

# **State of Alaska FY2015 Governor's Operating Budget**

## **Department of Education and Early Development Professional Teaching Practices Commission Component Budget Summary**

Component: Professional Teaching Practices Commission

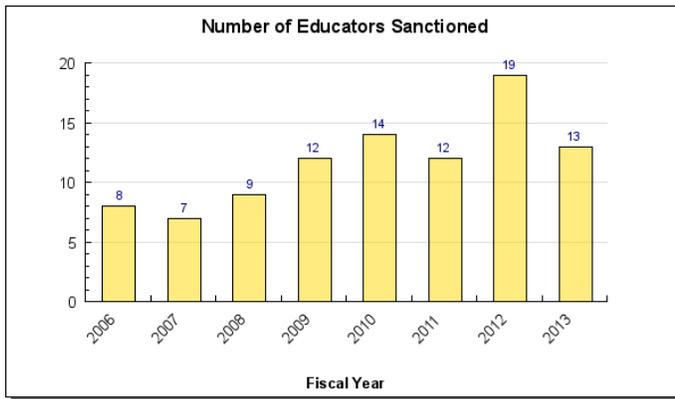
**Contribution to Department's Mission**

To serve as a preventative and positive force in working to enhance the professional performance of all educators; and,

To ensure that members of the teaching profession in Alaska are qualified and ethical educators

**Results**

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)



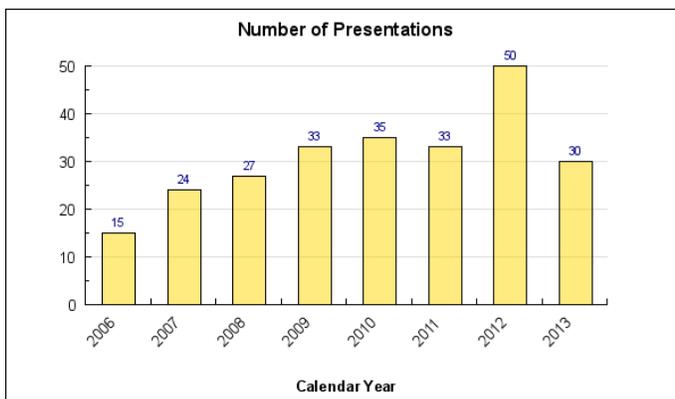
**Core Services**

- Promote adherence to the Code of Ethics by certified educators
- Investigate properly filed complaints against certified educators

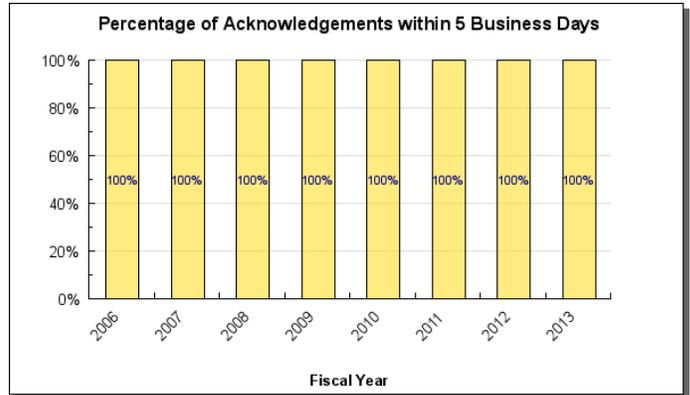
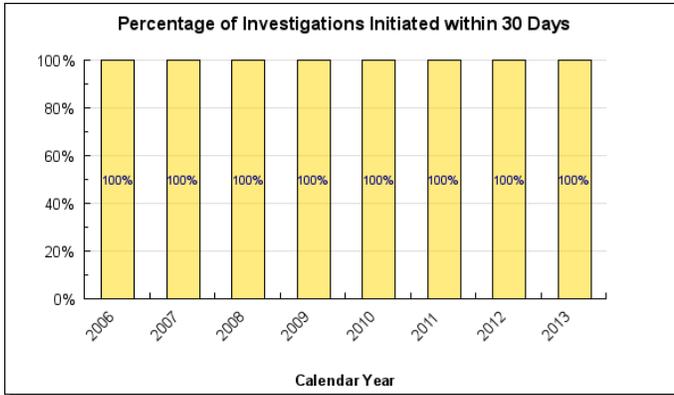
**Measures by Core Service**

