

State of Alaska FY2015 Governor's Operating Budget

Department of Environmental Conservation Environmental Health Director Component Budget Summary

Component: Environmental Health Director

Contribution to Department's Mission

Provide effective management and leadership for all Environmental Health programs and services.

Core Services

- Provide direction for changes to nine regulatory chapters.
- Provide clear direction to staff and timely decisions.
- Manage budgets of each component so that resources are used wisely.
- Advocate for division needs so that statutory mandates are properly executed.

Major Component Accomplishments in 2013

See RDU Level.

Key Component Challenges

See RDU Level.

Significant Changes in Results to be Delivered in FY2015

See RDU Level.

Statutory and Regulatory Authority

AS 03.05, AS 03.45, AS 03.58, AS 17.05, AS 17.07, AS 17.20, AS 18.35, AS 44.46.020-025, AS 46.03.101, AS 46.03.120, AS 46.03.320-330, AS 46.03.710-730, AS 46.03.900, AS 46.05, AS 46.06.021, 18 AAC 15, 18 AAC 23, 18 AAC 30, 18 AAC 31, 18 AAC 32, 18 AAC 34, 18 AAC 55, 18 AAC 60, 18 AAC 72, 18 AAC 80, 18 AAC 90

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**Environmental Health Director
Component Financial Summary**

All dollars shown in thousands

	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	363.1	370.1	371.1
72000 Travel	13.8	14.8	14.8
73000 Services	33.6	49.0	49.0
74000 Commodities	7.2	7.9	7.9
75000 Capital Outlay	0.8	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	418.5	441.8	442.8
Funding Sources:			
1004 General Fund Receipts	418.5	441.8	442.8
Funding Totals	418.5	441.8	442.8

**Summary of Component Budget Changes
From FY2014 Management Plan to FY2015 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2014 Management Plan	441.8	0.0	0.0	0.0	441.8
Adjustments which will continue current level of service:					
-FY2015 Salary Increases	3.2	0.0	0.0	0.0	3.2
-Reverse Alaska State Employees Association One-Time Payment Sec22f Ch14 SLA2013 (HB65) and Sec12 Ch15 SLA2013 (HB66)	-0.7	0.0	0.0	0.0	-0.7
-FY2015 Health Insurance and Working Reserve Rate Reductions	-1.5	0.0	0.0	0.0	-1.5
FY2015 Governor	442.8	0.0	0.0	0.0	442.8

**Environmental Health Director
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2014 Management Plan	FY2015 Governor		
Full-time	4	4	Annual Salaries	243,660
Part-time	0	0	COLA	3,269
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	135,355
			<i>Less 2.93% Vacancy Factor</i>	<i>(11,184)</i>
			Lump Sum Premium Pay	0
Totals	4	4	Total Personal Services	371,100

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Admin Operations Mgr I	1	0	0	0	1
Administrative Officer I	0	0	0	1	1
Division Director	1	0	0	0	1
Program Coordinator I	1	0	0	0	1
Totals	3	0	0	1	4

Component Detail All Funds
Department of Environmental Conservation

Component: Environmental Health Director (AR48601) (646)
RDU: Environmental Health (207)

	FY2013 Actuals	FY2014 Conference Committee	FY2014 Authorized	FY2014 Management Plan	FY2015 Governor	FY2014 Management Plan vs FY2015 Governor	
71000 Personal Services	363.1	368.7	370.1	370.1	371.1	1.0	0.3%
72000 Travel	13.8	14.8	14.8	14.8	14.8	0.0	0.0%
73000 Services	33.6	49.0	49.0	49.0	49.0	0.0	0.0%
74000 Commodities	7.2	7.9	7.9	7.9	7.9	0.0	0.0%
75000 Capital Outlay	0.8	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	418.5	440.4	441.8	441.8	442.8	1.0	0.2%
Fund Sources:							
1004Gen Fund (UGF)	418.5	440.4	441.8	441.8	442.8	1.0	0.2%
Unrestricted General (UGF)	418.5	440.4	441.8	441.8	442.8	1.0	0.2%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	4	4	4	4	4	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Environmental Conservation

