

**State of Alaska  
FY2016 Governor Amended Operating  
Budget**

**Department of Administration  
Non-Public Building Fund Facilities  
Component Budget Summary**

**Component: Non-Public Building Fund Facilities**

**Contribution to Department's Mission**

This component holds the funding to pay Department of Administration managed non-PBF facilities costs. Please refer to the Facilities Administration component for a complete description of this program.

**Core Services**

- This component holds the funding to pay Department of Administration managed non-PBF facilities costs. Please refer to the Facilities Administration component for a complete description of this program.

**Major Component Accomplishments in 2014**

- Continue implementing the new Universal Space Standards.
- Identified deferred maintenance projects within building systems, and developed plans as needed for their repair or replacement.
- Completed major capital improvement projects in Non-Public Building Fund facilities. Provided construction management services for Agency requested building improvements, utilizing in-house maintenance staff for Juneau facilities.
- Solicited and provided construction management services for building improvements using contractors.
- Provided weekly informational facility email messages to all occupants in facilities managed by DOA. The emails provide current maintenance, construction, safety, and other informative items which could impact their occupancy at various levels.
- Identified and managed methods to reduce energy consumption and utility expenses.

**Key Component Challenges**

**Facility Management** - DOA is addressing high priority projects for the renewal and replacement of essential building systems and is completing major capital improvement projects at the following facilities:

**Alaska State Museum and Annex** – Providing facility management services and guidance to the Department of Transportation and Public Facilities and the Department of Education and Early Development for the new State Library Archives and Museum project due to open in May of 2017. After completion it is the intention to add the new State Library and Archives facility to the PBF portfolio to ensure the daily maintenance, operations and deferred maintenance required over the years to come is properly addressed with adequate funding.

**Energy Efficiency** - Continuing the identification of building operational cost savings practices to reduce energy utility expenses.

**Significant Changes in Results to be Delivered in FY2016**

Non PBF Portfolio – Effectively manage operating expenses for the new Department of Natural Resources Geologic Materials Center Building. During FY2016, the buildings operational costs will be managed and identified for the purpose of projecting and establishing future PBF lease rates.

**Statutory and Regulatory Authority**

AS 44.21.020 (1), (5) Duties of the Department

**Contact Information**

**Contact Information**

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<b>Non-Public Building Fund Facilities Component Financial Summary</b>			
	<i>All dollars shown in thousands</i>		
	<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	198.7	184.8	184.8
72000 Travel	0.4	0.0	0.0
73000 Services	594.3	579.3	552.6
74000 Commodities	66.0	122.4	67.4
75000 Capital Outlay	1.5	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>860.9</b>	<b>886.5</b>	<b>804.8</b>
<b>Funding Sources:</b>			
1004 General Fund Receipts	710.6	669.9	588.2
1007 Interagency Receipts	150.3	216.6	216.6
<b>Funding Totals</b>	<b>860.9</b>	<b>886.5</b>	<b>804.8</b>

<b>Estimated Revenue Collections</b>				
<b>Description</b>	<b>Master Revenue Account</b>	<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
<b>Unrestricted Revenues</b>				
None.		0.0	0.0	0.0
<b>Unrestricted Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>				
Interagency Receipts	51015	150.3	216.6	216.6
<b>Restricted Total</b>		<b>150.3</b>	<b>216.6</b>	<b>216.6</b>
<b>Total Estimated Revenues</b>		<b>150.3</b>	<b>216.6</b>	<b>216.6</b>

**Summary of Component Budget Changes  
From FY2015 Management Plan to FY2016 Governor Amended**

*All dollars shown in thousands*

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
<b>FY2015 Management Plan</b>	<b>669.9</b>	<b>0.0</b>	<b>216.6</b>	<b>0.0</b>	<b>886.5</b>
<b>Proposed budget decreases:</b>					
-Reduce Maintenance and Operations Costs	-50.0	0.0	0.0	0.0	-50.0
-Reduce Maintenance and Operations Costs	-31.7	0.0	0.0	0.0	-31.7
<b>FY2016 Governor Amended</b>	<b>588.2</b>	<b>0.0</b>	<b>216.6</b>	<b>0.0</b>	<b>804.8</b>

