

**State of Alaska  
FY2016 Governor Amended Operating  
Budget**

**Department of Natural Resources  
Recorder's Office/Uniform Commercial Code  
Component Budget Summary**

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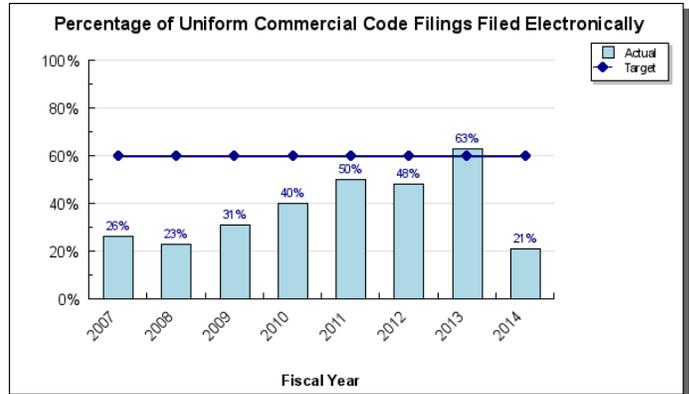
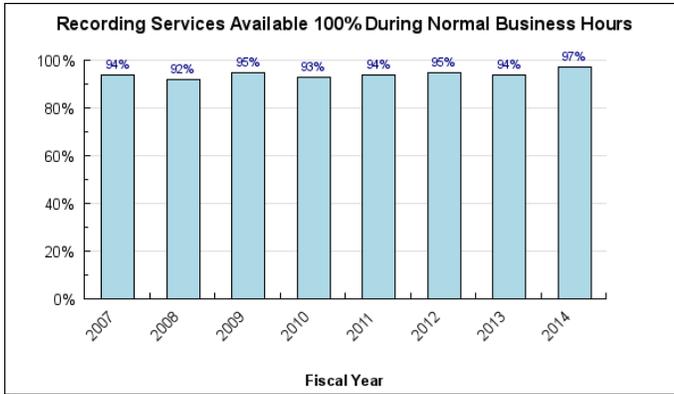
**Component: Recorder's Office/Uniform Commercial Code**

**Contribution to Department's Mission**

Provide and maintain a secure, accessible and impartial place to record and preserve the permanent public record of Alaska.

**Results**

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)



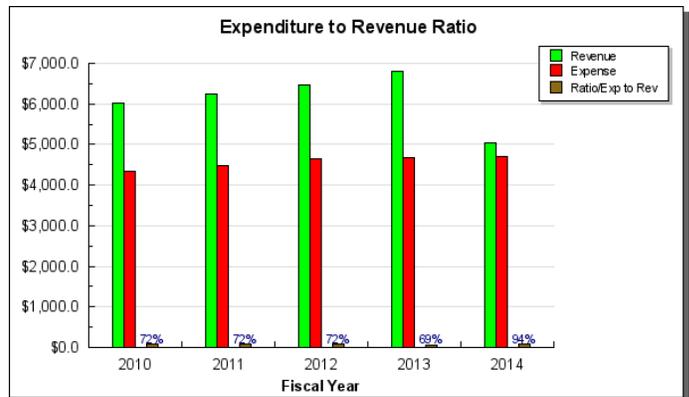
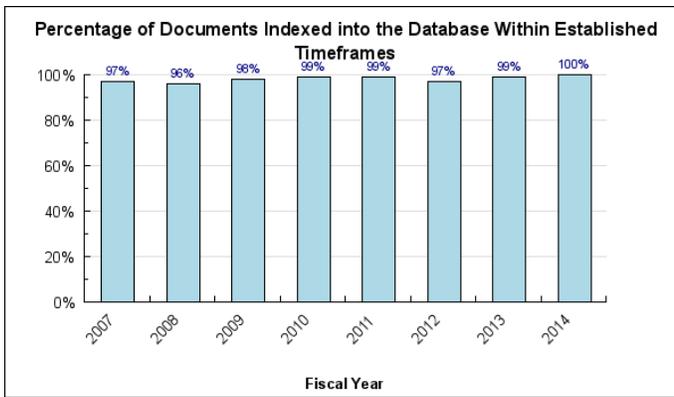
**Core Services**

- Examine, record, index and process original documents.
- Maintain and preserve the Alaska Public Record for future generations.