Component: Environmental Health Director (646)

RDU: Environmental Health (207)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2014 Conference Committee To FY2014 Authorized *****												
FY2014 Conference Committee												
1004 Gen Fund	ConfCom	440.4	368.7	14.8	49.0	7.9	0.0	0.0	0.0	4	0	0
Alaska State Employees Association One-Time Payment Sec22f Ch14 SLA2013 (HB65) and Sec12 Ch15 SLA2013 (HB66)												
1004 Gen Fund	Atrin	0.7	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
The Alaska State Employees Association, representing the general government unit, negotiated a lump sum payment of \$755 less mandatory deductions, per employee in pay status on July 1, 2013. The lump sum will be paid in the second pay period of August 2013.												
Compensation of Non-Covered Employees Ch47 SLA2013 (SB95) (Sec2 Ch14 SLA2013 P43 L10 (HB65) and Sec2 Ch15 P8 L10 (HB66))												
1004 Gen Fund	FisNot	0.7	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
SB95 relates to the compensation, allowances, geographic differentials in pay, and leave of certain public officials, officers, and employees not covered by collective bargaining agreements, and relates to certain petroleum engineers and petroleum geologists employed by the Department of Natural Resources.												
Subtotal		441.8	370.1	14.8	49.0	7.9	0.0	0.0	0.0	4	0	0
***** Changes From FY2014 Authorized To FY2014 Management Plan *****												
Subtotal		441.8	370.1	14.8	49.0	7.9	0.0	0.0	0.0	4	0	0
***** Changes From FY2014 Management Plan To FY2015 Governor *****												
FY2015 Salary Increases												
1004 Gen Fund	SalAdj	3.2	3.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
Cost of living allowance for certain bargaining units: \$3.2												
Year two cost of living allowance for non-covered employees - 1%: \$1.0												
Year two cost of living allowance for Alaska State Employees Association/General Government Unit - 1%: \$0.5												
Year two cost of living allowance for Alaska Public Employees Association/Supervisory Unit - 1%: \$1.7												
Reverse Alaska State Employees Association One-Time Payment Sec22f Ch14 SLA2013 (HB65) and Sec12 Ch15 SLA2013 (HB66)												
1004 Gen Fund	OTI	-0.7	-0.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0

Change Record Detail - Multiple Scenarios with Descriptions
Department of Environmental Conservation

Component: Environmental Health Director (646)
RDU: Environmental Health (207)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Reverse one-time funding for a negotiated lump sum payment to employees in the general government unit, represented by the Alaska State Employees Association, in pay status on July 1, 2013.												
FY2015 Health Insurance and Working Reserve Rate Reductions												
1004 Gen Fund	SalAdj	-1.5	-1.5	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
FY2015 budget reduction for decrease in the AlaskaCare health insurance premium and working reserve rates: \$-1.5												
Working reserve rate decrease from 3.94% to 3.56%: Leave Cash-In = 2.17%, Terminal Leave = 1.03%, Unemployment Insurance = 0.36% : \$-0.9												
AlaskaCare health benefit decrease from \$1,389 to \$1,371: \$-0.6												
Totals		442.8	371.1	14.8	49.0	7.9	0.0	0.0	0.0	4	0	0

