

State of Alaska FY2015 Governor's Operating Budget

Department of Administration Finance Component Budget Summary

Component: Finance

Contribution to Department's Mission

The mission of the Division of Finance is to provide accounting, payroll, and travel services for state government.

Results

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

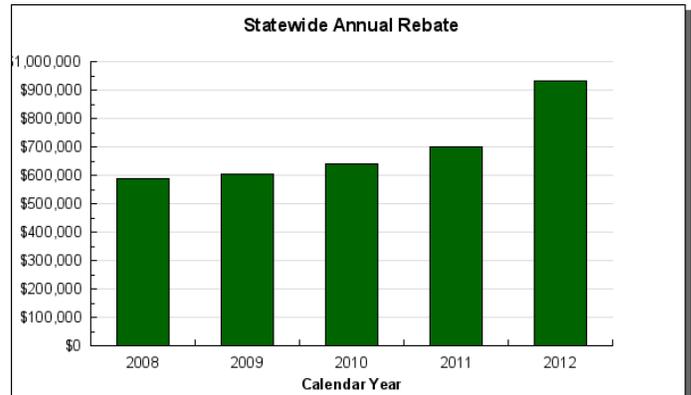
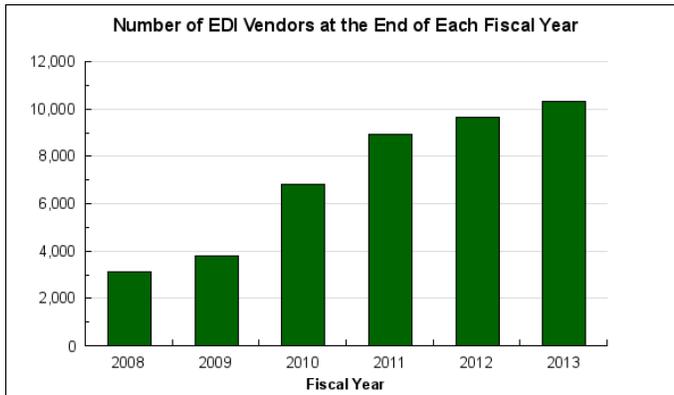
Core Services

- General ledger accounting including budgets and vendor payments for all three branches of State government.
- Electronic commerce services including electronic vendor payments and the One Card Alaska charge card payment program.
- Comprehensive Annual Financial Report and other statewide reporting responsibilities, including oversight of single audit requirements.
- User documentation and information technology to support administrative systems.

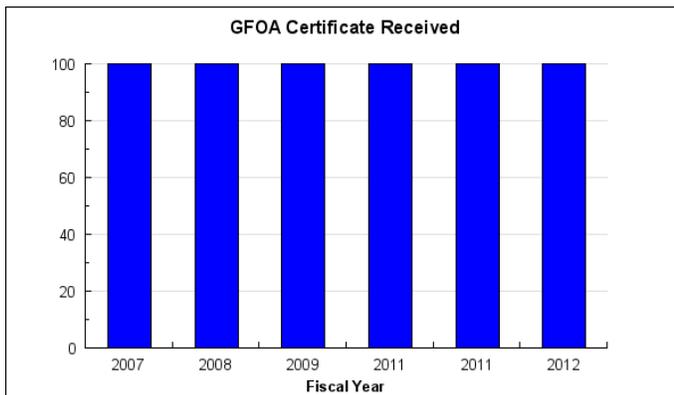
Measures by Core Service

(Additional performance information is available on the web at <https://omb.alaska.gov/results>.)

1. General ledger accounting including budgets and vendor payments for all three branches of State government.
2. Electronic commerce services including electronic vendor payments and the One Card Alaska charge card payment program.



3. Comprehensive Annual Financial Report and other statewide reporting responsibilities, including oversight of single audit requirements.



4. User documentation and information technology to support administrative systems.

Major Component Accomplishments in 2013

- Successful implementation of LearnAlaska, a learning management system which provides a distribution platform for computer based training, schedule and manage attendees of trainer lead courses, and maintains permanent training records. The system is integrated with the AKPAY payroll system and will eventually be integrated with the Integrated Resource Information System (IRIS) statewide administrative system.
- Prepared legacy administrative systems for IRIS conversion. This included a comprehensive vendor review that established a relevant business type for over 35,000 records and major chart of account components were reviewed that resulted in obsolete funds, appropriations, accounts, collocation and/or ledger codes being purged.
- Successfully executed a disaster recovery plan for the administrative systems that allowed resumption of vendor and employee payments due to the catastrophic virtual tape system failure.
- Received the Certificate of Excellence for Achievement in Financial Reporting from the Government Finance Officer Association. This award is the highest form of recognition in government accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The division received its tenth consecutive annual award for the FY2012 Comprehensive Annual Financial Report.

