

State of Alaska FY2015 Governor's Operating Budget

Department of Revenue Administrative Services Component Budget Summary

Component: Administrative Services

Contribution to Department's Mission

The mission of the Administrative Services Division (ASD) is to provide support services for departmental programs.

Core Services

- Financial accounting and certification of financial transactions
- Budget development and implementation
- Travel desk coordination, training, and assistance
- Policy and procedure development
- Professional and non-professional procurement of goods and services for divisions; purchasing delegations, training, and advice
- Financial management and contract administration of gas line development projects
- Staff development and structure reorganization support
- Records Management and State Property Management
- Network security; server administration; web services; desktop network and other computer services
- Database administration and IT planning services
- Human Resources

Major Component Accomplishments in 2013

- Completed the migration of most servers to a virtual environment that now supports over 110 servers and 25 workstations.
- Upgraded the power to the Department of Revenue's (DOR) server cabinets in order to provide full failover capability and to be able to accommodate higher density equipment in the future.
- Upgraded the NetApp (Storage Area Network SAN) Controllers to provide high availability capacity if one of the controllers failed.
- Configured Microsoft's System Center Configuration Manager to image workstations, automate software deployments, and automate software patching.
- Audited DOR's MS SQL databases and requested security remediation by the Divisional IT staff.
- Migrated DOR's main infrastructure firewall from a single virtual firewall to a pair of high availability firewall appliances.
- Migrated some of DOR's data center routing functions from the firewall to a layer 3 switch.
- Provided procurement training and support to department purchasing staff.
- To better utilize space and accommodate new business needs, ASD staff facilitated the design and reconstruction of the Tax Division's Juneau office and newly acquired space in the Sunshine Plaza in Anchorage to accommodate contractors and provide a training facility for the implementation of the new Tax Revenue Management System.
- Facilitated the design, reconstruction and implementation of the new Universal Space Standards in Child Support Services Division (CSSD) offices located in the Atwood Building. Continued space planning for pending relocation of CSSD and Permanent Fund Division to the 1st floor of the Linny Pacillo Parking Garage.

Key Component Challenges

- Absorbing the workload impacts of the various initiatives that have unforeseen consequences to administrative support functions.
- Providing internal controls and support to a diverse group of agencies, enabling them to continue their work and missions within the bounds of budget, regulations, and statutes.
- Providing data security, disaster recovery, and increased system performance to all divisions.
- Change in technology to better serve all division's applications and network capability.

Significant Changes in Results to be Delivered in FY2015

No changes in results delivered.

Statutory and Regulatory Authority

AS 36.30	State Procurement Code
AS 37.05	Fiscal Procedures Act
AS 37.07	Executive Budget Act
AS 37.10	Public Funds
AS 43.05.010	Duties of Commissioner
AS 43.23.055	Permanent Fund Dividends - Duties of the Department

Contact Information
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Administrative Services Component Financial Summary			
		<i>All dollars shown in thousands</i>	
	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	1,923.4	2,055.1	2,055.8
72000 Travel	28.5	16.9	16.9
73000 Services	459.1	179.1	154.1
74000 Commodities	64.7	17.0	17.0
75000 Capital Outlay	0.4	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	2,476.1	2,268.1	2,243.8
Funding Sources:			
1004 General Fund Receipts	409.3	531.2	506.3
1007 Interagency Receipts	1,336.7	972.0	972.7
1133 CSSD Administrative Cost Reimbursement	730.1	764.9	764.8
Funding Totals	2,476.1	2,268.1	2,243.8

Estimated Revenue Collections				
Description	Master Revenue Account	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
Unrestricted Revenues				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
Restricted Revenues				
Federal Receipts	51010	730.1	764.9	751.2
Interagency Receipts	51015	1,336.7	972.0	972.7
Restricted Total		2,066.8	1,736.9	1,723.9
Total Estimated Revenues		2,066.8	1,736.9	1,723.9