Non-Public Building Fund Facilities Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2015</u> <u>Management</u> <u>Plan</u>	<u>FY2016</u> <u>Governor</u> <u>Amended</u>		
Full-time	0	0	Annual Salaries	53,654
Part-time	0	0	Premium Pay	71,305
Nonpermanent	0	0	Annual Benefits	59,897
			<i>Less 0.03% Vacancy Factor</i>	(50)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>Total Personal Services</b>	<b>184,806</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
No personal services.					
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Component Detail All Funds**  
**Department of Administration**

**Component:** Non-Public Building Fund Facilities (AR11810) (2558)  
**RDU:** General Services (17)

	<b>FY2014 Actuals</b>	<b>FY2015 Conference Committee</b>	<b>FY2015 Authorized</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>	<b>FY2015 Management Plan vs FY2016 Governor Amended</b>	
71000 Personal Services	198.7	184.8	184.8	184.8	184.8	0.0	0.0%
72000 Travel	0.4	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	594.3	579.3	579.3	579.3	552.6	-26.7	-4.6%
74000 Commodities	66.0	122.4	122.4	122.4	67.4	-55.0	-44.9%
75000 Capital Outlay	1.5	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>860.9</b>	<b>886.5</b>	<b>886.5</b>	<b>886.5</b>	<b>804.8</b>	<b>-81.7</b>	<b>-9.2%</b>
<b>Fund Sources:</b>							
1004Gen Fund (UGF)	710.6	669.9	669.9	669.9	588.2	-81.7	-12.2%
1007I/A Rcpts (Other)	150.3	216.6	216.6	216.6	216.6	0.0	0.0%
<b>Unrestricted General (UGF)</b>	<b>710.6</b>	<b>669.9</b>	<b>669.9</b>	<b>669.9</b>	<b>588.2</b>	<b>-81.7</b>	<b>-12.2%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>150.3</b>	<b>216.6</b>	<b>216.6</b>	<b>216.6</b>	<b>216.6</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	0	0	0	0	0	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Administration**

**Component:** Non-Public Building Fund Facilities (2558)  
**RDU:** General Services (17)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2015 Conference Committee To FY2015 Authorized *****												
<b>FY2015 Conference Committee</b>												
	ConfCom	886.5	184.8	0.0	579.3	122.4	0.0	0.0	0.0	0	0	0
1004 Gen Fund		669.9										
1007 I/A Rcpts		216.6										
<b>Subtotal</b>		<b>886.5</b>	<b>184.8</b>	<b>0.0</b>	<b>579.3</b>	<b>122.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>
***** Changes From FY2015 Authorized To FY2015 Management Plan *****												
<b>Subtotal</b>		<b>886.5</b>	<b>184.8</b>	<b>0.0</b>	<b>579.3</b>	<b>122.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>
***** Changes From FY2015 Management Plan To FY2016 Governor Amended *****												
<b>Reduce Maintenance and Operations Costs</b>												
	Dec	-50.0	0.0	0.0	-50.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-50.0										
A reduction in the services line for all buildings within the Public Building Fund component will be achieved through an analysis of existing contracts and a potential reduction in services provided.												
Non-Public Buildings include the 3rd floor Capitol building, AK State Museum and Annex, Archives A& Records, Governor's House, Viking Drive, AK Geologic Materials Center (will transfer to the Public Building Fund in FY2017)												
<b>Align Authority to Meet Projected Expenditures</b>												
	LIT	0.0	0.0	0.0	55.0	-55.0	0.0	0.0	0.0	0	0	0
Transfer authority from services to commodities for projected expenditures. A review of prior year expenditures show some supply purchases fall within the services line, this transaction will bring these costs into alignment.												
<b>Reduce Maintenance and Operations Costs</b>												
	Dec	-31.7	0.0	0.0	-31.7	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-31.7										
A general fund reduction will be absorbed within the maintenance and operations budget for this component through a reduction of services and a review of contracted services used for maintaining these buildings.												
Non-Public Buildings include the 3rd floor Capitol building, AK State Museum and Annex, Archives A& Records, Governor's House, Viking Drive, AK Geologic Materials Center (will transfer to the Public Building Fund in FY2017)												
<b>Totals</b>		<b>804.8</b>	<b>184.8</b>	<b>0.0</b>	<b>552.6</b>	<b>67.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Personal Services Expenditure Detail**  
**Department of Administration**

