

**State of Alaska
FY2016 Governor Amended Operating
Budget**

**Department of Administration
Administrative Services
Component Budget Summary**

Component: Administrative Services**Contribution to Department's Mission**

Provide budget, financial, and procurement services to departmental programs.

Core Services

- Establish departmental business management policies and procedures and provide training for Department of Administration (DOA) administrative staff.
- Develop the department's annual budget; work with the Office of Management and Budget and the legislative staff on budget matters.
- Provide centralized procurement, accounting, and budget support to DOA divisions.
- Oversee department business management practices to assure compliance with state and federal rules; coordinate legislative and OMB audits of DOA programs.
- Work with Enterprise Technology Services to ensure DOA Information Technology support is provided to all customers.
- Provide direct fiscal support and chargeback rate development services to the Enterprise Technology Services Division.

Major Component Accomplishments in 2014

- Department lead for implementation of the new accounting, financial, procurement, payroll and human resource management software solution Integrated Resource Information System (IRIS).
- Set-up accounting structures, security and workflow, and fixed assets in IRIS.
- Worked with Enterprise Technology Services, Risk Management, Personnel, General Services, Finance and OMB to create timely chargeback rates both internally and externally.
- Identify and implement processes in Administrative Services, Violent Crimes Compensation Board and the Department of Administration Information Technology to provide better services and quality data.

Key Component Challenges

Division Support - provide administrative and financial support and training to all division staff to promote consistent, quality administrative work products to staff in all locations.

Desktop Support - In partnership with the Department of Administration Information Technology component, actively maintain customer service, review processes and procedures to assure they are actively being monitored to provide more efficient desktop computer support and application development in the department.

Administrative Support - Meeting the demand for increased administrative support.

Training - Provided activity specific training to department staff. Continue to develop and provide individual training to division staff.

IRIS – Test data and identify necessary changes in system setup. Engage staff to learn IRIS before it goes live July 1, 2015. Transition staff from AKSAS to IRIS.

Significant Changes in Results to be Delivered in FY2016

Transit from the current accounting system (AKSAS) to IRIS and provide department support.

Statutory and Regulatory Authority

AS 36.30 State Procurement Code
AS 37.07 Executive Budget Act
AS 39.20 Compensation and Allowances (salaries and travel)
AS 44.21 Department of Administration
AS 44.62 Administrative Procedure Act
AS 44.77 Claims Against the State

Contact Information

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**Administrative Services
Component Financial Summary**

All dollars shown in thousands

	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	2,052.1	1,708.6	1,774.0
72000 Travel	2.8	6.6	1.6
73000 Services	562.1	1,892.3	1,146.2
74000 Commodities	19.5	30.0	30.0
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	2,636.5	3,637.5	2,951.8
Funding Sources:			
1004 General Fund Receipts	849.1	848.8	714.2
1007 Interagency Receipts	1,787.4	2,788.7	2,237.6
Funding Totals	2,636.5	3,637.5	2,951.8

Estimated Revenue Collections

Description	Master Revenue Account	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
Unrestricted Revenues				
Interagency Receipts	51015	506.7	0.0	0.0
Unrestricted Total		506.7	0.0	0.0
Restricted Revenues				
Interagency Receipts	51015	1,787.4	2,788.7	2,237.6
Restricted Total		1,787.4	2,788.7	2,237.6
Total Estimated Revenues		2,294.1	2,788.7	2,237.6

**Summary of Component Budget Changes
From FY2015 Management Plan to FY2016 Governor Amended**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2015 Management Plan	848.8	0.0	2,788.7	0.0	3,637.5
Adjustments which continue current level of service:					
-FY2016 Salary Increases	2.6	0.0	34.6	0.0	37.2
-FY2016 Health Insurance Rate Reduction	-0.1	0.0	-1.7	0.0	-1.8
-Transfer to General Services Purchasing for Reorganization of Procurement Staff	0.0	0.0	-584.0	0.0	-584.0
Proposed budget decreases:					
-Reduce Overall Expenditure Level to Achieve Budget Reduction	-73.6	0.0	0.0	0.0	-73.6
-Reduce Travel and Delay Equipment and Supply Purchases	-63.5	0.0	0.0	0.0	-63.5
FY2016 Governor Amended	714.2	0.0	2,237.6	0.0	2,951.8