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

**1. Promote adherence to the Code of Ethics by certified educators**



**2. Investigate properly filed complaints against certified educators**



**Major Component Accomplishments in 2013**

- Completed 50 investigations of complaints against educators;
- Disciplined 13 educators through surrender, suspension, revocation or recommendation for denial of licensure;
- Reviewed 133 applications for certification containing background checks indicating criminal convictions. The 70 applicants who had revealed convictions on their applications for certification and/or provided the requested details were approved for certification;
- Published and distributed an annual report to interested parties, as well as a semiannual newsletters to all educators and other interested parties in the state;
- Updated and distributed the Professional Code of Ethics Handbook; and,
- Conducted presentations on professionalism, professional ethics, and the role of the Commission to pre-service teacher candidates at the University of Alaska Anchorage, the University of Alaska Fairbanks, and Alaska Pacific University; as well as to University of Alaska administrative interns and the University of Alaska Fairbanks rural administrators. Presentations were also given to the statewide mentors. Executive Director’s activities included coordinating the Alaska Teacher of the Year Program, and attending three national conferences. The Executive Director was also appointed to a national committee as representative of the Western States Region of the National Association of State Directors of Teacher Education and Certification.

**Key Component Challenges**

- Managing internal capacity constraints so they do not limit the ability of the commission to investigate all complaints in a timely manner or pursue lengthy investigations or hearings; and,
- Finding innovative ways to increase public knowledge and awareness of professional, ethical standards for teachers and administrators and to create an awareness of the Commission's role and responsibility in disciplining certified educators.

**Significant Changes in Results to be Delivered in FY2015**

There are no significant changes in results to be delivered in FY2015.

**Statutory and Regulatory Authority**

AS 14.20.030  
 4 AAC 12  
 4 AAC 18  
 AS 14.20.370-.510  
 AS 44.62  
 20 AAC 10.010-.900

**Contact Information**

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**Professional Teaching Practices Commission  
Component Financial Summary**

*All dollars shown in thousands*

	<b>FY2013 Actuals</b>	<b>FY2014 Management Plan</b>	<b>FY2015 Governor</b>
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	220.6	204.9	211.2
72000 Travel	13.8	16.7	16.7
73000 Services	44.8	75.5	69.3
74000 Commodities	1.5	2.6	2.6
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>280.7</b>	<b>299.7</b>	<b>299.8</b>
<b>Funding Sources:</b>			
1004 General Fund Receipts	280.7	299.7	299.8
<b>Funding Totals</b>	<b>280.7</b>	<b>299.7</b>	<b>299.8</b>

**Summary of Component Budget Changes  
From FY2014 Management Plan to FY2015 Governor**

*All dollars shown in thousands*

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
<b>FY2014 Management Plan</b>	<b>299.7</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>299.7</b>
<b>Adjustments which will continue current level of service:</b>					
-Reverse Alaska State Employees Association One-Time Payment Sec22f Ch14 SLA2013 (HB65) and Sec12 Ch15 SLA2013 (HB66)	-1.0	0.0	0.0	0.0	-1.0
-FY2015 Salary Increases	1.8	0.0	0.0	0.0	1.8
-FY2015 Health Insurance and Working Reserve Rate Reductions	-0.7	0.0	0.0	0.0	-0.7
<b>FY2015 Governor</b>	<b>299.8</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>299.8</b>

Professional Teaching Practices Commission Personal Services Information				
Authorized Positions			Personal Services Costs	
	<u>FY2014</u> <u>Management</u> <u>Plan</u>	<u>FY2015</u> <u>Governor</u>		
Full-time	2	2	Annual Salaries	131,242
Part-time	0	0	COLA	1,762
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	78,232
			<i>Less 0.02% Vacancy Factor</i>	(36)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>2</b>	<b>2</b>	<b>Total Personal Services</b>	<b>211,200</b>