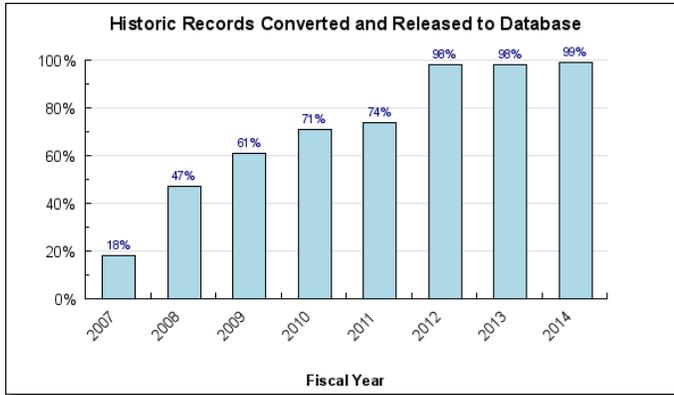
**Measures by Core Service**

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

**1. Examine, record, index and process original documents.**



## 2. Maintain and preserve the Alaska Public Record for future generations.



### Major Component Accomplishments in 2014

- Electronic recording 100% implemented across the state (34 recording districts).
- Uniform Commercial Code (UCC) On-Line system fully operational and automated.
- Statewide use of electronic recording and filing service at 34% at the end of FY2014.

### Key Component Challenges

- Complete the conversion of original books to electronic format. We have approximately 46,000 images remaining to be converted from original books to electronic format, along with completing the index which will give all districts a complete set of images and index from January 1, 1971 forward.
- Complete the clean-up of historic records. In order to improve the quality of images currently available online, books that have already been returned (accessioned) to State Archives for permanent storage are rescanned, correcting errors on the inventory pages to more accurately reflect what is available in the historic book records.
- Accession original media to State Archives for permanent storage. This ongoing project ensures that all recorded document images are cut to roll film and two masters are created, one for permanent storage. In addition we are going through historic media including aperture cards, microfiche, and roll film to make sure we have a complete set in the Recorders Archives as well as a complete original for State Archives.
- Increase customer use of electronic recording and filing services. Electronic filing and recording helps save time and money in the recording and processing of documents. Our target is to obtain an average use by our customers of over 50%. Educating the public to the benefits of electronic recording, and giving them easy access to the service is an ongoing challenge.

### Significant Changes in Results to be Delivered in FY2016

No changes in results delivered.

### Statutory and Regulatory Authority

STATUTORY/REGULATORY CITATIONS

(And various other statutes under 19 titles that affect recording and filing)

AS 37.05  
AS 40.17  
AS 44.37  
AS 45.29  
11 AAC 05, 06

Contact Information
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**Recorder's Office/Uniform Commercial Code  
Component Financial Summary**

*All dollars shown in thousands*

	<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	3,792.7	4,004.2	3,938.3
72000 Travel	7.9	14.4	12.9
73000 Services	857.2	944.9	918.0
74000 Commodities	89.6	119.0	117.5
75000 Capital Outlay	0.0	10.0	10.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>4,747.4</b>	<b>5,092.5</b>	<b>4,996.7</b>
<b>Funding Sources:</b>			
1005 General Fund/Program Receipts	4,715.1	4,976.5	4,879.2
1061 Capital Improvement Project Receipts	32.3	116.0	117.5
<b>Funding Totals</b>	<b>4,747.4</b>	<b>5,092.5</b>	<b>4,996.7</b>

**Estimated Revenue Collections**

<b>Description</b>	<b>Master Revenue Account</b>	<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
<b>Unrestricted Revenues</b>				
General Fund Program Receipts	51060	58.7	65.0	59.0
<b>Unrestricted Total</b>		<b>58.7</b>	<b>65.0</b>	<b>59.0</b>
<b>Restricted Revenues</b>				
Capital Improvement Project Receipts	51200	32.3	116.0	117.5
General Fund Program Receipts	51060	4,715.1	4,976.5	4,879.2
<b>Restricted Total</b>		<b>4,747.4</b>	<b>5,092.5</b>	<b>4,996.7</b>
<b>Total Estimated Revenues</b>		<b>4,806.1</b>	<b>5,157.5</b>	<b>5,055.7</b>