Key Component Challenges

Aging Technology - Statewide accounting, payroll, and human resources systems are built with technology that is no longer taught in most colleges. When compared to current technology, these systems require more training for users and are more difficult to maintain. The existing administrative systems are approaching the end of their useful life cycle and will be replaced over the next 2-3 years with a fully integrated Enterprise Resource Planning (ERP) system; however, it will continue to be a maintenance challenge operating these legacy systems during the interim.

Employee Records Review - The Division of Finance is responsible for approximately 193,000 payroll files for current and former employees. These files are full of confidential paper documents with a retention schedule of 50 years. The division has initiated a multi-year project to review each file for misfiled documents, apply a bar-coded folder label, and rebuild the index system to ensure reliable retrieval. This is a prerequisite to a long-term goal of scanning these documents for electronic archive to improve access control and efficiency in operations.

Continued Improvement of Training and Documentation - The systems and policies for which we are responsible change constantly and new users are added every day. Keeping the training sessions and documentation current requires substantial effort.

Significant Changes in Results to be Delivered in FY2015

Integrated Resource Information System (IRIS) - An integrated financial, payroll, human resource, and procurement Enterprise Resource Planning (ERP) system has been procured after a lengthy process to ensure the proper selection of the application that will sustain the state for the foreseeable future. The effort associated with the IRIS project is substantial, and will involve all agencies and impact every state employee and the vendor community that the state does business. In order to manage change, the IRIS project has multiple implementation phases over the life of the project:

Phase 1 – Enterprise Readiness: Prepares the state for significant business process change, initiates a statewide change management structure, establishes a governance structure, documents “as is” business processes, and identifies opportunities for efficiencies in operational costs across agencies.

Phase 2 – Envision: Prepares a blueprint design for configuring the software, data conversion, interfaces, define data warehouse reporting, and re-engineering of business processes to their “to be” state.

Phase 3 – Financial Management and Procurement: Implements the financial management and procurement components of the application, including general ledger, accounts payable, project and grant management, inventory and asset management, accounts receivable, procurement, and vendor self-service. The scheduled

deployment date is July 1, 2015.

Phase 4 – Human Resources and Payroll: Implements the human resources and payroll management components of the application, along with employee self-service. The scheduled deployment date is January 1, 2016.

Statutory and Regulatory Authority

AK Statute	Description
09.35.330	Attachment of salary, wages, etc. of employees (mandate)
11.56.210	Unsworn falsification on certifying officer affidavits for systems
11.56.860	Misuse of confidential information
14.40.170	Duties and powers of Board of Regents
14.40.290	Property and funds generally
14.40.400	Fund for money from sale or lease of land granted by Act of Congress
14.43.325	Payments to the memorial scholarship revolving loan fund
22.05.140	Judicial pay distribution restriction chief justice
22.07.090	Judicial pay distribution restriction court of appeals judges
22.10.190	Judicial pay distribution restriction superior court judges
22.15.220	Judicial pay distribution restriction supreme court judges
23.30.175	Computation for Workers' Compensation
23.30.220	Determination of spendable weekly wage for Workers' Compensation
23.40	Labor organizations
34.45.320	Payment or delivery of abandoned property
37.05.020	Adoption of regulations
37.05.040	Legal custody of records
37.05.130	General powers, responsible for all accounts and purchases
37.05.140	Accounting system
37.05.142	Accounting for program receipts
37.05.150	Fund and accounts
37.05.165	Petty cash accounts
37.05.170	Restrictions on payments and obligations
37.05.180	Limitation on payment of warrants
37.05.190	Pre-audit of claims
37.05.200	Pre-audit of receipts
37.05.210	Fiscal reporting and statistics
37.05.285	Payment for state purchases (includes interest provisions)
37.05.500	Special funds
37.05.510	Working reserve account
37.05.910	Applicability to University of Alaska (uniform financial procedures)
37.05.920	Fiscal year
37.10.010	Disbursements
37.10.030	Responsibility of officer or employee approving or certifying voucher
37.10.050	Charges for state services; collection, accounting, and deposit of state money
37.10.088	Department of Administration authorized to make advances to the University
37.15.012	Continuing debt service appropriation
37.15.170	State bond committee to certify annual principal, interest, and reserve requirements
37.25.010	Unexpended balances of one-year appropriations
37.25.020	Unexpended balances of appropriations for capital projects
37.25.050	Methods of disbursement
39.20	Compensation, allowances, and leave (includes travel regulations)
39.25	State Personnel Act - availability, confidentiality, and retention of employee information
39.27.025	Shift differential
39.30	Insurance and supplemental employee benefits
39.35.680	Definition of compensation for retirement system
39.40	U.S. savings bonds