**Summary of Component Budget Changes
From FY2014 Management Plan to FY2015 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2014 Management Plan	531.2	0.0	972.0	764.9	2,268.1
Adjustments which will continue current level of service:					
-Reverse Alaska State Employees Association One-Time Payment Sec22f Ch14 SLA2013 (HB65) and Sec12 Ch15 SLA2013 (HB66)	-2.3	0.0	-4.4	-3.5	-10.2
-FY2015 Salary Increases	3.6	0.0	8.6	5.5	17.7
-FY2015 Health Insurance and Working Reserve Rate Reductions	-1.2	0.0	-3.5	-2.1	-6.8
Proposed budget decreases:					
-Reduction in Contractual Services	-25.0	0.0	0.0	0.0	-25.0
FY2015 Governor	506.3	0.0	972.7	764.8	2,243.8

Administrative Services Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2014 Management Plan	FY2015 Governor		
Full-time	18	18	Annual Salaries	1,358,079
Part-time	0	0	COLA	18,014
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	758,414
			<i>Less 3.90% Vacancy Factor</i>	(83,207)
			Lump Sum Premium Pay	4,500
Totals	18	18	Total Personal Services	2,055,800

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant IV	0	0	1	0	1
Accounting Tech II	0	0	1	0	1
Accounting Tech III	0	0	1	0	1
Admin Operations Mgr I	0	0	1	0	1
Administrative Assistant II	0	0	1	0	1
Budget Manager	0	0	1	0	1
Data Processing Mgr I	1	0	0	0	1
Data Processing Mgr III	0	0	1	0	1
Database Specialist III	0	0	1	0	1
Division Director	0	0	1	0	1
Human Resource Consultant III	0	0	1	0	1
Human Resource Technician II	0	0	1	0	1
Micro/Network Spec I	1	0	1	0	2
Micro/Network Spec II	0	0	1	0	1
Micro/Network Tech II	1	0	1	0	2
Procurement Spec III	0	0	1	0	1
Totals	3	0	15	0	18

Component Detail All Funds
Department of Revenue

Component: Administrative Services (AR15320) (125)
RDU: Administration and Support (50)

	FY2013 Actuals	FY2014 Conference Committee	FY2014 Authorized	FY2014 Management Plan	FY2015 Governor	FY2014 Management Plan vs FY2015 Governor	
71000 Personal Services	1,923.4	2,034.2	2,055.1	2,055.1	2,055.8	0.7	0.0%
72000 Travel	28.5	16.9	16.9	16.9	16.9	0.0	0.0%
73000 Services	459.1	179.1	179.1	179.1	154.1	-25.0	-14.0%
74000 Commodities	64.7	17.0	17.0	17.0	17.0	0.0	0.0%
75000 Capital Outlay	0.4	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	2,476.1	2,247.2	2,268.1	2,268.1	2,243.8	-24.3	-1.1%
Fund Sources:							
1004Gen Fund (UGF)	409.3	526.5	531.2	531.2	506.3	-24.9	-4.7%
1007I/A Rcpts (Other)	1,336.7	963.0	972.0	972.0	972.7	0.7	0.1%
1133CSSD Reimb (Fed)	730.1	757.7	764.9	764.9	764.8	-0.1	0.0%
Unrestricted General (UGF)	409.3	526.5	531.2	531.2	506.3	-24.9	-4.7%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	1,336.7	963.0	972.0	972.0	972.7	0.7	0.1%
Federal Funds	730.1	757.7	764.9	764.9	764.8	-0.1	0.0%
Positions:							
Permanent Full Time	18	18	18	18	18	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Revenue