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Exec Secretary PTPC	1	0	0	0	1
Secretary	1	0	0	0	1
<b>Totals</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>

**Component Detail All Funds**  
**Department of Education and Early Development**

**Component:** Professional Teaching Practices Commission (AR17755) (190)  
**RDU:** Commissions and Boards (61)

	FY2013 Actuals	FY2014 Conference Committee	FY2014 Authorized	FY2014 Management Plan	FY2015 Governor	FY2014 Management Plan vs FY2015 Governor	
71000 Personal Services	220.6	234.1	236.6	204.9	211.2	6.3	3.1%
72000 Travel	13.8	16.7	16.7	16.7	16.7	0.0	0.0%
73000 Services	44.8	43.8	43.8	75.5	69.3	-6.2	-8.2%
74000 Commodities	1.5	2.6	2.6	2.6	2.6	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
<b>Totals</b>	<b>280.7</b>	<b>297.2</b>	<b>299.7</b>	<b>299.7</b>	<b>299.8</b>	<b>0.1</b>	<b>0.0%</b>
<b>Fund Sources:</b>							
1004Gen Fund (UGF)	280.7	297.2	299.7	299.7	299.8	0.1	0.0%
<b>Unrestricted General (UGF)</b>	<b>280.7</b>	<b>297.2</b>	<b>299.7</b>	<b>299.7</b>	<b>299.8</b>	<b>0.1</b>	<b>0.0%</b>
<b>Designated General (DGF)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Other Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Federal Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0%</b>
<b>Positions:</b>							
Permanent Full Time	2	2	2	2	2	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Education and Early Development**

**Component:** Professional Teaching Practices Commission (190)

**RDU:** Commissions and Boards (61)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2014 Conference Committee To FY2014 Authorized *****												
<b>FY2014 Conference Committee</b>												
1004 Gen Fund	ConfCom	297.2	234.1	16.7	43.8	2.6	0.0	0.0	0.0	2	0	0
		297.2										
<b>Alaska State Employees Association One-Time Payment Sec22f Ch14 SLA2013 (HB65) and Sec12 Ch15 SLA2013 (HB66)</b>												
1004 Gen Fund	Atrin	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
		1.0										
The Alaska State Employees Association, representing the general government unit, negotiated a lump sum payment of \$755 less mandatory deductions, per employee in pay status on July 1, 2013. The lump sum will be paid in the second pay period of August 2013.												
<b>Compensation of Non-Covered Employees Ch47 SLA2013 (SB95) (Sec2 Ch14 SLA2013 P43 L10 (HB65) and Sec2 Ch15 P8 L10 (HB66))</b>												
1004 Gen Fund	FisNot	1.5	1.5	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
		1.5										
SB95 relates to the compensation, allowances, geographic differentials in pay, and leave of certain public officials, officers, and employees not covered by collective bargaining agreements, and relates to certain petroleum engineers and petroleum geologists employed by the Department of Natural Resources.												
<b>Subtotal</b>		<b>299.7</b>	<b>236.6</b>	<b>16.7</b>	<b>43.8</b>	<b>2.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2</b>	<b>0</b>	<b>0</b>
***** Changes From FY2014 Authorized To FY2014 Management Plan *****												
<b>Align Authority to Comply with Vacancy Factor Guidelines</b>												
	LIT	0.0	-31.7	0.0	31.7	0.0	0.0	0.0	0.0	0	0	0
This will bring personal services within vacancy factor guidelines and align authority with anticipated expenditure levels. There are no impacts on services associated with this transfer.												
<b>Subtotal</b>		<b>299.7</b>	<b>204.9</b>	<b>16.7</b>	<b>75.5</b>	<b>2.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2</b>	<b>0</b>	<b>0</b>
***** Changes From FY2014 Management Plan To FY2015 Governor *****												
<b>Reverse Alaska State Employees Association One-Time Payment Sec22f Ch14 SLA2013 (HB65) and Sec12 Ch15 SLA2013 (HB66)</b>												
1004 Gen Fund	OTI	-1.0	-1.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
		-1.0										
Reverse one-time funding for a negotiated lump sum payment to employees in the general government unit, represented by the Alaska State Employees Association, in pay status on July 1, 2013.												
<b>FY2015 Salary Increases</b>												
	SalAdj	1.8	1.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0