**Summary of Component Budget Changes  
From FY2015 Management Plan to FY2016 Governor Amended**

*All dollars shown in thousands*

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
<b>FY2015 Management Plan</b>	<b>0.0</b>	<b>4,976.5</b>	<b>116.0</b>	<b>0.0</b>	<b>5,092.5</b>
<b>Adjustments which continue current level of service:</b>					
-FY2016 Salary Increases	0.0	79.2	1.5	0.0	80.7
-FY2016 Health Insurance Rate Reduction	0.0	-3.2	0.0	0.0	-3.2
<b>Proposed budget decreases:</b>					
-Recorder's Office Consolidation and Efficiencies	0.0	-173.3	0.0	0.0	-173.3
<b>FY2016 Governor Amended</b>	<b>0.0</b>	<b>4,879.2</b>	<b>117.5</b>	<b>0.0</b>	<b>4,996.7</b>

Recorder's Office/Uniform Commercial Code Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2015 Management Plan	FY2016 Governor Amended		
Full-time	46	46	Annual Salaries	2,383,602
Part-time	5	4	COLA	80,859
Nonpermanent	2	2	Premium Pay	0
			Annual Benefits	1,703,015
			<i>Less 5.50% Vacancy Factor</i>	<i>(229,176)</i>
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>53</b>	<b>52</b>	<b>Total Personal Services</b>	<b>3,938,300</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Admin Asst III	1	0	0	0	1
Analyst/Programmer I	1	0	0	0	1
Analyst/Programmer IV	1	0	0	0	1
Office Assistant I	2	0	0	0	2
Recorder I	1	0	0	1	2
Recorder II	11	5	2	10	28
Recorder III	2	0	1	1	4
Recorder IV	1	1	0	1	3
Recorder Mgr	1	0	1	0	2
Recorder Technician	6	0	0	0	6
Recorder Technician Supervisor	1	0	0	0	1
State Recorder	1	0	0	0	1
<b>Totals</b>	<b>29</b>	<b>6</b>	<b>4</b>	<b>13</b>	<b>52</b>

**Component Detail All Funds**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (AR37570) (802)  
**RDU:** Administration and Support (600)

	<b>FY2014 Actuals</b>	<b>FY2015 Conference Committee</b>	<b>FY2015 Authorized</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>	<b>FY2015 Management Plan vs FY2016 Governor Amended</b>	
71000 Personal Services	3,792.7	4,071.8	4,071.8	4,004.2	3,938.3	-65.9	-1.6%
72000 Travel	7.9	14.4	14.4	14.4	12.9	-1.5	-10.4%
73000 Services	857.2	877.3	877.3	944.9	918.0	-26.9	-2.8%
74000 Commodities	89.6	119.0	119.0	119.0	117.5	-1.5	-1.3%
75000 Capital Outlay	0.0	10.0	10.0	10.0	10.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>4,747.4</b>	<b>5,092.5</b>	<b>5,092.5</b>	<b>5,092.5</b>	<b>4,996.7</b>	<b>-95.8</b>	<b>-1.9%</b>
<b>Fund Sources:</b>							
1005GF/Prgm (DGF)	4,715.1	4,976.5	4,976.5	4,976.5	4,879.2	-97.3	-2.0%
1061CIP Rcpts (Other)	32.3	116.0	116.0	116.0	117.5	1.5	1.3%
<b>Unrestricted General (UGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Designated General (DGF)</b>	<b>4,715.1</b>	<b>4,976.5</b>	<b>4,976.5</b>	<b>4,976.5</b>	<b>4,879.2</b>	<b>-97.3</b>	<b>-2.0%</b>
<b>Other Funds</b>	<b>32.3</b>	<b>116.0</b>	<b>116.0</b>	<b>116.0</b>	<b>117.5</b>	<b>1.5</b>	<b>1.3%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	46	47	47	46	46	0	0.0%
Permanent Part Time	6	5	5	5	4	-1	-20.0%
Non Permanent	2	2	2	2	2	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (802)