39.45 Public Employees' deferred compensation plan
43.05.170 Payment of warrants
44.17.010 Delegation of functions
44.17.030 Adoption of regulations
44.21.020 Duties of department (2) keep general accounts, (3) approve vouchers and disburse funds for all purposes
44.21.040 Records or accounts of claims and warrants
44.62 Administrative procedure act
44.77 Claims against the state
2 AAC 45 Grant Administration

Federal Requirements

Affordable Care Act
American Recovery and Reinvestment Act
Internal Revenue Code
Federal Funding Accountability and Transparency Act
Federal Insurance Contributions Act
Fair Labor Standards Act
Federal Unemployment Tax Act
Family and Medical Leave Act
Federal Child Support Regulations
Federal Maritime Act
Cash Management Improvement Act
Freedom of Information Act
North American Free Trade Agreement (NAFTA)
U.S. Office of Foreign Asset Control Sanctions
2 CFR, Part 225 (formerly U.S. Office of Management and Budget - Circular A-87) Cost Principles for State and Local Governments
U.S. Office of Management and Budget - Circular A-102, Grants and Cooperative Agreements with State and Local Governments
U.S. Office of Management and Budget - Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations

Contact Information
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**Finance
Component Financial Summary**

All dollars shown in thousands

	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	6,680.5	7,562.0	7,366.9
72000 Travel	17.9	35.2	35.2
73000 Services	2,855.0	3,365.4	3,365.4
74000 Commodities	84.5	69.4	69.4
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	9,637.9	11,032.0	10,836.9
Funding Sources:			
1004 General Fund Receipts	6,243.8	6,344.7	6,145.2
1005 General Fund/Program Receipts	463.1	463.1	463.1
1007 Interagency Receipts	1,521.1	1,831.0	1,831.0
1061 Capital Improvement Project Receipts	1,409.9	2,393.2	2,397.6
Funding Totals	9,637.9	11,032.0	10,836.9

Estimated Revenue Collections

Description	Master Revenue Account	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
Unrestricted Revenues				
General Fund Program Receipts	51060	736.5	0.0	0.0
Unrestricted Fund	68515	0.4	0.0	0.0
Unrestricted Total		736.9	0.0	0.0
Restricted Revenues				
Capital Improvement Project Receipts	51200	1,409.9	2,393.2	2,397.6
General Fund Program Receipts	51060	463.1	463.1	463.1
Interagency Receipts	51015	1,521.1	1,831.0	1,831.0
Restricted Total		3,394.1	4,687.3	4,691.7
Total Estimated Revenues		4,131.0	4,687.3	4,691.7

**Summary of Component Budget Changes
From FY2014 Management Plan to FY2015 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2014 Management Plan	6,344.7	463.1	4,224.2	0.0	11,032.0
Adjustments which will continue current level of service:					
-Reverse Alaska State Employees Association One-Time Payment Sec22f Ch14 SLA2013 (HB65) and Sec12 Ch15 SLA2013 (HB66)	-20.3	0.0	-10.8	0.0	-31.1
-FY2015 Salary Increases	42.7	0.0	22.7	0.0	65.4
-FY2015 Health Insurance and Working Reserve Rate Reductions	-16.3	0.0	-7.5	0.0	-23.8
Proposed budget decreases:					
-Delete Long-Term Vacant Positions (02-4079, 11-0224)	-205.6	0.0	0.0	0.0	-205.6
FY2015 Governor	6,145.2	463.1	4,228.6	0.0	10,836.9

**Finance
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2014 Management Plan	FY2015 Governor		
Full-time	63	61	Annual Salaries	5,767,040
Part-time	0	0	COLA	75,686
Nonpermanent	15	15	Premium Pay	24,000
			Annual Benefits	3,049,894
			<i>Less 17.38% Vacancy Factor</i>	<i>(1,549,720)</i>
			Lump Sum Premium Pay	0
Totals	78	76	Total Personal Services	7,366,900