**Change Record Detail - Multiple Scenarios with Descriptions**  
**Department of Education and Early Development**

**Component:** Professional Teaching Practices Commission (190)

**RDU:** Commissions and Boards (61)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
1004 Gen Fund		1.8										
Cost of living allowance for certain bargaining units: \$1.8												
Year two cost of living allowance for non-covered employees - 1%: \$1.2												
Year two cost of living allowance for Alaska State Employees Association/General Government Unit - 1%: \$0.6												
<b>FY2015 Health Insurance and Working Reserve Rate Reductions</b>												
1004 Gen Fund	SalAdj	-0.7	-0.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
FY2015 budget reduction for decrease in the AlaskaCare health insurance premium and working reserve rates: \$-0.7												
Working reserve rate decrease from 3.94% to 3.56%: Leave Cash-In = 2.17%, Terminal Leave = 1.03%, Unemployment Insurance = 0.36% : \$-0.5												
AlaskaCare health benefit decrease from \$1,389 to \$1,371: \$-0.2												
<b>Align Authority to Comply with Vacancy Factor Guidelines</b>												
	LIT	0.0	6.2	0.0	-6.2	0.0	0.0	0.0	0.0	0	0	0
This will bring personal services within vacancy factor guidelines and align authority with anticipated expenditure levels. There are no impacts on services associated with this transfer.												
<b>Totals</b>		<b>299.8</b>	<b>211.2</b>	<b>16.7</b>	<b>69.3</b>	<b>2.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2</b>	<b>0</b>	<b>0</b>

**Personal Services Expenditure Detail**  
**Department of Education and Early Development**

**Scenario:** FY2015 Governor (11059)  
**Component:** Professional Teaching Practices Commission (190)  
**RDU:** Commissions and Boards (61)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
05-1593	Exec Secretary PTPC	FT	A	XE	Anchorage	N00	24B / C	12.0		89,921	1,207	0	47,274	138,402	138,402
05-1704	Secretary	FT	A	GP	Anchorage	200	11F / G	12.0		41,321	555	0	30,958	72,834	72,834
													<b>Total Salary Costs:</b>	131,242	
													<b>Total COLA:</b>	1,762	
													<b>Total Premium Pay::</b>	0	
													<b>Total Benefits:</b>	78,232	
													<b>Total Pre-Vacancy:</b>	211,236	
													<b>Minus Vacancy Adjustment of 0.02%:</b>	(36)	
													<b>Total Post-Vacancy:</b>	211,200	
													<b>Plus Lump Sum Premium Pay:</b>	0	
													<b>Personal Services Line 100:</b>	211,200	
<b>Total Component Months:</b>		24.0													

<u>PCN Funding Sources:</u>	<u>Pre-Vacancy</u>	<u>Post-Vacancy</u>	<u>Percent</u>
1004 General Fund Receipts	211,236	211,200	100.00%
<b>Total PCN Funding:</b>	<b>211,236</b>	<b>211,200</b>	<b>100.00%</b>

Note: If a position is split, an asterisk (\*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (\*\*) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