**RDU:** Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2015 Conference Committee To FY2015 Authorized *****												
<b>FY2015 Conference Committee</b>	ConfCom	5,092.5	4,071.8	14.4	877.3	119.0	10.0	0.0	0.0	47	5	2
1005 GF/Prgm		4,976.5										
1061 CIP Rcpts		116.0										
<b>Subtotal</b>		<b>5,092.5</b>	<b>4,071.8</b>	<b>14.4</b>	<b>877.3</b>	<b>119.0</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0</b>	<b>47</b>	<b>5</b>	<b>2</b>
***** Changes From FY2015 Authorized To FY2015 Management Plan *****												
<b>Transfer Recorder II (10-0313) to Administrative Services for Human Resources Unsustainable Workload</b>	Trout	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-1	0	0
Transfer of permanent, full-time Recorder II (10-0313), range 11 in the Recorder's Office component located in Anchorage to Administrative Services component and reclassified to a full-time Human Resources Technician II, range 14 at 30 hours per week with full benefits to assist with the unsustainable workload in the Human Resources Section.												
<b>Align Authority for Anticipated Reimbursable Service Agreements</b>	LIT	0.0	-67.6	0.0	67.6	0.0	0.0	0.0	0.0	0	0	0
A line item transfer from personal services to contractual is necessary to meet the increased need to pay for department information technology and human resources support via reimbursable services agreements. Excess personal services is available due to the transfer out of the Recorder I (10-0313), range 11 to the Administrative Services component via the FY2015 Management Plan. The Recorder II position was available to transfer due to increased efficiencies as a result of implementing Electronic Recording.												
<b>Subtotal</b>		<b>5,092.5</b>	<b>4,004.2</b>	<b>14.4</b>	<b>944.9</b>	<b>119.0</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0</b>	<b>46</b>	<b>5</b>	<b>2</b>
***** Changes From FY2015 Management Plan To FY2016 Governor Amended *****												
<b>FY2016 Salary Increases</b>	SalAdj	80.7	80.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		79.2										
1061 CIP Rcpts		1.5										
Cost of living adjustment for certain bargaining units: \$80.7												
Year three cost of living adjustment for Alaska State Employees Association/General Government Unit - 2.5%: \$57.8												
Year three cost of living adjustment for Alaska Public Employees Association/Supervisory Unit - 2.5%: \$22.9												
<b>FY2016 Health Insurance Rate Reduction</b>	SalAdj	-3.2	-3.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
1005 GF/Prgm		-3.2										
Select Benefits health insurance rate reduction from \$1,371 to \$1,346: \$-3.2												
<b>Recorder's Office Consolidation and Efficiencies</b>												
	Dec	-173.3	-143.4	-1.5	-26.9	-1.5	0.0	0.0	0.0	0	-1	0
1005 GF/Prgm		-173.3										
With the recent implementation of Electronic Recording and Filing, the Recorder's Office/Uniform Commercial Code section now has the ability to begin implementing consolidation where appropriate, with minimal negative impact to the public. The Bethel and Kodiak offices will be closed. Recording services to the public will still be available via electronic recording and mail, and considering the low traffic volume at these offices, minimal disruption to the public is expected. Both locations are single staffed offices; the part-time Bethel position will be deleted and the full-time Kodiak position will be transferred to Anchorage to handle the increase in electronic recording volume.												
Delete (10-0339) Part-time, Recorder II, Bethel												
Transfer (10-0314) Full-time, Recorder II from Kodiak to Anchorage												
<b>Totals</b>		<b>4,996.7</b>	<b>3,938.3</b>	<b>12.9</b>	<b>918.0</b>	<b>117.5</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0</b>	<b>46</b>	<b>4</b>	<b>2</b>