Administrative Services Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2015 Management Plan	FY2016 Governor Amended		
Full-time	15	15	Annual Salaries	1,161,977
Part-time	0	0	COLA	38,665
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	645,306
			<i>Less 3.90% Vacancy Factor</i>	<i>(71,948)</i>
			Lump Sum Premium Pay	0
Totals	15	15	Total Personal Services	1,774,000

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant III	0	0	1	0	1
Accountant IV	0	0	2	0	2
Accountant V	0	0	1	0	1
Accounting Tech I	0	0	1	0	1
Accounting Tech II	0	0	2	0	2
Accounting Tech III	0	0	1	0	1
Administrative Assistant II	0	0	1	0	1
Administrative Officer II	0	0	1	0	1
Budget Analyst IV	0	0	1	0	1
Division Director	0	0	1	0	1
Division Operations Manager	0	0	1	0	1
Human Resource Consultant I	0	0	1	0	1
Human Resource Consultant IV	0	0	1	0	1
Totals	0	0	15	0	15

Component Detail All Funds
Department of Administration

Component: Administrative Services (AR11715) (46)
RDU: Centralized Administrative Services (13)

	FY2014 Actuals	FY2015 Conference Committee	FY2015 Authorized	FY2015 Management Plan	FY2016 Governor Amended	FY2015 Management Plan vs FY2016 Governor Amended	
71000 Personal Services	2,052.1	2,198.6	2,198.6	1,708.6	1,774.0	65.4	3.8%
72000 Travel	2.8	6.7	6.6	6.6	1.6	-5.0	-75.8%
73000 Services	562.1	1,402.3	1,402.3	1,892.3	1,146.2	-746.1	-39.4%
74000 Commodities	19.5	30.0	30.0	30.0	30.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	2,636.5	3,637.6	3,637.5	3,637.5	2,951.8	-685.7	-18.9%
Fund Sources:							
1004Gen Fund (UGF)	849.1	848.9	848.8	848.8	714.2	-134.6	-15.9%
1007I/A Rcpts (Other)	1,787.4	2,788.7	2,788.7	2,788.7	2,237.6	-551.1	-19.8%
Unrestricted General (UGF)	849.1	848.9	848.8	848.8	714.2	-134.6	-15.9%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	1,787.4	2,788.7	2,788.7	2,788.7	2,237.6	-551.1	-19.8%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	20	20	20	15	15	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Administration

Component: Administrative Services (46)
RDU: Centralized Administrative Services (13)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2015 Conference Committee To FY2015 Authorized *****												
FY2015 Conference Committee												
	ConfCom	3,637.6	2,198.6	6.7	1,402.3	30.0	0.0	0.0	0.0	20	0	0
1004 Gen Fund		848.9										
1007 I/A Rcpts		2,788.7										
Align Authority for Agency-wide Reduction												
	Unalloc	-0.1	0.0	-0.1	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-0.1										
Allocate agency-wide unallocated reduction among components.												
Subtotal		3,637.5	2,198.6	6.6	1,402.3	30.0	0.0	0.0	0.0	20	0	0
***** Changes From FY2015 Authorized To FY2015 Management Plan *****												
Transfer Four Procurement Positions to General Services to Streamline the Procurement Process												
	Trout	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-4	0	0
Transfer four procurement positions to General Services from Administrative Services to streamline the procurement process within the division.												
023009: Full-Time, Procurement Specialist III, range 18, Anchorage												
023026: Full-Time, Contracting Officer III, range 19, Juneau												
026411: Full-Time, Procurement Specialist II, range 16, Juneau												
026530: Full-Time, Procurement Specialist II, range 16, Juneau												
Align Authority for Reimbursable Service Agreements for Transferred Positions												
	LIT	0.0	-490.0	0.0	490.0	0.0	0.0	0.0	0.0	0	0	0
Align authority from personal services to services for four positions transferred to General Services to streamline the procurement process and one transferred position to Finance for the Integrated Resource Information System (IRIS) project. The remaining personal services authority is sufficient to cover anticipated expenses.												
Transfer Procurement Specialist V (02-1007) to Finance for the Integrated Resource Information System (IRIS) Project												
	Trout	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	-1	0	0
Transfer procurement specialist to Finance from Administrative Services for the Integrated Resource Information System (IRIS) project for implementation July 2015.												
021007: Full-Time, Procurement Specialist V, range 21, Juneau												