Component: Administrative Services (125)
RDU: Administration and Support (50)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2014 Conference Committee To FY2014 Authorized *****												
FY2014 Conference Committee												
ConfCom		2,247.2	2,034.2	16.9	179.1	17.0	0.0	0.0	0.0	18	0	0
1004 Gen Fund		526.5										
1007 I/A Rcpts		963.0										
1133 CSSD		757.7										
Reimb												
Alaska State Employees Association One-Time Payment Sec22f Ch14 SLA2013 (HB65) and Sec12 Ch15 SLA2013 (HB66)												
Atrin		10.2	10.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		2.3										
1007 I/A Rcpts		4.4										
1133 CSSD		3.5										
Reimb												
The Alaska State Employees Association, representing the general government unit, negotiated a lump sum payment of \$755 less mandatory deductions, per employee in pay status on July 1, 2013. The lump sum will be paid in the second pay period of August 2013.												
Compensation of Non-Covered Employees Ch47 SLA2013 (SB95) (Sec2 Ch14 SLA2013 P43 L10 (HB65) and Sec2 Ch15 P8 L10 (HB66))												
FisNot		10.7	10.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		2.4										
1007 I/A Rcpts		4.6										
1133 CSSD		3.7										
Reimb												
SB95 relates to the compensation, allowances, geographic differentials in pay, and leave of certain public officials, officers, and employees not covered by collective bargaining agreements, and relates to certain petroleum engineers and petroleum geologists employed by the Department of Natural Resources.												
Subtotal		2,268.1	2,055.1	16.9	179.1	17.0	0.0	0.0	0.0	18	0	0
***** Changes From FY2014 Authorized To FY2014 Management Plan *****												
Subtotal		2,268.1	2,055.1	16.9	179.1	17.0	0.0	0.0	0.0	18	0	0
***** Changes From FY2014 Management Plan To FY2015 Governor *****												
Reduction in Contractual Services												
Dec		-25.0	0.0	0.0	-25.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-25.0										

The department is reducing its general fund levels in an effort to budget more efficiently and work within existing resources. It is anticipated that this change will have a minimal impact on state services.

Change Record Detail - Multiple Scenarios with Descriptions
Department of Revenue

Component: Administrative Services (125)
RDU: Administration and Support (50)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Reverse Alaska State Employees Association One-Time Payment Sec22f Ch14 SLA2013 (HB65) and Sec12 Ch15 SLA2013 (HB66)												
	OTI	-10.2	-10.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-2.3										
1007 I/A Rcpts		-4.4										
1133 CSSD		-3.5										
Reimb												
Reverse one-time funding for a negotiated lump sum payment to employees in the general government unit, represented by the Alaska State Employees Association, in pay status on July 1, 2013.												
FY2015 Salary Increases												
	SalAdj	17.7	17.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		3.6										
1007 I/A Rcpts		8.6										
1133 CSSD		5.5										
Reimb												
Cost of living allowance for certain bargaining units: \$17.7												
Year two cost of living allowance for non-covered employees - 1%: \$1.8												
Year two cost of living allowance for Alaska State Employees Association/General Government Unit - 1%: \$8.1												
Year two cost of living allowance for Alaska Public Employees Association/Supervisory Unit - 1%: \$6.2												
Year two cost of living allowance for Confidential Employees Association - 1%: \$1.6												
FY2015 Health Insurance and Working Reserve Rate Reductions												
	SalAdj	-6.8	-6.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-1.2										
1007 I/A Rcpts		-3.5										
1133 CSSD		-2.1										
Reimb												
FY2015 budget reduction for decrease in the AlaskaCare health insurance premium and working reserve rates: \$-6.8												
Working reserve rate decrease from 3.94% to 3.56%: Leave Cash-In = 2.17%, Terminal Leave = 1.03%, Unemployment Insurance = 0.36% : \$-5.1												
AlaskaCare health benefit decrease from \$1,389 to \$1,371: \$-1.7												

Change Record Detail - Multiple Scenarios with Descriptions
Department of Revenue

Component: Administrative Services (125)
RDU: Administration and Support (50)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
	Totals	2,243.8	2,055.8	16.9	154.1	17.0	0.0	0.0	0.0	18	0	0