**Personal Services Expenditure Detail**  
**Department of Natural Resources**

**Scenario:** FY2016 Governor Amended (12201)  
**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
10-0273	Recorder Mgr	FT	A	SS	Anchorage	200	17N	12.0		77,748	2,648	0	44,490	124,886	0
10-0299	State Recorder	FT	A	SS	Anchorage	200	22L	12.0		100,824	3,433	0	52,846	157,103	0
10-0300	Recorder III	FT	A	SS	Anchorage	200	13F / J	12.0		50,132	1,707	0	34,491	86,330	0
10-0301	Recorder IV	FT	A	SS	Anchorage	200	15E / F	12.0		55,762	1,899	0	36,529	94,190	0
10-0303	Recorder II	FT	A	GP	Anchorage	200	11A / B	12.0		35,669	1,215	0	29,730	66,614	0
10-0304	Recorder Mgr	FT	A	SS	Juneau	205	17Q	12.0		91,176	3,105	0	49,353	143,634	0
10-0305	Recorder III	FT	A	SS	Anchorage	200	13O / P	12.0		63,098	2,149	0	39,186	104,433	0
10-0306	Recorder Technician Supervisor	FT	A	SS	Anchorage	200	15A / B	12.0		48,774	1,661	0	33,999	84,434	0
10-0307	Recorder I	FT	A	GP	Anchorage	200	10B / C	12.0		35,136	1,196	0	29,537	65,869	0
10-0308	Recorder II	FT	A	GP	Anchorage	200	11C / D	12.0		37,717	1,284	0	30,471	69,472	0
10-0310	Recorder Technician	FT	A	GP	Anchorage	200	12G / J	12.0		46,782	1,593	0	33,754	82,129	0
10-0311	Recorder Technician	FT	A	GP	Anchorage	200	12G	12.0		45,192	1,539	0	33,178	79,909	0
10-0312	Recorder II	FT	A	GP	Anchorage	200	11G / J	12.0		42,860	1,459	0	32,333	76,652	0
10-0314	Recorder II	FT	A	GP	Anchorage	200	11A	12.0		35,136	1,196	0	29,537	65,869	0
10-0315	Recorder II	FT	A	GP	Homer	200	11F / G	12.0		41,976	1,429	0	32,013	75,418	0
10-0316	Recorder II	FT	A	GP	Anchorage	200	11G	12.0		42,276	1,440	0	32,122	75,838	0
10-0317	Recorder IV	FT	A	SS	Fairbanks	203	15J / K	12.0		61,079	2,080	0	38,454	101,613	0
10-0318	Recorder II	FT	A	GP	Fairbanks	203	11M	12.0		50,652	1,725	0	35,155	87,532	0
10-0319	Recorder II	FT	A	GP	Fairbanks	203	11E / F	12.0		41,010	1,397	0	31,664	74,071	0
10-0320	Recorder II	FT	A	GP	Fairbanks	203	11F / G	12.0		42,866	1,460	0	32,336	76,662	0
10-0321	Recorder II	FT	A	GP	Fairbanks	203	11D / E	12.0		40,085	1,365	0	31,329	72,779	0
10-0322	Recorder III	FT	A	SS	Juneau	205	13L	12.0		57,444	1,956	0	37,138	96,538	0
10-0323	Recorder II	PT	A	GP	Juneau	205	11G	12.0		35,506	1,209	0	29,671	66,386	0
10-0324	Recorder II	FT	A	GP	Palmer	200	11C / D	12.0		37,623	1,281	0	30,437	69,341	0
10-0325	Recorder II	FT	A	GP	Juneau	205	11L	12.0		49,776	1,695	0	34,838	86,309	0
10-0327	Recorder II	FT	A	GP	Palmer	200	11J	12.0		44,028	1,499	0	32,756	78,283	0
10-0328	Recorder II	FT	A	GP	Ketchikan	200	11P	12.0		54,912	1,870	0	36,697	93,479	0
10-0329	Recorder II	FT	A	GP	Palmer	200	11L	12.0		47,400	1,614	0	33,977	82,991	0
10-0331	Recorder II	FT	A	GP	Kenai	200	11B / C	12.0		37,200	1,267	0	30,284	68,751	0
10-0332	Admin Asst III	FT	A	GP	Anchorage	200	15K / L	12.0		62,393	2,125	0	39,406	103,924	0
10-0333	Recorder II	PT	A	GP	Kenai	200	11G	12.0		28,227	961	0	18,628	47,816	0
10-0334	Recorder II	FT	A	GP	Anchorage	200	11B / C	12.0		37,065	1,262	0	30,235	68,562	0
10-0339	Recorder II	PT	A	GP	Bethel	250	11O / P	12.0		0	0	0	0	0	0
10-0360	Recorder Technician	FT	A	GP	Anchorage	200	12B / C	12.0		38,382	1,307	0	30,712	70,401	0
10-0362	Recorder II	FT	A	GP	Anchorage	200	11J	12.0		44,028	1,499	0	32,756	78,283	0
10-0363	Recorder I	FT	A	GP	Palmer	200	10A / B	12.0		33,984	1,157	0	29,119	64,260	0
10-0364	Recorder II	PT	A	GP	Sitka	205	11N / O	12.0		43,466	1,480	0	32,553	77,499	0
10-0365	Recorder II	FT	A	GP	Anchorage	200	11B / C	12.0		36,570	1,245	0	30,056	67,871	0