**Scenario:** FY2016 Governor Amended (12201)  
**Component:** Non-Public Building Fund Facilities (2558)  
**RDU:** General Services (17)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	UGF Amount
25-2450	Maint Gen Journey	FT	A	LL	Juneau	2AA	54K	2.0	*	9,207	0	11,813	10,050	31,070	31,070
25-2534	Maint Gen Journey	FT	1	LL	Juneau	2AA	54C	2.0	*	7,738	0	11,643	9,483	28,864	28,864
25-2536	Maint Gen Journey	FT	1	LL	Juneau	2AA	54E	2.0	*	8,457	0	12,489	10,024	30,970	30,970
25-2538	Maint Gen Sub - Journey I	PT	1	LL	Juneau	2AA	58A	2.0	*	5,905	0	9,539	8,121	23,565	23,565
25-2541	Maint Gen Journey	FT	A	LL	Juneau	2AA	54K	2.0	*	9,295	0	12,870	10,446	32,611	32,611
25-2543	Maint Spec Bfc Foreman	FT	A	LL	Juneau	2AA	50N	2.0	*	13,052	0	12,951	11,773	37,776	37,776
<b>Total</b>													<b>Total Salary Costs:</b>	53,654	
<b>Positions</b>													<b>Total COLA:</b>	0	
<b>Full Time Positions:</b>													<b>Total Premium Pay:</b>	71,305	
<b>Part Time Positions:</b>													<b>Total Benefits:</b>	59,897	
<b>Non Permanent Positions:</b>													<b>Total Pre-Vacancy:</b>	184,856	
<b>Positions in Component:</b>													<b>Minus Vacancy Adjustment of 0.03%:</b>	(50)	
<b>Total Component Months: 12.0</b>													<b>Total Post-Vacancy:</b>	184,806	
													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	184,806	
<b>PCN Funding Sources:</b>						<b>Pre-Vacancy</b>	<b>Post-Vacancy</b>	<b>Percent</b>							
1004 General Fund Receipts						184,856	184,806	100.00%							
<b>Total PCN Funding:</b>						<b>184,856</b>	<b>184,806</b>	<b>100.00%</b>							

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Line Item Detail**  
**Department of Administration**  
**Travel**

**Component:** Non-Public Building Fund Facilities (2558)  
**RDU:** General Services (17)

Line Number	Line Name		FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
72000	Travel		0.4	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
<b>72000 Travel Detail Totals</b>			<b>0.4</b>	<b>0.0</b>	<b>0.0</b>
72970	Travel Cost AJE Xfer	Travel adjustment	0.4	0.0	0.0

**Line Item Detail**  
**Department of Administration**  
**Services**

**Component:** Non-Public Building Fund Facilities (2558)  
**RDU:** General Services (17)

Line Number	Line Name			FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
73000	Services			594.3	579.3	552.6
Expenditure Account	Servicing Agency	Explanation		FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
<b>73000 Services Detail Totals</b>				<b>594.3</b>	<b>579.3</b>	<b>552.6</b>
73150		Information Technlgy	Information technology services	0.2	0.0	0.0
73156		Telecommunication	Telecommunications	10.0	10.0	10.0
73421	Southeast State Equipmnt Fleet	Sef Fuel A87 Allowed	Vehicle fuel	0.4	0.4	0.4
73424	Southeast State Equipmnt Fleet	Sef Svc/Prt A87 Alwd	Vehicle servicing and parts	0.3	0.3	0.3
73428	Southeast State Equipmnt Fleet	Sef F/C A87 Allowed	Vehicle fixed costs - unallowed	0.1	0.1	0.1
73450		Advertising & Promos		0.3	0.0	0.0
73525		Utilities	Utilities	227.6	230.0	210.0
73650		Struc/Infstruct/Land	Structure repair and maintenance costs	314.7	298.4	300.0
73750		Other Services (Non IA Svcs)	Other services	29.3	29.0	20.7
73810	Facilities	Human Resources	Management/consulting for human resource services	8.3	8.0	8.0
73811		Building Leases	Building lease costs	3.1	3.1	3.1