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant III	0	0	4	0	4
Accountant IV	0	0	10	0	10
Accountant V	0	0	2	0	2
Accounting Tech I	0	0	1	0	1
Accounting Tech II	0	0	2	0	2
Accounting Tech III	0	0	1	0	1
Administrative Assistant I	0	0	1	0	1
Administrative Assistant II	0	0	1	0	1
Administrative Officer II	0	0	1	0	1
Analyst/Programmer IV	0	0	3	1	4
Analyst/Programmer V	0	0	4	0	4
Business Analyst I	0	0	4	0	4
Business Analyst II	0	0	17	0	17
Business Analyst III	0	0	4	0	4
Business Analyst IV	0	0	1	0	1
College Intern II	0	0	1	0	1
College Intern III	0	0	1	0	1
Data Processing Mgr III	0	0	2	0	2
Database Specialist I	0	0	1	0	1
Deputy Director	0	0	1	0	1
Division Director	0	0	1	0	1
Human Resource Technician II	0	0	3	0	3
Office Assistant I	0	0	1	0	1
Payroll Manager	0	0	1	0	1
Payroll Specialist I	0	0	2	0	2
Payroll Specialist II	0	0	2	0	2
Payroll Specialist III	0	0	1	0	1
Publications Spec III	0	0	1	0	1
State Accountant	0	0	1	0	1
Totals	0	0	75	1	76

Component Detail All Funds
Department of Administration

Component: Finance (AR11725) (59)

RDU: Centralized Administrative Services (13)

	FY2013 Actuals	FY2014 Conference Committee	FY2014 Authorized	FY2014 Management Plan	FY2015 Governor	FY2014 Management Plan vs FY2015 Governor	
71000 Personal Services	6,680.5	7,503.2	7,562.0	7,562.0	7,366.9	-195.1	-2.6%
72000 Travel	17.9	35.2	35.2	35.2	35.2	0.0	0.0%
73000 Services	2,855.0	3,365.4	3,365.4	3,365.4	3,365.4	0.0	0.0%
74000 Commodities	84.5	69.4	69.4	69.4	69.4	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	9,637.9	10,973.2	11,032.0	11,032.0	10,836.9	-195.1	-1.8%
Fund Sources:							
1004Gen Fund (UGF)	6,243.8	6,296.7	6,344.7	6,344.7	6,145.2	-199.5	-3.1%
1005GF/Prgm (DGF)	463.1	463.1	463.1	463.1	463.1	0.0	0.0%
1007I/A Rcpts (Other)	1,521.1	1,831.0	1,831.0	1,831.0	1,831.0	0.0	0.0%
1061CIP Rcpts (Other)	1,409.9	2,382.4	2,393.2	2,393.2	2,397.6	4.4	0.2%
Unrestricted General (UGF)	6,243.8	6,296.7	6,344.7	6,344.7	6,145.2	-199.5	-3.1%
Designated General (DGF)	463.1	463.1	463.1	463.1	463.1	0.0	0.0%
Other Funds	2,931.0	4,213.4	4,224.2	4,224.2	4,228.6	4.4	0.1%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	63	63	63	63	61	-2	-3.2%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	15	15	15	15	15	0	0.0%

Change Record Detail - Multiple Scenarios with Descriptions
Department of Administration

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2014 Conference Committee To FY2014 Authorized *****												
FY2014 Conference Committee												
	ConfCom	10,973.2	7,503.2	35.2	3,365.4	69.4	0.0	0.0	0.0	63	0	15
1004 Gen Fund		6,296.7										
1005 GF/Prgm		463.1										
1007 I/A Rcpts		1,831.0										
1061 CIP Rcpts		2,382.4										
Alaska State Employees Association One-Time Payment Sec22f Ch14 SLA2013 (HB65) and Sec12 Ch15 SLA2013 (HB66)												
	Atrin	31.1	31.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		20.3										
1061 CIP Rcpts		10.8										
The Alaska State Employees Association, representing the general government unit, negotiated a lump sum payment of \$755 less mandatory deductions, per employee in pay status on July 1, 2013. The lump sum will be paid in the second pay period of August 2013.												
Compensation of Non-Covered Employees Ch47 SLA2013 (SB95) (Sec2 Ch14 SLA2013 P43 L10 (HB65) and Sec2 Ch15 P8 L10 (HB66))												
	FisNot	27.7	27.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		27.7										
SB95 relates to the compensation, allowances, geographic differentials in pay, and leave of certain public officials, officers, and employees not covered by collective bargaining agreements, and relates to certain petroleum engineers and petroleum geologists employed by the Department of Administration.												
Subtotal		11,032.0	7,562.0	35.2	3,365.4	69.4	0.0	0.0	0.0	63	0	15
***** Changes From FY2014 Authorized To FY2014 Management Plan *****												
Subtotal		11,032.0	7,562.0	35.2	3,365.4	69.4	0.0	0.0	0.0	63	0	15
***** Changes From FY2014 Management Plan To FY2015 Governor *****												
Reverse Alaska State Employees Association One-Time Payment Sec22f Ch14 SLA2013 (HB65) and Sec12 Ch15 SLA2013 (HB66)												
	OTI	-31.1	-31.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-20.3										
1061 CIP Rcpts		-10.8										
Reverse one-time funding for a negotiated lump sum payment to employees in the general government unit, represented by the Alaska State Employees Association, in pay status on July 1, 2013.												
Delete Long-Term Vacant Positions (02-4079, 11-0224)												
	Dec	-205.6	-205.6	0.0	0.0	0.0	0.0	0.0	0.0	-2	0	0
1004 Gen Fund		-205.6										

