706.3
73675	Equipment/Machinery	Repair and maintenance of office and autopsy equipment.	16.9	16.9	8.3
73750	Other Services (Non IA Svcs)	Verti Q Database Services (SMEO Case Management System)	13.7	13.7	8.9
73804	Economic/Development (IA Svcs)		0.1	0.1	0.0
73805	IT-Non-Telecommunication		22.0	22.0	0.0
73805	IT-Non-Telecommunication	Admin RSA with DOA for computer services (EPR, MICS).	0.0	10.0	14.7
73806	IT-Telecommunication		35.5	35.5	0.0
73806	IT-Telecommunication	Admin RSA with DOA for telecommunication services/EPR.	0.0	0.0	35.9
73810	Human Resources		12.4	12.4	0.0
73810	Human Resources	Admin RSA with DOA for HR services.	0.0	0.0	14.0
73812	Legal		0.3	0.3	0.0
73812	Legal	Law RSA with DOL for legal services.	0.0	0.0	3.0
73814	Insurance		12.0	12.0	0.0
73814	Insurance	Admin RSA with DOA for risk management.	0.0	0.0	15.0
73816	ADA Compliance		0.1	0.1	0.0
73816	ADA Compliance	Admin RSA with DOA for ADA compliance.	0.0	0.0	2.0
73819	Commission Sales (IA Svcs)		0.2	0.1	0.0
73823	Health		20.7	20.7	0.0
73823	Health	Public Health Laboratories RSA with HSS/DPH Labs for safety officer services (mass fatality, safety compliance, training, etc.)	0.0	0.0	22.0
73979	Mgmt/Consulting (IA Svcs)		16.9	16.9	0.0
73979	Mgmt/Consulting (IA Svcs)	Admin RSA with DOA for FMS IT support.	0.0	0.0	10.4

Line Item Detail
Department of Health and Social Services
Commodities

Component: State Medical Examiner (293)
RDU: Public Health (502)

Line Number	Line Name		FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
74000	Commodities		122.5	41.7	41.7
Expenditure Account	Servicing Agency	Explanation	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
74000 Commodities Detail Totals			122.5	41.7	41.7
74200	Business	Business Supplies (case folders/sleeves, assorted batteries for various equipment, envelopes to fulfill family requests, etc.); Books and Literature; Forensic Check-Sample Materials	22.9	22.9	22.1
74480	Household & Instit.		2.2	2.3	0.0
74480	Household & Instit.	Scrubs, jumpsuits, boots, foul-weather gear	0.0	0.0	3.0
74520	Scientific & Medical	Autopsy Supplies (personal protection equipment, Tyvek sleeves, syringes, needles, specimen tubes, DNA cards, etc.) Surgical and Forensic Instruments (scalpels, forceps, misc. scissors, autopsy saws, etc.) Non-Lab Supplies (body bags, etc.)	96.3	15.5	15.5
74650	Repair/Maintenance (Commodities)		1.1	1.0	1.1

Restricted Revenue Detail
Department of Health and Social Services

Component: State Medical Examiner (293)
RDU: Public Health (502)

Master Account	Revenue Description				FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
51015	Interagency Receipts				12.4	75.0	75.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
59060	Health & Social Svcs				5.4	5.4	0.0
59120	Public Safety AK State Medical Examiner Coverdell Project	Laboratory Services	06311684	11100	7.0	69.6	75.0

Restricted Revenue Detail
Department of Health and Social Services

Component: State Medical Examiner (293)
RDU: Public Health (502)

Master Account	Revenue Description	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
51060	General Fund Program Receipts	17.5	20.0	20.0

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor
51184	DH&SS Hlth Ctr Svcs Fees collected from Life Alaska Donor Services for the use of the state medical examiner facility and fees collected from FAA for aviation disaster fatalities.		06311680	11100	17.5	20.0	20.0

Interagency Services
Department of Health and Social Services

Component: State Medical Examiner (293)
RDU: Public Health (502)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2015 Actuals	FY2016	
					Management Plan	FY2017 Governor
73421	Sef Fuel A87 Allowed	Inter-dept		8.7	8.7	0.0
		73421 Sef Fuel A87 Allowed subtotal:		8.7	8.7	0.0
73423	Sef Oper A87 Allowed	Inter-dept		12.8	12.8	0.0
73423	Sef Oper A87 Allowed	Inter-dept	Trans	0.0	0.0	54.0
		73423 Sef Oper A87 Allowed subtotal:		12.8	12.8	54.0
73424	Sef Svc/Prt A87 Alwd	Inter-dept		0.4	0.4	0.0
		73424 Sef Svc/Prt A87 Alwd subtotal:		0.4	0.4	0.0
73428	Sef F/C A87 Allowed	Inter-dept		20.9	20.9	0.0
		73428 Sef F/C A87 Allowed subtotal:		20.9	20.9	0.0
73429	Sef F/C A87 Unallowd	Inter-dept		-2.3	-2.3	0.0
		73429 Sef F/C A87 Unallowd subtotal:		-2.3	-2.3	0.0
73804	Economic/Development (IA Svcs)	Inter-dept		0.1	0.1	0.0
		73804 Economic/Development (IA Svcs) subtotal:		0.1	0.1	0.0
73805	IT-Non-Telecommunication	Inter-dept		22.0	22.0	0.0
73805	IT-Non-Telecommunication	Inter-dept	Admin	0.0	10.0	14.7
		73805 IT-Non-Telecommunication subtotal:		22.0	32.0	14.7
73806	IT-Telecommunication	Inter-dept		35.5	35.5	0.0
73806	IT-Telecommunication	Inter-dept	Admin	0.0	0.0	35.9
		73806 IT-Telecommunication subtotal:		35.5	35.5	35.9
73810	Human Resources	Inter-dept		12.4	12.4	0.0
73810	Human Resources	Inter-dept	Admin	0.0	0.0	14.0
		73810 Human Resources subtotal:		12.4	12.4	14.0
73812	Legal	Inter-dept		0.3	0.3	0.0
73812	Legal	Inter-dept	Law	0.0	0.0	3.0
		73812 Legal subtotal:		0.3	0.3	3.0
73814	Insurance	Inter-dept		12.0	12.0	0.0
73814	Insurance	Inter-dept	Admin	0.0	0.0	15.0
		73814 Insurance subtotal:		12.0	12.0	15.0
73816	ADA Compliance	Inter-dept		0.1	0.1	0.0
73816	ADA Compliance	Inter-dept	Admin	0.0	0.0	2.0
		73816 ADA Compliance subtotal:		0.1	0.1	2.0
73819	Commission Sales (IA Svcs)	Inter-dept		0.2	0.1	0.0
		73819 Commission Sales (IA Svcs) subtotal:		0.2	0.1	0.0
73823	Health	Inter-dept		20.7	20.7	0.0
73823	Health	Intra-dept	Public Health Laboratories	0.0	0.0	22.0
		73823 Health subtotal:		20.7	20.7	22.0
73979	Mgmt/Consulting (IA Svcs)	Inter-dept		16.9	16.9	0.0

Interagency Services
Department of Health and Social Services

Component: State Medical Examiner (293)
RDU: Public Health (502)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2015 Actuals	FY2016 Management Plan	FY2017 Governor	
73979	Mgmt/Consulting (IA Svcs)	RSA with DOA for FMS IT support.	Inter-dept	Admin	0.0	0.0	10.4
73979 Mgmt/Consulting (IA Svcs) subtotal:				16.9	16.9	10.4	
State Medical Examiner total:				160.7	170.6	171.0	
Grand Total:				160.7	170.6	171.0	