**Line Item Detail**  
**Department of Administration**  
**Commodities**

**Component:** Non-Public Building Fund Facilities (2558)  
**RDU:** General Services (17)

Line Number	Line Name		FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
74000	Commodities		66.0	122.4	67.4
Expenditure Account	Servicing Agency	Explanation	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
<b>74000 Commodities Detail Totals</b>			<b>66.0</b>	<b>122.4</b>	<b>67.4</b>
74200	Business		0.6	1.0	1.0
74650	Repair/Maintenance (Commodities)	Costs for building materials	55.4	121.4	66.4
74970	Commodity Cost Trf	Commodity cost transfer	10.0	0.0	0.0

**Line Item Detail**  
**Department of Administration**  
**Capital Outlay**

**Component:** Non-Public Building Fund Facilities (2558)  
**RDU:** General Services (17)

<b>Line Number</b>	<b>Line Name</b>		<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
75000	Capital Outlay		1.5	0.0	0.0
<b>Expenditure Account</b>			<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
	<b>Servicing Agency</b>	<b>Explanation</b>			
<b>75000 Capital Outlay Detail Totals</b>			<b>1.5</b>	<b>0.0</b>	<b>0.0</b>
75970	Equipment Cost Transfer	Equipment cost transfer	1.5	0.0	0.0

**Restricted Revenue Detail**  
**Department of Administration**

**Component:** Non-Public Building Fund Facilities (2558)  
**RDU:** General Services (17)

<b>Master Account</b>	<b>Revenue Description</b>				<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
51015	Interagency Receipts				150.3	216.6	216.6
<b>Detail Information</b>							
<b>Revenue Amount</b>	<b>Revenue Description</b>	<b>Component</b>	<b>Collocation Code</b>	<b>AKSAS Fund</b>	<b>FY2014 Actuals</b>	<b>FY2015 Management Plan</b>	<b>FY2016 Governor Amended</b>
59015	Office Of The Governor				111.5	174.3	174.3
59050	Education				0.8	0.8	0.8
59060	Health & Social Svcs				1.5	1.5	1.5
59080	Commrc & Economc Dev				36.5	40.0	40.0

**Interagency Services  
Department of Administration**

**Component:** Non-Public Building Fund Facilities (2558)  
**RDU:** General Services (17)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2014 Actuals	FY2015 Management Plan	FY2016 Governor Amended
73421	Sef Fuel A87 Allowed	Vehicle fuel	Inter-dept Southeast State Equipmnt Fleet	0.4	0.4	0.4
<b>73421 Sef Fuel A87 Allowed subtotal:</b>				<b>0.4</b>	<b>0.4</b>	<b>0.4</b>
73424	Sef Svc/Prt A87 Alwd	Vehicle servicing and parts	Inter-dept Southeast State Equipmnt Fleet	0.3	0.3	0.3
<b>73424 Sef Svc/Prt A87 Alwd subtotal:</b>				<b>0.3</b>	<b>0.3</b>	<b>0.3</b>
73428	Sef F/C A87 Allowed	Vehicle fixed costs - unallowed	Inter-dept Southeast State Equipmnt Fleet	0.1	0.1	0.1
<b>73428 Sef F/C A87 Allowed subtotal:</b>				<b>0.1</b>	<b>0.1</b>	<b>0.1</b>
73810	Human Resources	Management/consulting for human resource services	Intra-dept Facilities	8.3	8.0	8.0
<b>73810 Human Resources subtotal:</b>				<b>8.3</b>	<b>8.0</b>	<b>8.0</b>
73811	Building Leases	Building lease costs	Intra-dept	3.1	3.1	3.1
<b>73811 Building Leases subtotal:</b>				<b>3.1</b>	<b>3.1</b>	<b>3.1</b>
<b>Non-Public Building Fund Facilities total:</b>				<b>12.2</b>	<b>11.9</b>	<b>11.9</b>
<b>Grand Total:</b>				<b>12.2</b>	<b>11.9</b>	<b>11.9</b>