Change Record Detail - Multiple Scenarios with Descriptions
Department of Administration

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
The following vacant positions are being deleted: Full-time Analyst Programmer IV (02-4079), range 20, located in Juneau Full-time Analyst Programmer III (11-0224), range 18, located in Juneau												
FY2015 Salary Increases												
	SalAdj	65.4	65.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		42.7										
1061 CIP Rcpts		22.7										
Cost of living allowance for certain bargaining units: \$65.4												
Year two cost of living allowance for non-covered employees - 1%: \$4.5												
Year two cost of living allowance for Alaska State Employees Association/General Government Unit - 1%: \$37.9												
Year two cost of living allowance for Alaska Public Employees Association/Supervisory Unit - 1%: \$13.6												
Year two cost of living allowance for Confidential Employees Association - 1%: \$9.4												
FY2015 Health Insurance and Working Reserve Rate Reductions												
	SalAdj	-23.8	-23.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-16.3										
1061 CIP Rcpts		-7.5										
FY2015 budget reduction for decrease in the AlaskaCare health insurance premium and working reserve rates: \$-23.8												
Working reserve rate decrease from 3.94% to 3.56%: Leave Cash-In = 2.17%, Terminal Leave = 1.03%, Unemployment Insurance = 0.36% : \$-19.0												
AlaskaCare health benefit decrease from \$1,389 to \$1,371: \$-4.8												
Totals		10,836.9	7,366.9	35.2	3,365.4	69.4	0.0	0.0	0.0	61	0	15

Personal Services Expenditure Detail
Department of Administration

Scenario: FY2015 Governor (11059)
Component: Finance (59)
RDU: Centralized Administrative Services (13)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
01-712X	Accountant IV	FT	A	GP	Juneau	205	20K / L	12.0		90,800	1,222	0	48,258	140,280	140,280
02-?052	Business Analyst II	NP	A	GP	Juneau	205	20D	12.0		73,800	831	0	26,135	100,766	0
02-?053	Business Analyst II	NP	A	GP	Juneau	205	20D	12.0		73,800	831	0	26,135	100,766	0
02-?054	Business Analyst II	NP	A	GP	Juneau	205	20D / E	12.0		76,068	857	0	26,421	103,346	0
02-?055	Business Analyst II	NP	A	GP	Juneau	205	20A	12.0		66,552	750	0	25,219	92,521	0
02-?059	College Intern III	NP	A	EE	Juneau	N05	10A	6.0		18,042	200	0	1,925	20,167	20,167
02-2133	Database Specialist I	FT	A	KK	Juneau	205	20F / J	12.0		85,248	1,208	4,500	47,693	138,649	138,649
02-4001	Division Director	FT	A	XE	Juneau	N05	27J / K	12.0		129,824	1,668	0	60,463	191,955	191,955
02-4004	Accountant IV	FT	A	GP	Juneau	205	20C / D	12.0		71,316	960	0	41,511	113,787	113,787
02-4005	Accountant IV	FT	A	SS	Juneau	205	20J / M	12.0		95,208	1,282	0	49,608	146,098	146,098
02-4010	State Accountant	FT	A	XE	Juneau	N05	24B / C	12.0		96,520	1,299	0	49,919	147,738	147,738
02-4011	Data Processing Mgr III	FT	A	SS	Juneau	205	24J	12.0		111,468	1,501	0	55,239	168,208	168,208
02-4012	Accountant IV	FT	A	GP	Juneau	205	20D / E	12.0		75,407	1,015	0	42,927	119,349	119,349
02-4013	Accountant IV	FT	A	GP	Juneau	205	20D / E	12.0		74,367	1,001	0	42,567	117,935	117,935
02-4014	Accountant IV	FT	A	SS	Juneau	205	20J	12.0		85,248	1,148	0	46,159	132,555	132,555
02-4017	Accountant IV	FT	A	GP	Juneau	205	20A / B	12.0		68,726	925	0	40,614	110,265	110,265
02-4020	Payroll Specialist II	FT	A	KK	Juneau	205	18E / F	12.0		71,520	963	0	41,381	113,864	113,864
02-4021	Accountant III	FT	A	GP	Juneau	205	18A / B	12.0		59,614	803	0	37,458	97,875	97,875
02-4022	Human Resource Technician II	FT	A	KK	Juneau	205	14C / D	12.0		49,468	666	0	33,745	83,879	83,879
02-4023	Payroll Specialist II	FT	A	KK	Juneau	205	18F / J	12.0		74,204	999	0	42,311	117,514	117,514
02-4025	Payroll Specialist III	FT	A	KK	Juneau	205	20E / F	12.0		81,670	1,100	0	44,896	127,666	127,666
02-4026	Analyst/Programmer IV	FT	A	GP	Claremore, Oklahoma	200	20M	12.0		90,120	1,274	4,500	49,581	145,475	145,475
02-4027	Accountant IV	FT	A	GP	Juneau	205	20E / F	12.0		77,454	1,043	0	43,636	122,133	122,133
02-4029	Accountant III	FT	A	GP	Juneau	205	18D / E	12.0		65,225	878	0	39,401	105,504	105,504
02-4030	Publications Spec III	FT	A	GP	Juneau	205	19G / J	12.0		76,726	1,033	0	43,384	121,143	121,143
02-4035	Payroll Manager	FT	A	KK	Juneau	205	22F	12.0		93,852	1,264	0	49,115	144,231	144,231
02-4036	Accountant IV	FT	A	GP	Juneau	205	20G / J	12.0		83,596	1,125	0	45,763	130,484	130,484
02-4038	Accountant IV	FT	A	GP	Juneau	205	20E / F	12.0		76,992	1,037	0	43,476	121,505	121,505
02-4039	Accounting Tech II	FT	A	GP	Juneau	205	14K	12.0		58,428	787	0	37,047	96,262	96,262
02-4040	Accountant V	FT	A	SS	Juneau	205	22E / F	12.0		93,852	1,264	0	49,139	144,255	144,255
02-4041	Accounting Tech III	FT	A	GP	Juneau	205	16C / D	12.0		55,666	749	0	36,091	92,506	92,506
02-4043	Human Resource Technician II	FT	A	KK	Juneau	205	14J	12.0		56,760	764	0	36,270	93,794	93,794
02-4044	Accounting Tech I	FT	A	GP	Juneau	205	12D / E	12.0		43,882	591	0	32,010	76,483	76,483
02-4045	Human Resource Technician II	FT	A	KK	Juneau	205	14E / F	12.0		53,372	719	0	35,096	89,187	89,187
02-4050	Accountant III	FT	A	GP	Juneau	205	18G / J	12.0		72,302	973	0	41,852	115,127	115,127