Change Record Detail - Multiple Scenarios with Descriptions
Department of Administration

Component: Administrative Services (46)
RDU: Centralized Administrative Services (13)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Subtotal		3,637.5	1,708.6	6.6	1,892.3	30.0	0.0	0.0	0.0	15	0	0
***** Changes From FY2015 Management Plan To FY2016 Governor Amended *****												
FY2016 Salary Increases												
	SalAdj	37.2	37.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		2.6										
1007 I/A Rcpts		34.6										
Cost of living adjustment for certain bargaining units: \$37.2												
Year three cost of living adjustment for non-covered employees - 2.5%: \$4.3												
Year three cost of living adjustment for Alaska State Employees Association/General Government Unit - 2.5%: \$18.6												
Year three cost of living adjustment for Alaska Public Employees Association/Supervisory Unit - 2.5%: \$9.5												
Year three cost of living adjustment for Confidential Employees Association - 1%: \$4.8												
FY2016 Health Insurance Rate Reduction												
	SalAdj	-1.8	-1.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-0.1										
1007 I/A Rcpts		-1.7										
Select Benefits health insurance rate reduction from \$1,371 to \$1,346: \$-1.8												
Align Authority to Comply with Vacancy Factor Guidelines												
	LIT	0.0	60.0	0.0	-60.0	0.0	0.0	0.0	0.0	0	0	0
Transfer authority to comply with vacancy factor guidelines. There are no impacts on services associated with this transfer.												
Reduce Overall Expenditure Level to Achieve Budget Reduction												
	Dec	-73.6	-30.0	0.0	-43.6	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-73.6										
The Division of Administrative Services (DAS) is a chargeback agency. As a result of a general fund reduction, DAS will reduce expenditures for contractual services through analysis of current services and make reductions wherever possible. Additional steps are being taken to achieve the department's goal for overall general fund reductions and may include keeping positions vacant as long as possible.												
Reduce Travel and Delay Equipment and Supply Purchases												
	Dec	-63.5	0.0	-5.0	-58.5	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-63.5										

Change Record Detail - Multiple Scenarios with Descriptions
Department of Administration

Component: Administrative Services (46)
RDU: Centralized Administrative Services (13)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
<p>A general fund reduction in the travel line is necessary to meet the targeted reduction and will result in fewer travel funds being available to train department staff. There will also be a delay or reduction in equipment replacement and purchases of supplies to achieve additional savings.</p>												
Transfer to General Services Purchasing for Reorganization of Procurement Staff												
1007 I/A Rcpts	Trout	-584.0	0.0	0.0	-584.0	0.0	0.0	0.0	0.0	0	0	0
<p>A reorganization of the department's internal procurement staff was completed in FY2015 and four positions were transferred from the Division of Administrative Services in the FY2015 Management Plan. This transaction will transfer the interagency receipt authority necessary to fund these position and will bring unbudgeted reimbursable services agreements on budget.</p> <p>Those positions that transferred to the General Service Procurement component are:</p> <p>02-3009: Full-Time, Procurement Specialist IV, range 20, Juneau 02-3026: Full-Time, Contracting Officer III, range 19, Juneau 02-6411: Full-Time, Procurement Specialist II, range 16, Juneau 02-6530: Full-Time, Procurement Specialist II, range 16, Juneau</p>												
Totals		2,951.8	1,774.0	1.6	1,146.2	30.0	0.0	0.0	0.0	15	0	0