Personal Services Expenditure Detail
Department of Environmental Conservation

Scenario: FY2015 Governor (11059)
Component: Environmental Health Director (646)
RDU: Environmental Health (207)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
18-7056	Division Director	FT	A	XE	Anchorage	N00	27B / C	8.6	**	76,359	1,024	0	37,897	115,280	115,280
18-7064	Admin Operations Mgr I	FT	A	SS	Anchorage	200	22A / B	7.9	**	51,052	685	0	28,387	80,124	80,124
18-7111	Accountant IV	FT	A	SS	Anchorage	200	20A	4.5	*	24,750	332	0	14,691	39,773	39,773
18-7407	Program Coordinator I	FT	A	GP	Anchorage	200	18C / D	8.0	**	40,172	539	0	24,928	65,639	65,639
18-7546	Administrative Officer I	FT	A	SS	Soldotna	200	17L	8.6	**	51,327	689	0	29,452	81,468	81,468
Total													Total Salary Costs:	243,660	
Positions													Total COLA:	3,269	
Full Time Positions:													Total Premium Pay:	0	
Part Time Positions:													Total Benefits:	135,355	
Non Permanent Positions:															
Positions in Component:													Total Pre-Vacancy:	382,284	
													Minus Vacancy Adjustment of 2.93%:	(11,184)	
													Total Post-Vacancy:	371,100	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	371,100	
Total Component Months:														37.6	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	382,284	371,100	100.00%
Total PCN Funding:	382,284	371,100	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Environmental Conservation
Travel

Component: Environmental Health Director (646)
RDU: Environmental Health (207)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
72000	Travel		13.8	14.8	14.8
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
72000 Travel Detail Totals			13.8	14.8	14.8
72110	Employee Travel (Instate)	In state employee travel (including but not limited to): Airfare, Surface Transport, Lodging, Meals and Incidentals.	15.2	12.3	12.3
72120	Nonemployee Travel (Instate Travel)	In state non-employee travel (including but not limited to): Airfare, Surface Transport, Lodging, Meals and Incidentals.	0.0	0.0	0.0
72410	Employee Travel (Out of state)	Out of state employee travel (including but not limited to): Air Fare, Surface Transport, Lodging, Meals and Incidentals.	-1.4	2.5	2.5
72700	Moving Costs	Moving Costs (including but not limited to): All reimbursable costs for transportation and freight of personal effects of newly hired or transferred employees.	0.0	0.0	0.0

Line Item Detail
Department of Environmental Conservation
Services

Component: Environmental Health Director (646)
RDU: Environmental Health (207)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
73000	Services		33.6	49.0	49.0
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
73000 Services Detail Totals			33.6	49.0	49.0
73025	Education Services	Education Services (including but not limited to): Training/Conferences, Memberships, Employee Tuition and Test Monitor/Proctor.	3.8	3.8	3.8
73150	Information Technlgy	Information Technology (including but not limited to): IT Training, Consulting, Equipment Leases, and Software Licensing and Maintenance.	0.6	3.0	3.0
73156	Telecommunication	Telecommunications (including but not limited to): Television, Long Distance, Cell Phones, and Other Wireless Charges.	1.4	1.4	1.4
73225	Delivery Services	Delivery Services (including but not limited to): Freight, Courier and Postage.	0.4	0.5	0.5
73650	Struc/Infstruct/Land	Services for structures, infrastructure, and land - not part of acquisition costs or betterment of a capital asset.	0.2	0.2	0.2
73675	Equipment/Machinery	Equipment and Machinery (including but not limited to): Repairs and Maintenance, Office Furniture and Equipment, Vehicle and Other.	6.2	6.2	6.2
73686	Rentals/Leases (Non IA-Eq/Machinery)	Equipment and Machinery Rentals and Leases (including but not limited to): Copier and Postage Machine Leases.	0.0	0.0	0.0
73750	Other Services (Non IA Svcs)	Services (including but not limited to): Interpreters, Non-Board/Commission Honorarium, Printing, Professional Services Not Listed in Other Categories.	0.2	4.5	4.5
73805	IT-Non-Telecommunication	Enterprise Technology Services RSA to the Department of Administration for Non Telecommunication Services.	2.0	2.4	2.4
73806	IT-Telecommunication	Enterprise Technology Services RSA to the Department of Administration for Telecommunication Services.	3.9	5.0	5.0

Line Item Detail
Department of Environmental Conservation
Services

Component: Environmental Health Director (646)

RDU: Environmental Health (207)

Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
73000 Services Detail Totals			33.6	49.0	49.0
73809	Mail	Central Mail RSA to the Department of Administration for Mail Services.	0.3	0.3	0.3
73810	Human Resources	Admin Services RSA to the Division of Administrative Services for costs such as, building reception, state travel coordination, department-wide IT system management, etc.	0.4	0.0	0.0
73810	Human Resources	Food Safety & Sanitation RSA to the Division of Environmental Health for the split receptionist position in the Fairbanks office.	0.5	0.5	0.5
73810	Human Resources	Personnel RSA to the Department of Administration for Human Resources Services.	0.8	0.0	0.0
73811	Building Leases	Leases RSA to the Department of Administration for Building Leases.	9.6	9.6	9.6
73812	Legal	Legislation/Regulations RSA to the Department of Law for Legal Services.	0.1	0.1	0.1
73813	Auditing	Finance RSA to the Department of Administration for Audit Services.	0.0	0.1	0.1
73814	Insurance	Risk Management RSA to the Department of Administration for Insurance Services.	0.0	0.2	0.2
73815	Financial	Finance RSA to the Department of Administration for Financial Services.	0.2	0.2	0.2
73818	Training (Services-IA Svcs)	Admin RSA to the Department of Administration for Educational and Training Services.	0.0	0.5	0.5
73819	Commission Sales (IA Svcs)	State Travel Office State Travel Office (STO) Fees.	0.2	0.2	0.2
73827	Safety (IA Svcs)	Safety Services (including but not limited to): Guard Hire, Background Checks, Security Systems and Fingerprinting.	0.1	0.1	0.1
73979	Mgmt/Consulting (IA Svcs)	Administrative Services RSA to the Division of Administrative Services for managed costs included in the departmental cost allocation plan such as reception, state travel coordination telecommunications, etc.	2.0	3.2	3.2
73979	Mgmt/Consulting (IA Svcs)	Food Safety & Sanitation RSA to the Division of Water Quality to fund Alaska Clean Water Act grants.	0.0	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Office of the RSA to the Division of Administrative Services for	0.6	0.5	0.5

Line Item Detail
Department of Environmental Conservation
Services

Component: Environmental Health Director (646)

RDU: Environmental Health (207)

Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
73000 Services Detail Totals			33.6	49.0	49.0
	Commissioner	Commissioner's Office Recruitment & Training Coordinator support.			
73979	Mgmt/Consulting (IA Svcs)	Risk Management	0.1	0.1	0.1
		RSA to Department of Administration for Risk Management			
73979	Mgmt/Consulting (IA Svcs)	Water Quality	0.0	6.4	6.4
		RSA to the Division of Water for Wasilla receptionist position.			

Line Item Detail
Department of Environmental Conservation
Commodities

Component: Environmental Health Director (646)
RDU: Environmental Health (207)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
74000	Commodities		7.2	7.9	7.9
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
74000 Commodities Detail Totals			7.2	7.9	7.9
74200	Business	Business Commodities (including but not limited to): Books, Equipment and Subscriptions.	7.2	7.9	7.9

Line Item Detail
Department of Environmental Conservation
Capital Outlay

Component: Environmental Health Director (646)
RDU: Environmental Health (207)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
75000	Capital Outlay		0.8	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
75000 Capital Outlay Detail Totals			0.8	0.0	0.0
75700	Equipment	Equipment Lease Payments (including but not limited to): Communications Equipment, Information Technology, Laboratory Testing and Other Equipment.	0.8	0.0	0.0