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Personal Services Expenditure Detail
Department of Administration

Scenario: FY2015 Governor (11059)
Component: Finance (59)
RDU: Centralized Administrative Services (13)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
02-4052	Payroll Specialist I	FT	A	KK	Juneau	205	16F / J	12.0		64,617	870	0	38,991	104,478	104,478
02-4053	Office Assistant I	FT	A	KK	Juneau	205	8B / C	12.0		33,430	450	0	28,191	62,071	62,071
02-4074	Data Processing Mgr III	FT	A	SS	Juneau	205	24O	12.0		134,004	1,722	0	61,799	197,525	197,525
02-4075	Accountant V	FT	A	SS	Juneau	205	22M / N	12.0		108,926	1,466	0	54,359	164,751	164,751
02-4077	Analyst/Programmer V	FT	A	SS	Juneau	205	22A	12.0		79,200	1,066	0	44,065	124,331	124,331
02-4078	Analyst/Programmer V	FT	A	KK	Juneau	205	22E / F	12.0		93,852	1,324	4,500	50,673	150,349	150,349
02-4079	Analyst/Programmer IV	FT	1	GP	Juneau	205	20A / B	12.0		0	0	0	0	0	0
02-4081	Analyst/Programmer IV	FT	A	GP	Juneau	205	20B / C	12.0		69,127	931	0	40,752	110,810	110,810
02-4082	Analyst/Programmer V	FT	A	GP	Juneau	205	22M / N	12.0		110,030	1,469	3,500	56,129	171,128	171,128
02-4084	Analyst/Programmer IV	FT	A	GP	Juneau	205	20A / B	12.0		66,966	949	3,500	41,216	112,631	112,631
02-4085	Payroll Specialist I	FT	A	KK	Juneau	205	16C / D	12.0		57,254	771	0	36,441	94,466	94,466
02-4086	Administrative Officer II	FT	A	SS	Juneau	205	19L	12.0		85,884	1,156	0	46,379	133,419	133,419
02-4091	Accountant III	FT	A	GP	Juneau	205	18K	12.0		76,908	1,035	0	43,447	121,390	121,390
02-4094	Administrative Assistant I	FT	A	GP	Juneau	205	12D / E	12.0		42,819	576	0	31,642	75,037	75,037
02-4096	Business Analyst II	FT	A	GP	Juneau	205	21F / G	12.0		84,498	1,138	0	46,075	131,711	0
02-4097	Business Analyst II	FT	A	GP	Juneau	205	21E / F	12.0		84,142	1,133	0	45,952	131,227	0
02-4098	Deputy Director	FT	A	XE	Juneau	N05	25O	12.0		144,720	1,860	0	64,709	211,289	211,289
02-4099	Business Analyst II	FT	A	GP	Juneau	205	21A / B	12.0		73,692	992	0	42,333	117,017	0
02-4100	Business Analyst II	FT	A	GP	Juneau	205	21C / D	12.0		78,840	1,061	0	44,116	124,017	0
02-4101	Business Analyst IV	FT	A	SS	Juneau	205	24F	12.0		107,436	1,446	0	53,843	162,725	0
02-4102	Business Analyst III	FT	A	SS	Juneau	205	23F / J	12.0		101,502	1,367	0	51,788	154,657	0
02-4103	Business Analyst I	FT	A	GP	Juneau	205	19B / C	12.0		66,198	891	0	39,738	106,827	0
02-4104	Business Analyst I	FT	A	GP	Juneau	205	19B / C	12.0		66,198	891	0	39,738	106,827	0
02-4105	Business Analyst III	FT	A	SS	Juneau	205	23N	12.0		120,888	1,553	0	58,061	180,502	0
02-4106	Business Analyst I	FT	A	GP	Juneau	205	19B / C	12.0		66,552	896	0	39,861	107,309	0