Personal Services Expenditure Detail
Department of Administration

Scenario: FY2016 Governor Amended (12201)
Component: Administrative Services (46)
RDU: Centralized Administrative Services (13)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
02-0014	Accountant IV	FT	A	GP	Juneau	205	20D / E	12.0		75,209	2,530	0	42,821	120,560	6,028
02-1006	Division Operations Manager	FT	A	SS	Juneau	205	24O / P	12.0		139,778	4,489	0	63,277	207,544	10,377
02-1030	Division Director	FT	A	XE	Juneau	N05	27L / M	12.0		140,920	4,525	0	63,458	208,903	10,445
02-1048	Accounting Tech II	FT	A	GP	Juneau	205	14A / B	12.0		45,648	1,536	0	32,599	79,783	3,989
02-1072	Administrative Assistant II	FT	1	GP	Juneau	205	14B / C	12.0		45,965	1,546	0	32,708	80,219	4,011
02-1082	Administrative Officer II	FT	A	SS	Juneau	205	19L	12.0		86,748	2,919	0	46,335	136,002	0
02-1086	Accountant IV	FT	A	SS	Juneau	205	20L / M	12.0		95,431	3,211	0	49,338	147,980	7,399
02-1116	Accounting Tech III	FT	A	GP	Juneau	205	16M	12.0		73,164	2,462	0	42,114	117,740	5,887
02-1151	Budget Analyst IV	FT	A	GP	Juneau	205	21D / E	12.0		80,886	2,721	0	44,784	128,391	0
02-1159	Accountant V	FT	A	GP	Juneau	205	22E / F	12.0		90,676	3,051	0	48,170	141,897	35,474
02-2007	Human Resource Consultant I	FT	A	KK	Juneau	205	16E / F	12.0		61,761	2,078	0	37,671	101,510	5,076
02-2101	Human Resource Consultant IV	FT	A	KK	Juneau	205	20J	12.0		86,100	2,897	0	46,087	135,084	6,754
02-3115	Accountant III	FT	A	GP	Juneau	205	18B	11.0		55,748	1,876	0	34,690	92,314	0
02-3203	Accounting Tech I	FT	1	GP	Juneau	205	12B / C	11.0		37,398	1,258	0	28,345	67,001	3,350
02-6306	Accounting Tech II	FT	1	GP	Juneau	205	14B / C	12.0		46,545	1,566	0	32,909	81,020	4,051

Total Positions		New	Deleted	Total Salary Costs:	1,161,977
Full Time Positions:	15	0	0	Total COLA:	38,665
Part Time Positions:	0	0	0	Total Premium Pay:	0
Non Permanent Positions:	0	0	0	Total Benefits:	645,306
Positions in Component:	15	0	0	Total Pre-Vacancy:	1,845,948
				Minus Vacancy Adjustment of 3.90%:	(71,948)
				Total Post-Vacancy:	1,774,000
				Plus Lump Sum Premium Pay:	0
				Personal Services Line 100:	1,774,000

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	102,841	98,833	5.57%
1007 Interagency Receipts	1,743,107	1,675,167	94.43%
Total PCN Funding:	1,845,948	1,774,000	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Administration
Travel

Component: Administrative Services (46)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
72000	Travel		2.8	6.6	1.6
Expenditure Account	Servicing Agency	Explanation	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
72000 Travel Detail Totals			2.8	6.6	1.6
72110	Employee Travel (Instate)	Employee travel for administrative purposes	2.8	6.6	1.6

Line Item Detail
Department of Administration
Services

Component: Administrative Services (46)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
73000	Services		562.1	1,892.3	1,146.2
Expenditure Account	Servicing Agency	Explanation	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
73000 Services Detail Totals			562.1	1,892.3	1,146.2
73002	Interagency Services	Admin Core services rates to include Risk Management, Personnel, Information Technology Services, and Public Building Fund.	0.0	965.5	560.7
73025	Education Services	Conference fees, professional memberships and employee tuition	2.6	6.3	3.0
73150	Information Technlgy	Software licensing and maintenance	5.2	15.0	6.0
73156	Telecommunication	Cable, cell phone and long distance	0.6	3.0	2.0
73225	Delivery Services	Freight and courier costs	1.0	5.0	2.0
73525	Utilities	Utilities.	1.2	5.0	3.0
73665	Rentals/Leases (Non IA-Struct/Infs/Land)	Non-facility rentals/leases.	0.1	2.0	2.0
73675	Equipment/Machinery	Repair of copier and equipment, and new cubicles	5.5	30.0	8.0
73750	Other Services (Non IA Svcs)	Other service costs	0.9	3.5	2.0
73805	IT-Non-Telecommunication	Enterprise Technology Services	13.3	20.0	15.0
73806	IT-Telecommunication	Enterprise Technology Services	28.0	50.0	30.0
73809	Mail	Central Mail	5.1	8.0	8.0
73810	Human Resources	Personnel	454.3	681.5	455.0
73811	Building Leases	Leases	14.8	40.0	15.0
73813	Auditing	Legislative Audit	0.0	2.0	0.5
73814	Insurance	Risk Management	0.6	1.0	1.0
73815	Financial	Finance	2.7	5.0	3.0