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Personal Services Expenditure Detail**  
**Department of Natural Resources**

**Scenario:** FY2016 Governor Amended (12201)  
**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
10-0366	Recorder II	FT	A	GP	Anchorage	200	11B / C	12.0		37,200	1,267	0	30,284	68,751	0
10-0367	Recorder Technician	FT	A	GP	Anchorage	200	12G	12.0		45,192	1,539	0	33,178	79,909	0
10-0369	Recorder II	FT	A	GP	Anchorage	200	11B / C	12.0		36,885	1,256	0	30,170	68,311	0
10-0370	Recorder II	FT	A	GP	Fairbanks	203	11C / D	12.0		38,462	1,310	0	30,741	70,513	0
10-0373	Recorder IV	FT	A	SS	Palmer	200	15A / B	12.0		47,864	1,630	0	33,669	83,163	0
10-0374	Recorder III	FT	A	SS	Kenai	200	13A / B	12.0		41,603	1,417	0	31,402	74,422	0
10-0397	Recorder Technician	FT	A	GP	Anchorage	200	12K / L	12.0		50,012	1,703	0	34,923	86,638	0
10-0418	Analyst/Programmer I	FT	A	GP	Anchorage	200	14A / B	12.0		43,116	1,468	0	32,426	77,010	0
10-0419	Recorder II	PT	A	GP	Valdez	211	11E / F	12.0		44,081	1,501	0	24,369	69,951	0
10-0420	Analyst/Programmer IV	FT	A	GP	Anchorage	200	20B / C	12.0		68,061	2,318	0	41,459	111,838	0
10-0422	Recorder II	FT	A	GP	Palmer	200	11B / C	12.0		37,200	1,267	0	30,284	68,751	0
10-0426	Office Assistant I	FT	A	GP	Anchorage	200	8C / D	12.0		31,983	1,089	0	28,395	61,467	0
10-0427	Office Assistant I	FT	A	GP	Anchorage	200	8C / D	12.0		31,821	1,084	0	28,336	61,241	0
10-N07034	Recorder II	NP	N	GP	Anchorage	200	11L	12.0		18,962	541	0	19,508	39,011	0
10-N08038	Recorder Technician	NP	N	GP	Anchorage	200	12A	12.0		37,206	1,062	0	22,101	60,369	0
													<b>Total Salary Costs:</b>	2,383,602	
													<b>Total COLA:</b>	80,859	
													<b>Total Premium Pay:</b>	0	
													<b>Total Benefits:</b>	1,703,015	
													<b>Total Pre-Vacancy:</b>	4,167,476	
													<b>Minus Vacancy Adjustment of 5.50%:</b>	(229,176)	
													<b>Total Post-Vacancy:</b>	3,938,300	
													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	3,938,300	
<b>Total Component Months:</b>		624.0													

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1005 General Fund/Program Receipts	4,068,096	3,844,385	97.62%
1061 Capital Improvement Project Receipts	99,380	93,915	2.38%
<b>Total PCN Funding:</b>	<b>4,167,476</b>	<b>3,938,300</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Line Item Detail**  
**Department of Natural Resources**  
**Travel**

**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
72000	Travel		7.9	14.4	12.9
<b>Expenditure Account</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
<b>72000 Travel Detail Totals</b>			<b>7.9</b>	<b>14.4</b>	<b>12.9</b>
72110	Employee Travel (Instate)	Travel for administrative purposes	7.9	10.2	8.7
72410	Employee Travel (Out of state)	Conference travel	0.0	4.2	4.2