Personal Services Expenditure Detail
Department of Revenue

Scenario: FY2015 Governor (11059)
Component: Administrative Services (125)
RDU: Administration and Support (50)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
02-3202	Human Resource Consultant III	FT	A	KK	Juneau	205	19E / F	12.0		74,389	996	0	41,839	117,224	27,466
04-0006	Admin Operations Mgr I	FT	A	SS	Juneau	205	22D / E	12.0		88,927	1,191	0	46,793	136,911	32,078
04-1001	Division Director	FT	A	XE	Juneau	N05	27M / N	12.0		149,736	1,913	0	65,060	216,709	50,775
04-1002	Accounting Tech III	FT	A	GP	Juneau	205	16B / C	12.0		52,580	704	0	34,644	87,928	20,602
04-1007	Budget Manager	FT	A	SS	Juneau	205	22B / C	12.0		84,036	1,125	0	45,134	130,295	30,528
04-1008	Accounting Tech II	FT	A	GP	Juneau	205	14K	12.0		58,428	782	0	36,627	95,837	22,455
04-1009	Administrative Assistant II	FT	A	GP	Juneau	205	14B / C	12.0		46,404	621	0	32,549	79,574	18,644
04-1024	Micro/Network Spec II	FT	A	GP	Juneau	205	20B / C	12.0		69,579	932	0	40,408	110,919	25,988
04-1123	Micro/Network Tech II	FT	A	GP	Anchorage	200	16B / C	12.0		50,743	680	0	34,021	85,444	20,020
04-1139	Data Processing Mgr III	FT	A	SS	Juneau	205	24N	12.0		129,168	1,651	0	59,490	190,309	44,589
04-1141	Procurement Spec III	FT	A	GP	Juneau	205	18D / E	12.0		66,110	885	0	39,232	106,227	24,889
04-1148	Accountant IV	FT	A	SS	Juneau	205	20B / C	12.0		72,513	971	0	41,227	114,711	26,877
04-1149	Micro/Network Spec I	FT	A	GP	Anchorage	200	18J / K	12.0		72,917	976	0	41,540	115,433	27,046
04-1151	Micro/Network Tech II	FT	A	GP	Juneau	205	16C / D	12.0		54,145	725	0	35,174	90,044	21,097
04-4035	Micro/Network Spec I	FT	A	GP	Juneau	205	18J	12.0		74,124	993	0	41,949	117,066	27,429
04-6064	Database Specialist III	FT	A	GP	Juneau	205	22B / C	12.0		80,703	1,081	0	44,180	125,964	29,513
04-7168	Data Processing Mgr I	FT	A	SS	Anchorage	200	22D / E	12.0		85,599	1,146	0	45,664	132,409	31,023
05-1731	Human Resource Technician II	FT	A	KK	Juneau	205	14B / C	12.0		47,978	642	0	32,883	81,503	19,096

Total Positions				Total Salary Costs:	1,358,079
New				Total COLA:	18,014
Deleted				Total Premium Pay:	0
Full Time Positions:	18	0	0	Total Benefits:	758,414
Part Time Positions:	0	0	0		
Non Permanent Positions:	0	0	0		
Positions in Component:	18	0	0	Total Pre-Vacancy:	2,134,507
				Minus Vacancy Adjustment of 3.90%:	(83,207)
				Total Post-Vacancy:	2,051,300
Total Component Months:	216.0			Plus Lump Sum Premium Pay:	4,500
				Personal Services Line 100:	2,055,800

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	500,115	480,620	23.43%
1007 Interagency Receipts	914,850	879,187	42.86%
1133 CSSD Administrative Cost Reimbursement	719,542	691,493	33.71%
Total PCN Funding:	2,134,507	2,051,300	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Personal Services Expenditure Detail
Department of Revenue

Scenario: FY2015 Governor (11059)
Component: Administrative Services (125)
RDU: Administration and Support (50)

Lump Sum Funding Sources:	Amount	Percent
1133 General Fund Receipts	700	16.00%
1133 Interagency Receipts	1,716	38.00%
1133 CSSD Administrative Cost Reimbursement	2,084	46.00%
Total Lump Sum Funding:	4,500	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column.
[No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Revenue
Travel

Component: Administrative Services (125)
RDU: Administration and Support (50)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
72000	Travel		28.5	16.9	16.9
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
72000 Travel Detail Totals			28.5	16.9	16.9
72110	Employee Travel (Instate)	Instate airfare, surface transportation, lodging, meals & incidentals for staff training and business needs .	22.6	13.4	13.4
72120	Nonemployee Travel (Instate Travel)	Instate airfare, surface transportation, lodging, meals & incidentals for contractor special services.	0.0	0.0	0.0
72410	Employee Travel (Out of state)	Out of state airfare, surface transportation, lodging, meals & incidentals for ASD staff training and seminars.	5.9	3.5	3.5
72900	Other Travel Costs	Other travel costs	0.0	0.0	0.0