Line Item Detail
Department of Administration
Services

Component: Administrative Services (46)

RDU: Centralized Administrative Services (13)

Expenditure Account	Servicing Agency	Explanation	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
73000 Services Detail Totals			562.1	1,892.3	1,146.2
73816	ADA Compliance	Personnel ADA Compliance charges from the Department of Admin, Division of Personnel	0.1	1.0	1.0
73818	Training (Services-IA Svcs)	Admin Training	0.4	4.0	1.0
73819	Commission Sales (IA Svcs)	E-Travel US Travel service fees	0.0	1.0	0.5
73827	Safety (IA Svcs)	Facilities	0.9	1.0	1.0
73979	Mgmt/Consulting (IA Svcs)	Contracting and Appeals	2.2	2.5	2.5
73979	Mgmt/Consulting (IA Svcs)	DOA Info Tech Support Information Technology (IT) desktop chargeback for services	22.6	40.0	24.0

Line Item Detail
Department of Administration
Commodities

Component: Administrative Services (46)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
74000	Commodities		19.5	30.0	30.0
Expenditure Account	Servicing Agency	Explanation	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
74000 Commodities Detail Totals			19.5	30.0	30.0
74200	Business	Business and office supplies	19.5	30.0	30.0

Unrestricted Revenue Detail
Department of Administration

Component: Administrative Services (46)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
51015	Interagency Receipts				506.7	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
59020	Administration		2020400	11100	506.7	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Administrative Services (46)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
51015	Interagency Receipts				1,787.4	2,788.7	2,237.6
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
59020	Administration Interagency receipts collected from with the Department of Administration for administrative support services	Administrative Hearings	2020400	11100	24.2	35.6	30.4
59020	Administration Interagency receipts collected from with the Department of Administration for administrative support services	AK Oil & Gas Conservation Comm	2020400	11100	55.0	80.8	68.9
59020	Administration Interagency receipts collected from with the Department of Administration for administrative support services	Alaska Public Offices Comm	2020400	11100	12.8	18.7	16.0
59020	Administration Interagency receipts collected from with the Department of Administration for administrative support services	Central Mail	2020400	11100	30.5	47.1	38.2
59020	Administration	Department-wide	2020400	11100	-85.7	0.0	0.0
59020	Administration Interagency receipts collected from with the Department of Administration for administrative support services	DOA Info Tech Support	2020400	11100	11.5	16.9	14.4
59020	Administration Interagency receipts collected from with the Department of Administration for administrative support services	Enterprise Technology Services	2020400	11100	390.4	610.0	390.0
59020	Administration Interagency receipts collected from with the Department of Administration for administrative support services	E-Travel	2020400	11100	24.6	36.1	30.8
59020	Administration Interagency receipts collected from with the Department of Administration for administrative support services	Facilities	2020400	11100	157.0	230.6	187.0
59020	Administration Interagency receipts collected from with the Department of Administration for administrative support services	Facilities Administration	2020400	11100	15.9	23.4	19.9
59020	Administration	Finance	2020400	11100	91.3	134.2	114.4