**Line Item Detail**  
**Department of Natural Resources**  
**Services**

**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

Line Number	Line Name		FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
73000	Services		857.2	944.9	918.0
Expenditure Account			FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
Expenditure Account	Servicing Agency	Explanation	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
<b>73000 Services Detail Totals</b>			<b>857.2</b>	<b>944.9</b>	<b>918.0</b>
73025	Education Services	Conference fees, professional memberships and tuition	2.6	6.5	6.5
73150	Information Technlgy	Software licensing and maintenance	67.0	65.6	65.6
73156	Telecommunication	Long distance calls	16.1	16.6	16.6
73225	Delivery Services	Freight and courier costs	103.4	86.5	86.5
73450	Advertising & Promos	Advertising recruitment of position	1.4	3.0	3.0
73675	Equipment/Machinery	Repair of copiers and specialized equipment	28.4	39.9	39.9
73750	Other Services (Non IA Svcs)	Other service costs	8.3	51.2	24.3
73804	Economic/Development (IA Svcs)	Palmer shared phone services Recorders Technical Support Erecording	0.0	32.2	32.2
73804	Economic/Development (IA Svcs)	Information Resource Mgmt. RO computer Network support	96.6	98.6	98.6
73804	Economic/Development (IA Svcs)	Interdept. IT Chargeback Palmer IT Cats support 2. Fairbanks IT Cats support 5.5	7.5	28.5	28.5
73804	Economic/Development (IA Svcs)	Public Information Center Public Information Center Services	36.7	36.9	36.9
73804	Economic/Development (IA Svcs)	UAF Community and Tech College University of Fairbanks processing film	7.0	20.0	20.0
73805	IT-Non-Telecommunication	Centralized ETS Services Microsoft Licensing and EPR Computer Services	110.8	89.0	89.0
73806	IT-Telecommunication	Centralized ETS Services Phones and VPN	14.7	14.9	14.9
73809	Mail	Central Mail Central Mailroom	3.7	4.0	4.0
73810	Human Resources	Centralized HR Central Human Resources	8.8	7.5	7.5
73811	Building Leases	Leases Building Leases	337.2	337.2	337.2
73812	Legal	Law Regulation Review	0.4	0.4	0.4

**Line Item Detail**  
**Department of Natural Resources**  
**Services**

**Component:** Recorder's Office/Uniform Commercial Code (802)

**RDU:** Administration and Support (600)

Expenditure Account	Servicing Agency	Explanation	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
<b>73000 Services Detail Totals</b>			<b>857.2</b>	<b>944.9</b>	<b>918.0</b>
73814	Insurance	Risk Management Property Insurance	1.9	0.8	0.8
73815	Financial	Finance AKSAS/AKPAY/ALDER	4.0	3.9	3.9
73816	ADA Compliance	Personnel ADA Compliance	0.6	0.8	0.8
73818	Training (Services-IA Svcs)	Admin DOA Classes	0.0	0.3	0.3
73819	Commission Sales (IA Svcs)	State Travel Office Central Travel Fees	0.1	0.6	0.6

**Line Item Detail**  
**Department of Natural Resources**  
**Commodities**

**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
74000	Commodities		89.6	119.0	117.5
<b>Expenditure Account</b>	<b>Servicing Agency</b>	<b>Explanation</b>	<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
<b>74000 Commodities Detail Totals</b>			<b>89.6</b>	<b>119.0</b>	<b>117.5</b>
74222	Books And Educational	Training material	0.0	0.8	0.8
74226	Equipment & Furniture	Office furniture	0.0	2.8	2.8
74229	Business Supplies	Office supplies	89.5	75.5	75.5
74233	Info Technology Equip	Maintain and upgrade of imaging equipment, scanners	0.0	39.7	38.2
74236	Subscriptions	Professional memberships	0.0	0.1	0.1
74237	I/A Purchases (Commodities/Business)	Service pin awards.	0.1	0.1	0.1

**Line Item Detail**  
**Department of Natural Resources**  
**Capital Outlay**

**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

Line Number	Line Name		FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
75000	Capital Outlay		0.0	10.0	10.0
Expenditure Account	Servicing Agency	Explanation	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
<b>75000 Capital Outlay Detail Totals</b>			<b>0.0</b>	<b>10.0</b>	<b>10.0</b>
75700	Equipment	Specialized equipment	0.0	10.0	10.0

**Unrestricted Revenue Detail**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

<b>Master Account</b>	<b>Revenue Description</b>			<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>	
51060	General Fund Program Receipts			58.7	65.0	59.0	
<b>Detail Information</b>							
<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
51060	GF Program Receipts		Excess Recorder Receipts	11100	58.7	65.0	59.0