**Line Item Detail**  
**Department of Education and Early Development**  
**Travel**

**Component:** Professional Teaching Practices Commission (190)  
**RDU:** Commissions and Boards (61)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
72000	Travel		13.8	16.7	16.7
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
<b>72000 Travel Detail Totals</b>			<b>13.8</b>	<b>16.7</b>	<b>16.7</b>
72111	Airfare (Instate Employee)	Executive Secretary's in-state travel to school districts to conduct investigations and provide training at workshops.	1.2	1.6	1.6
72112	Surface Transport (Instate Employee)	Rental car charges and other surface transportation expenses.	0.0	0.2	0.2
72113	Lodging (Instate Employee)	Lodging expenses for staff on state business.	0.1	0.2	0.2
72114	Meals & Incidentals (Instate Employee)	Meals & incidental expenses for staff on state business.	0.1	0.9	0.9
72121	Airfare (Instate Nonemployee)	Commission members' travel expenses for a minimum three yearly meetings and possible special hearings, when required and attendance at ethics and certification conferences.	4.8	3.2	3.2
72123	Lodging (Instate Nonemployee)	Lodging expenses for staff and commission members on state business.	1.1	2.5	2.5
72124	Meals & Incidentals (Instate Nonemp.)	Meals & incidental expenses for staff and commission members on state business.	0.9	2.0	2.0
72125	Taxable Per Diem (Instate Nonemployee)		0.2	0.0	0.0
72126	Nontax Reimbursement (Instate Nonemp.)	Reimbursement of actual travel expenses for non-employees/commission members on state business.	0.6	1.8	1.8
72411	Airfare (Out of state Emp)	Executive Secretary's travel to State School Board meetings, ethics conferences and yearly NASDTEC conference.	1.4	1.0	1.0
72412	Surface Transport (Out of state Emp)	Out-of-state rental car charges and other surface transportation expenditures for staff on state business.	0.1	0.3	0.3
72413	Lodging (Out of state Emp)	Out of state lodging expenses for staff on state business.	1.1	1.0	1.0

**Line Item Detail**  
**Department of Education and Early Development**  
**Travel**

**Component:** Professional Teaching Practices Commission (190)

**RDU:** Commissions and Boards (61)

Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
<b>72000 Travel Detail Totals</b>			<b>13.8</b>	<b>16.7</b>	<b>16.7</b>
72414		Meals & Incidentals (Out of state Emp) Out of state meals and incidental expenses for staff on state business.	0.4	0.4	0.4
72420		Nonemployee Travel (Out of state Emp) Out of state travel expenses for non-employees or commission members on state business.	0.0	1.6	1.6
72421		Airfare (Out of state Nonemp)	1.0	0.0	0.0
72423		Lodging (Out of state Nonemp)	0.5	0.0	0.0
72424		Meals & Incidentals(Out of state Nonemp)	0.3	0.0	0.0

**Line Item Detail**  
**Department of Education and Early Development**  
**Services**

**Component:** Professional Teaching Practices Commission (190)  
**RDU:** Commissions and Boards (61)

Line Number	Line Name			FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
73000	Services			44.8	75.5	69.3
Expenditure Account				FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
Expenditure Account	Servicing Agency	Explanation		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
<b>73000 Services Detail Totals</b>				<b>44.8</b>	<b>75.5</b>	<b>69.3</b>
73002	Interagency Services	EED-ADS	RSA to Education Support Services for administrative services.	3.5	3.6	3.6
73002	Interagency Services	EED-Executive Admin	RSA to Executive Administration for oversight and support.	0.0	2.5	2.5
73002	Interagency Services	EED-IS	RSA to Information Services for technical support.	4.3	4.4	4.5
73026	Training/Conferences		Professional development training and conferences.	1.5	1.5	1.5
73083	Case Costs			2.3	0.0	0.0
73154	Software Licensing		Computer software licensing.	0.0	0.1	0.1
73228	Postage		Postage charges, delivery and courier services.	1.5	2.0	2.0
73401	Long Distance		Phone, teleconference, and FAX charges.	0.1	1.9	1.9
73677	Office Furn & Equip(Non IA Repair/Maint)		Rental of office equipment, repairs / maintenance of office equipment and furniture.	0.0	0.2	0.2
73756	Print/Copy/Graphics			0.2	0.0	0.0
73805	IT-Non-Telecommunication	DOA ETS	RSA to DOA for Core Services chargebacks including AKPAY/AKSAS.	1.2	1.2	1.2
73806	IT-Telecommunication	DOA ETS	RSA to DOA for Core Services chargebacks including telecommunications/computer services EPR.	3.1	3.2	3.2
73812	Legal	Law	RSA to Department of Law for legal services.	20.2	39.4	35.3
73815	Financial			0.2	0.0	0.0
73819	Commission Sales (IA Svcs)			0.3	0.0	0.0
73821	Hearing/Mediation (IA Svcs)	Commercial and Fair Business	Assist PTPC in conducting teacher certification hearings and related proceedings, and drafting decisions.	6.4	15.5	13.3