Line Item Detail
Department of Revenue
Services

Component: Administrative Services (125)
RDU: Administration and Support (50)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
73000	Services		459.1	179.1	154.1
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
73000 Services Detail Totals			459.1	179.1	154.1
73025		Education Services Training, conferences, and employee tuition	5.6	3.3	3.3
73050		Financial Services Accounting, auditing, financial management and/or consulting services; cost allocation consultant	12.7	5.0	5.0
73075		Legal & Judicial Svc Transcription services	0.6	0.0	0.0
73150		Information Technlgy Information technology costs incurred on behalf of the department including consulting, software licensing, software maintenance, and IT training	251.7	0.0	0.0
73156		Telecommunication Local, long distance, cellular and telecommunications equipment charges; data/network; and television	9.9	1.5	1.5
73225		Delivery Services Delivery and courier services	4.8	1.0	1.0
73450		Advertising & Promos Advertising	0.2	0.0	0.0
73525		Utilities Document disposal	0.0	0.3	0.3
73650		Struc/Infstruct/Land Repairs and/or maintenance of space, structures or infrastructure	0.8	0.8	0.8
73675		Equipment/Machinery Repairs, maintenance, and rental/lease of office equipment	11.1	2.8	2.8
73750		Other Services (Non IA Svcs) Printing and copying	0.7	0.0	0.0
73805	IT-Non-Telecommunication	Admin ETS chargeback for computer services (including EPR, MICS charges for mainframe usage, maintenance fee for Symantec antivirus, and VPN) Assistance for PFD payment run database	12.6	9.3	9.3
73805	IT-Non-Telecommunication	Admin ETS chargeback for space occupied by DOR servers	40.9	0.0	40.9
73806	IT-Telecommunication	Admin ETS chargeback for telecommunications EPR, phone line fees and service requests	25.0	15.7	15.7
73808	Building Maintenance	Admin Building maintenance	0.2	0.0	0.0
73809	Mail	Admin Central mailroom services including pick up and	1.7	2.1	2.1

Line Item Detail
Department of Revenue
Services

Component: Administrative Services (125)
RDU: Administration and Support (50)

Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor	
73000 Services Detail Totals			459.1	179.1	154.1	
		delivery of U.S. mail, postage, mailing of state warrants				
73810	Human Resources	Admin	Human resource and payroll services provided by the Division of Personnel	11.1	2.4	2.4
73811	Building Leases	Admin	Cost of space in state-owned facilities	6.0	15.9	15.9
73811	Building Leases	Admin	Department-wide lease administration (annual cost shared with OOC)	60.4	115.3	49.4
73813	Auditing	Legislative Audit	Annual federal compliance and statewide single audit	0.3	1.0	1.0
73814	Insurance	Admin	Risk Management	0.2	0.2	0.2
73815	Financial	Admin	Division of Finance AKSAS/AKPAY	1.2	0.6	0.6
73816	ADA Compliance	Labor	Share of cost for ADA compliance	0.2	0.2	0.2
73818	Training (Services-IA Svcs)	Admin	Training provided by state agencies - General Services and Finance training for procurement and fiscal	0.1	1.0	1.0
73819	Commission Sales (IA Svcs)	Admin	State Travel Office fees	0.3	0.3	0.3
73827	Safety (IA Svcs)	Admin	Building security services	0.8	0.4	0.4

Line Item Detail
Department of Revenue
Commodities

Component: Administrative Services (125)
RDU: Administration and Support (50)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
74000	Commodities		64.7	17.0	17.0
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
74000 Commodities Detail Totals			64.7	17.0	17.0
74200	Business	Business supplies including books and educational; equipment and furniture; office supplies; desktop computers, printers and IT equipment less than \$5,000 per item; and subscriptions including electronic access to information	64.7	17.0	17.0
74480	Household & Instit.	Institutional/cleaning supplies	0.0	0.0	0.0

Line Item Detail
Department of Revenue
Capital Outlay

Component: Administrative Services (125)
RDU: Administration and Support (50)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
75000	Capital Outlay		0.4	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
75000 Capital Outlay Detail Totals			0.4	0.0	0.0
75700	Equipment	Equipment exceeding \$5,000 per item including electronic and IT equipment	0.4	0.0	0.0

Restricted Revenue Detail
Department of Revenue

Component: Administrative Services (125)
RDU: Administration and Support (50)

Master Account	Revenue Description	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
51010	Federal Receipts	730.1	764.9	751.2

Detail Information					FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund			
51115	Indirect Cost Recov		04101000	11100	730.1	764.9	751.2
Indirect cost recovery receipts are received from the federal Child Support Enforcement Program and are allocated to agencies that incur overhead costs in support of CSSD.							