02-4107	Business Analyst II	FT	A	GP	Juneau	205	21K	12.0		94,104	1,267	0	49,402	144,773	0
02-4109	Business Analyst III	FT	A	SS	Juneau	205	23C / D	12.0		93,581	1,260	0	49,045	143,886	0
02-4110	Business Analyst I	FT	A	GP	Juneau	205	19B / C	12.0		66,552	896	0	39,861	107,309	0
02-4111	Business Analyst II	FT	A	GP	Juneau	205	21B / C	12.0		75,690	1,019	0	43,025	119,734	0
02-4112	Business Analyst II	FT	A	GP	Juneau	205	21G / J	12.0		87,375	1,176	0	47,072	135,623	0
02-4113	Business Analyst III	FT	A	SS	Juneau	205	23K / L	12.0		109,773	1,478	0	54,652	165,903	0
02-4114	Administrative Assistant II	FT	A	GP	Juneau	205	14D / E	12.0		50,043	674	0	34,144	84,861	0
02-IN1303	College Intern II	NP	A	EE	Juneau	N05	9A	12.0		33,996	376	0	3,627	37,999	37,999
02-N12016	Analyst/Programmer IV	NP	A	GP	Juneau	205	20L	12.0		50,522	608	3,500	23,637	78,267	78,267
02-N12023	Business Analyst II	NP	A	GP	Juneau	205	20A	12.0		66,552	750	0	25,219	92,521	0
02-N12024	Business Analyst II	NP	A	GP	Juneau	205	20A	12.0		66,552	750	0	25,219	92,521	0
02-N13005	Business Analyst II	NP	A	GP	Juneau	205	20A	12.0		36,860	415	0	21,469	58,744	0
02-N13006	Business Analyst II	NP	A	GP	Juneau	205	20A	12.0		36,860	415	0	21,469	58,744	0
02-N13008	Accounting Tech II	NP	A	GP	Juneau	205	14A	12.0		43,944	495	0	22,364	66,803	0

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Personal Services Expenditure Detail
Department of Administration

Scenario: FY2015 Governor (11059)
Component: Finance (59)
RDU: Centralized Administrative Services (13)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount		
02-N13016	Business Analyst II	NP	A	GP	Juneau	205	20A / A	12.0		66,552	750	0	25,219	92,521	0		
02-N13017	Business Analyst II	NP	A	GP	Juneau	205	20A	12.0		66,552	750	0	25,219	92,521	0		
02-N13023	Analyst/Programmer V	NP	A	GP	Juneau	105	22A	12.0		76,752	864	0	26,508	104,124	104,124		
11-0224	Analyst/Programmer III	FT	A	GP	Juneau	205	18B / C	12.0		0	0	0	0	0	0		
Total Positions																	
Full Time Positions:													61	0	2		
Part Time Positions:													0	0	0		
Non Permanent Positions:													15	0	0		
Positions in Component:													76	0	2		
Total Component Months:													906.0				
													Total Salary Costs:	5,767,040			
													Total COLA:	75,686			
													Total Premium Pay:	24,000			
													Total Benefits:	3,049,894			
													Total Pre-Vacancy:	8,916,620			
													Minus Vacancy Adjustment of 17.38%:	(1,549,720)			
													Total Post-Vacancy:	7,366,900			
													Plus Lump Sum Premium Pay:	0			
													Personal Services Line 100:	7,366,900			