Restricted Revenue Detail
Department of Administration

Component: Administrative Services (46)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
51015	Interagency Receipts				1,787.4	2,788.7	2,237.6
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
	Interagency receipts collected from with the Department of Administration for administrative support services						
59020	Administration	Labor Relations	2020400	11100	12.1	17.8	15.2
	Interagency receipts collected from with the Department of Administration for administrative support services						
59020	Administration	Lease Administration	2020400	11100	13.9	20.4	17.4
	Interagency receipts collected from with the Department of Administration for administrative support services						
59020	Administration	Motor Vehicles	2020400	11100	148.4	218.1	185.9
	Interagency receipts collected from with the Department of Administration for administrative support services						
59020	Administration	Office of Public Advocacy	2020400	11100	208.6	306.6	261.2
	Interagency receipts collected from with the Department of Administration for administrative support services						
59020	Administration	Personnel	2020400	11100	146.4	215.2	183.4
	Interagency receipts collected from with the Department of Administration for administrative support services						
59020	Administration	Property Management	2020400	11100	8.8	13.0	11.0
	Interagency receipts collected from with the Department of Administration for administrative support services						
59020	Administration	Public Broadcasting Commission	2020400	11100	5.0	5.0	6.3
	Interagency receipts collected from with the Department of Administration for administrative support services						
59020	Administration	Public Defender Agency	2020400	11100	217.1	319.0	271.9
	Interagency receipts collected from with the Department of Administration for administrative support services						
59020	Administration	Purchasing	2020400	11100	11.8	17.3	14.8
	Interagency receipts collected from with the Department of Administration for administrative support services						
59020	Administration	Retirement and Benefits	2020400	11100	140.6	206.6	176.1
	Interagency receipts collected from with the Department of Administration for administrative support services						

Restricted Revenue Detail
Department of Administration

Component: Administrative Services (46)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
51015	Interagency Receipts				1,787.4	2,788.7	2,237.6
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
59020	Administration Interagency receipts collected from with the Department of Administration for administrative support services	Risk Management	2020400	11100	51.8	76.1	64.9
59020	Administration Interagency receipts collected from with the Department of Administration for administrative support services	Violent Crimes Comp Board	2020400	11100	3.6	5.3	4.5
59020	Administration Risk Management Fiscal Services RSA	Risk Management	2029407	11100	67.2	98.8	84.2
59020	Administration	Enterprise Technology Services	2029408	11100	24.6	36.1	30.8

**Interagency Services
Department of Administration**

Component: Administrative Services (46)
RDU: Centralized Administrative Services (13)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended	
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	13.3	20.0	15.0
73805 IT-Non-Telecommunication subtotal:				13.3	20.0	15.0	
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	28.0	50.0	30.0
73806 IT-Telecommunication subtotal:				28.0	50.0	30.0	
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	5.1	8.0	8.0
73809 Mail subtotal:				5.1	8.0	8.0	
73810	Human Resources	Management/consulting for human resource services	Intra-dept	Personnel	454.3	681.5	455.0
73810 Human Resources subtotal:				454.3	681.5	455.0	
73811	Building Leases		Intra-dept	Leases	14.8	40.0	15.0
73811 Building Leases subtotal:				14.8	40.0	15.0	
73813	Auditing	Auditing services including compliance audits	Inter-dept	Legislative Audit	0.0	2.0	0.5
73813 Auditing subtotal:				0.0	2.0	0.5	
73814	Insurance	Risk Management chargeback for services	Intra-dept	Risk Management	0.6	1.0	1.0
73814 Insurance subtotal:				0.6	1.0	1.0	
73815	Financial	Division of Finance chargeback for services	Intra-dept	Finance	2.7	5.0	3.0
73815 Financial subtotal:				2.7	5.0	3.0	
73816	ADA Compliance	ADA Compliance charges from the Department of Admin, Division of Personnel	Intra-dept	Personnel	0.1	1.0	1.0
73816 ADA Compliance subtotal:				0.1	1.0	1.0	
73818	Training (Services-IA Svcs)	Training	Intra-dept	Admin	0.4	4.0	1.0
73818 Training (Services-IA Svcs) subtotal:				0.4	4.0	1.0	
73819	Commission Sales (IA Svcs)	US Travel service fees	Intra-dept	E-Travel	0.0	1.0	0.5
73819 Commission Sales (IA Svcs) subtotal:				0.0	1.0	0.5	
73827	Safety (IA Svcs)		Inter-dept	Facilities	0.9	1.0	1.0
73827 Safety (IA Svcs) subtotal:				0.9	1.0	1.0	
73979	Mgmt/Consulting (IA Svcs)		Inter-dept	Contracting and Appeals	2.2	2.5	2.5
73979	Mgmt/Consulting (IA Svcs)	Information Technology (IT) desktop chargeback for services	Intra-dept	DOA Info Tech Support	22.6	40.0	24.0
73979 Mgmt/Consulting (IA Svcs) subtotal:				24.8	42.5	26.5	
Administrative Services total:				545.0	857.0	557.5	
Grand Total:				545.0	857.0	557.5	