Restricted Revenue Detail
Department of Revenue

Component: Administrative Services (125)
RDU: Administration and Support (50)

Master Account	Revenue Description				FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
51015	Interagency Receipts				1,336.7	972.0	972.7
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
59040	Revenue	Department-wide	04101000	11100	1,336.7	972.0	972.7
	Support services provided by the Administrative Services Division are allocated and billed through the department's internal administrative cost allocation plan.						

Inter-Agency Services
Department of Revenue

Component: Administrative Services (125)
RDU: Administration and Support (50)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2013 Actuals	FY2014		
					Management Plan	FY2015 Governor	
73805	IT-Non-Telecommunication	ETS chargeback for computer services (including EPR, MICS charges for mainframe usage, maintenance fee for Symantec antivirus, and VPN)	Inter-dept	Admin	9.9	9.3	9.3
73805	IT-Non-Telecommunication	Assistance for PFD payment run database	Intra-dept	Admin	2.7	0.0	0.0
73805	IT-Non-Telecommunication	ETS chargeback for space occupied by DOR servers	Inter-dept	Admin	40.9	0.0	40.9
73805 IT-Non-Telecommunication subtotal:					53.5	9.3	50.2
73806	IT-Telecommunication	ETS chargeback for telecommunications EPR, phone line fees and service requests	Inter-dept	Admin	25.0	15.7	15.7
73806 IT-Telecommunication subtotal:					25.0	15.7	15.7
73808	Building Maintenance	Building maintenance	Inter-dept	Admin	0.2	0.0	0.0
73808 Building Maintenance subtotal:					0.2	0.0	0.0
73809	Mail	Central mailroom services including pick up and delivery of U.S. mail, postage, mailing of state warrants	Inter-dept	Admin	1.7	2.1	2.1
73809 Mail subtotal:					1.7	2.1	2.1
73810	Human Resources	Human resource and payroll services provided by the Division of Personnel	Inter-dept	Admin	11.1	2.4	2.4
73810 Human Resources subtotal:					11.1	2.4	2.4
73811	Building Leases	Cost of space in state-owned facilities	Inter-dept	Admin	6.0	15.9	15.9
73811	Building Leases	Department-wide lease administration (annual cost shared with OOC)	Inter-dept	Admin	60.4	115.3	49.4
73811 Building Leases subtotal:					66.4	131.2	65.3
73813	Auditing	Annual federal compliance and statewide single audit	Inter-dept	Legislative Audit	0.3	1.0	1.0
73813 Auditing subtotal:					0.3	1.0	1.0
73814	Insurance	Risk Management	Inter-dept	Admin	0.2	0.2	0.2
73814 Insurance subtotal:					0.2	0.2	0.2
73815	Financial	Division of Finance AKSAS/AKPAY	Inter-dept	Admin	1.2	0.6	0.6
73815 Financial subtotal:					1.2	0.6	0.6
73816	ADA Compliance	Share of cost for ADA compliance	Inter-dept	Labor	0.2	0.2	0.2
73816 ADA Compliance subtotal:					0.2	0.2	0.2
73818	Training (Services-IA Svcs)	Training provided by state agencies - General Services and Finance training for procurement and fiscal	Inter-dept	Admin	0.1	1.0	1.0
73818 Training (Services-IA Svcs) subtotal:					0.1	1.0	1.0
73819	Commission Sales (IA Svcs)	State Travel Office fees	Inter-dept	Admin	0.3	0.3	0.3
73819 Commission Sales (IA Svcs) subtotal:					0.3	0.3	0.3
73827	Safety (IA Svcs)	Building security services	Inter-dept	Admin	0.8	0.4	0.4
73827 Safety (IA Svcs) subtotal:					0.8	0.4	0.4
Administrative Services total:					161.0	164.4	139.4

Inter-Agency Services
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Component: Administrative Services (125)
RDU: Administration and Support (50)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
Grand Total:				161.0	164.4	139.4