**Line Item Detail**  
**Department of Education and Early Development**  
**Commodities**

**Component:** Professional Teaching Practices Commission (190)  
**RDU:** Commissions and Boards (61)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
74000	Commodities		1.5	2.6	2.6
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
<b>74000 Commodities Detail Totals</b>			<b>1.5</b>	<b>2.6</b>	<b>2.6</b>
74226	Equipment & Furniture		0.6	0.0	0.0
74229	Business Supplies	Consumable office supplies; paper, pens, envelopes, etc.	0.8	2.4	2.4
74233	Info Technology Equip	Information technology supplies.	0.0	0.1	0.1
74236	Subscriptions	Subscriptions to periodicals or educational materials.	0.0	0.1	0.1
74237	I/A Purchases (Commodities/Business)		0.1	0.0	0.0

**Inter-Agency Services**  
**Department of Education and Early Development**

**Component:** Professional Teaching Practices Commission (190)  
**RDU:** Commissions and Boards (61)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2013 Actuals	FY2014		
					Management Plan	FY2015 Governor	
73002	Interagency Services	RSA to Education Support Services for administrative services.	Intra-dept	EED-ADS	3.5	3.6	3.6
73002	Interagency Services	RSA to Executive Administration for oversight and support.	Intra-dept	EED-Executive Admin	0.0	2.5	2.5
73002	Interagency Services	RSA to Information Services for technical support.	Intra-dept	EED-IS	4.3	4.4	4.5
<b>73002 Interagency Services subtotal:</b>					<b>7.8</b>	<b>10.5</b>	<b>10.6</b>
73805	IT-Non-Telecommunication	RSA to DOA for Core Services chargebacks including AKPAY/AKSAS.	Inter-dept	DOA ETS	1.2	1.2	1.2
<b>73805 IT-Non-Telecommunication subtotal:</b>					<b>1.2</b>	<b>1.2</b>	<b>1.2</b>
73806	IT-Telecommunication	RSA to DOA for Core Services chargebacks including telecommunications/computer services EPR.	Inter-dept	DOA ETS	3.1	3.2	3.2
<b>73806 IT-Telecommunication subtotal:</b>					<b>3.1</b>	<b>3.2</b>	<b>3.2</b>
73812	Legal	RSA to Department of Law for legal services.	Inter-dept	Law	20.2	39.4	35.3
<b>73812 Legal subtotal:</b>					<b>20.2</b>	<b>39.4</b>	<b>35.3</b>
73815	Financial		Inter-dept		0.2	0.0	0.0
<b>73815 Financial subtotal:</b>					<b>0.2</b>	<b>0.0</b>	<b>0.0</b>
73819	Commission Sales (IA Svcs)		Inter-dept		0.3	0.0	0.0
<b>73819 Commission Sales (IA Svcs) subtotal:</b>					<b>0.3</b>	<b>0.0</b>	<b>0.0</b>
73821	Hearing/Mediation (IA Svcs)	Assist PTPC in conducting teacher certification hearings and related proceedings, and drafting decisions.	Inter-dept	Commercial and Fair Business	6.4	15.5	13.3
<b>73821 Hearing/Mediation (IA Svcs) subtotal:</b>					<b>6.4</b>	<b>15.5</b>	<b>13.3</b>
<b>Professional Teaching Practices Commission total:</b>					<b>39.2</b>	<b>69.8</b>	<b>63.6</b>
<b>Grand Total:</b>					<b>39.2</b>	<b>69.8</b>	<b>63.6</b>