**Restricted Revenue Detail**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

<b>Master Account</b>	<b>Revenue Description</b>			<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>	
51060	General Fund Program Receipts			4,715.1	4,976.5	4,879.2	
<b>Detail Information</b>							
<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
51060	GF Program Receipts		Recorder Receipts	11100	4,715.1	4,976.5	4,879.2

**Restricted Revenue Detail**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

<b>Master Account</b>	<b>Revenue Description</b>				<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
51200	Capital Improvement Project Receipts				32.3	116.0	117.5
<b>Detail Information</b>							
<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
51200	Cap Improv Proj Rec		Cop Rec To Dig	IMGS 11100	32.3	116.0	117.5

**Interagency Services**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
73804	Economic/Development (IA Svcs)	Palmer shared phone services	Intra-dept	0.0	32.2	32.2
73804	Economic/Development (IA Svcs)	Recorders Technical Support Erecording	Intra-dept	96.6	98.6	98.6
73804	Economic/Development (IA Svcs)	RO computer Network support	Intra-dept	7.5	28.5	28.5
73804	Economic/Development (IA Svcs)	Palmer IT Cats support 2.	Intra-dept	36.7	36.9	36.9
73804	Economic/Development (IA Svcs)	Fairbanks IT Cats support 5.5	Intra-dept	7.0	20.0	20.0
73804	Economic/Development (IA Svcs)	Public Information Center Services	Intra-dept			
73804	Economic/Development (IA Svcs)	University of Fairbanks processing film	Intra-dept			
				<b>73804 Economic/Development (IA Svcs) subtotal:</b>	<b>147.8</b>	<b>216.2</b>
73805	IT-Non-Telecommunication	Microsoft Licensing and EPR Computer Services	Inter-dept	110.8	89.0	89.0
				<b>73805 IT-Non-Telecommunication subtotal:</b>	<b>110.8</b>	<b>89.0</b>
73806	IT-Telecommunication	Phones and VPN	Inter-dept	14.7	14.9	14.9
				<b>73806 IT-Telecommunication subtotal:</b>	<b>14.7</b>	<b>14.9</b>
73809	Mail	Central Mailroom	Inter-dept	3.7	4.0	4.0
				<b>73809 Mail subtotal:</b>	<b>3.7</b>	<b>4.0</b>
73810	Human Resources	Central Human Resources	Inter-dept	8.8	7.5	7.5
				<b>73810 Human Resources subtotal:</b>	<b>8.8</b>	<b>7.5</b>
73811	Building Leases	Building Leases	Inter-dept	337.2	337.2	337.2
				<b>73811 Building Leases subtotal:</b>	<b>337.2</b>	<b>337.2</b>
73812	Legal	Regulation Review	Inter-dept	0.4	0.4	0.4
				<b>73812 Legal subtotal:</b>	<b>0.4</b>	<b>0.4</b>
73814	Insurance	Property Insurance	Inter-dept	1.9	0.8	0.8
				<b>73814 Insurance subtotal:</b>	<b>1.9</b>	<b>0.8</b>
73815	Financial	AKSAS/AKPAY/ALDER	Inter-dept	4.0	3.9	3.9
				<b>73815 Financial subtotal:</b>	<b>4.0</b>	<b>3.9</b>
73816	ADA Compliance	ADA Compliance	Inter-dept	0.6	0.8	0.8
				<b>73816 ADA Compliance subtotal:</b>	<b>0.6</b>	<b>0.8</b>
73818	Training (Services-IA Svcs)	DOA Classes	Inter-dept	0.0	0.3	0.3
				<b>73818 Training (Services-IA Svcs) subtotal:</b>	<b>0.0</b>	<b>0.3</b>
73819	Commission Sales (IA Svcs)	Central Travel Fees	Inter-dept	0.1	0.6	0.6
				<b>73819 Commission Sales (IA Svcs) subtotal:</b>	<b>0.1</b>	<b>0.6</b>
				<b>Recorder's Office/Uniform Commercial Code total:</b>	<b>630.0</b>	<b>675.6</b>

**Interagency Services**  
**Department of Natural Resources**

**Component:** Recorder's Office/Uniform Commercial Code (802)  
**RDU:** Administration and Support (600)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
Grand Total:				630.0	675.6	675.6