Inter-Agency Services
Department of Environmental Conservation

Component: Environmental Health Director (646)
RDU: Environmental Health (207)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2014			
				FY2013 Actuals	Management Plan	FY2015 Governor	
73805	IT-Non-Telecommunication	RSA to the Department of Administration for Non Telecommunication Services.	Inter-dept	Enterprise Technology Services	2.0	2.4	2.4
				73805 IT-Non-Telecommunication subtotal:	2.0	2.4	2.4
73806	IT-Telecommunication	RSA to the Department of Administration for Telecommunication Services.	Inter-dept	Enterprise Technology Services	3.9	5.0	5.0
				73806 IT-Telecommunication subtotal:	3.9	5.0	5.0
73809	Mail	RSA to the Department of Administration for Mail Services.	Inter-dept	Central Mail	0.3	0.3	0.3
				73809 Mail subtotal:	0.3	0.3	0.3
73810	Human Resources	RSA to the Division of Administrative Services for costs such as, building reception, state travel coordination, department-wide IT system management, etc.	Intra-dept	Admin Services	0.4	0.0	0.0
73810	Human Resources	RSA to the Division of Environmental Health for the split receptionist position in the Fairbanks office.	Intra-dept	Food Safety & Sanitation	0.5	0.5	0.5
73810	Human Resources	RSA to the Department of Administration for Human Resources Services.	Inter-dept	Personnel	0.8	0.0	0.0
				73810 Human Resources subtotal:	1.7	0.5	0.5
73811	Building Leases	RSA to the Department of Administration for Building Leases.	Inter-dept	Leases	9.6	9.6	9.6
				73811 Building Leases subtotal:	9.6	9.6	9.6
73812	Legal	RSA to the Department of Law for Legal Services.	Inter-dept	Legislation/Regulations	0.1	0.1	0.1
				73812 Legal subtotal:	0.1	0.1	0.1
73813	Auditing	RSA to the Department of Administration for Audit Services.	Inter-dept	Finance	0.0	0.1	0.1
				73813 Auditing subtotal:	0.0	0.1	0.1
73814	Insurance	RSA to the Department of Administration for Insurance Services.	Inter-dept	Risk Management	0.0	0.2	0.2
				73814 Insurance subtotal:	0.0	0.2	0.2
73815	Financial	RSA to the Department of Administration for Financial Services.	Inter-dept	Finance	0.2	0.2	0.2
				73815 Financial subtotal:	0.2	0.2	0.2
73818	Training (Services-IA Svcs)	RSA to the Department of Administration for Educational and Training Services.	Inter-dept	Admin	0.0	0.5	0.5
				73818 Training (Services-IA Svcs) subtotal:	0.0	0.5	0.5
73819	Commission Sales (IA Svcs)	State Travel Office (STO) Fees.	Inter-dept	State Travel Office	0.2	0.2	0.2
				73819 Commission Sales (IA Svcs) subtotal:	0.2	0.2	0.2
73979	Mgmt/Consulting (IA Svcs)	RSA to the Division of Administrative Services for managed costs included in the departmental cost allocation plan such as reception, state travel	Intra-dept	Administrative Services	2.0	3.2	3.2

Inter-Agency Services
Department of Environmental Conservation

Component: Environmental Health Director (646)
RDU: Environmental Health (207)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2013 Actuals	FY2014		FY2015 Governor
					Management Plan		
73979	Mgmt/Consulting (IA Svcs) coordination telecommunications, etc. RSA to the Division of Water Quality to fund Alaska Clean Water Act grants.	Intra-dept	Food Safety & Sanitation	0.0	0.0		0.0
73979	Mgmt/Consulting (IA Svcs) RSA to the Division of Administrative Services for Commissioner's Office Recruitment & Training Coordinator support.	Intra-dept	Office of the Commissioner	0.6	0.5		0.5
73979	Mgmt/Consulting (IA Svcs) RSA to Department of Administration for Risk Management	Inter-dept	Risk Management	0.1	0.1		0.1
73979	Mgmt/Consulting (IA Svcs) RSA to the Division of Water for Wasilla receptionist position.	Intra-dept	Water Quality	0.0	6.4		6.4
73979 Mgmt/Consulting (IA Svcs) subtotal:				2.7	10.2		10.2
Environmental Health Director total:				20.7	29.3		29.3
Grand Total:				20.7	29.3		29.3