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	5,739,938	4,742,329	64.37%
1061 Capital Improvement Project Receipts	3,176,682	2,624,571	35.63%
Total PCN Funding:	8,916,620	7,366,900	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Administration
Travel

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
72000	Travel		17.9	35.2	35.2
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
72000 Travel Detail Totals			17.9	35.2	35.2
72110	Employee Travel (Instate)	Travel costs for training state employees	5.6	23.1	23.1
72410	Employee Travel (Out of state)	Employee travel out of state	12.3	12.1	12.1

Line Item Detail
Department of Administration
Services

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
73000	Services		2,855.0	3,365.4	3,365.4
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
73000 Services Detail Totals			2,855.0	3,365.4	3,365.4
73025	Education Services	Training and conference fees	17.6	21.0	21.0
73050	Financial Services	Contract payroll direct deposit and financial EDI processing, consulting for the preparation of the Statewide Cost Allocation Plan and annual GFOA CAFR certificate review	89.4	99.6	99.6
73150	Information Technlgy	Software licensing and maintenance	439.2	727.7	727.7
73156	Telecommunication	Telecommunications services costs	1.4	5.0	5.0
73225	Delivery Services	Freight and courier delivery services costs	0.6	5.0	5.0
73450	Advertising & Promos	Cost to publicize public notices and other required postings	0.5	5.0	5.0
73525	Utilities	Disposal of confidential information	2.5	9.6	9.6
73650	Struc/Infstruct/Land	Repair and maintenance costs	41.9	31.6	31.6
73675	Equipment/Machinery	Repair and maintenance of office equipment	6.4	25.6	25.6
73750	Other Services (Non IA Svcs)	Other service costs	12.4	17.0	17.0
73805	IT-Non-Telecommunication	Enterprise Technology Services	1,561.3	1,675.0	1,675.0
73806	IT-Telecommunication	Enterprise Technology Services	70.7	115.5	115.5
73808	Building Maintenance	Facilities	0.9	3.0	3.0
73809	Mail	Central Mail	16.8	19.0	19.0
73811	Building Leases	General Svcs Facilities Maint.	48.9	65.0	65.0
73812	Legal		12.0	0.0	0.0

Line Item Detail
Department of Administration
Services

Component: Finance (59)

RDU: Centralized Administrative Services (13)

Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor	
73000 Services Detail Totals			2,855.0	3,365.4	3,365.4	
73813	Auditing	Legislative Audit	Auditing services including compliance audits	300.0	300.0	300.0
73814	Insurance	Risk Management	Services provided by Risk Management	1.9	2.3	2.3
73815	Financial	Finance	Chargeback costs from the Division of Finance	15.5	17.5	17.5
73816	ADA Compliance	Personnel	ADA Compliance charges from the Department of Admin, Division of Personnel	0.6	0.8	0.8
73818	Training (Services-IA Svcs)	Admin	Procurement and accounting training costs	0.1	0.3	0.3
73819	Commission Sales (IA Svcs)	E-Travel	US Travel service fees	0.3	0.4	0.4
73913	Employee Tuition		Employee tuition costs	0.0	4.5	4.5
73979	Mgmt/Consulting (IA Svcs)	Admin	Commissioners Office, Administrative Services and Information Technology (IT) desktop chargeback for services	214.1	215.0	215.0

Line Item Detail
Department of Administration
Commodities

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
74000	Commodities		84.5	69.4	69.4
Expenditure Account	Servicing Agency	Explanation	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
74000 Commodities Detail Totals			84.5	69.4	69.4
74200	Business	Business and office supplies	84.5	69.4	69.4

Unrestricted Revenue Detail
Department of Administration

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
51060	General Fund Program Receipts				736.5	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
55030	3rd Party Collection				736.5	0.0	0.0

Unrestricted Revenue Detail
Department of Administration

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
68515	Unrestricted Fund				0.4	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
66190	Py Reimburse Recvry				0.4	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
51015	Interagency Receipts				1,521.1	1,831.0	1,831.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
59015	Office Of The Governr Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	13.5	29.0	29.0
59015	Office Of The Governr Allocation of federal compliance audit charges	Department-wide	2409001	11100	0.0	0.1	0.1
59020	Administration Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	151.7	121.4	121.4
59020	Administration Allocation of federal compliance audit charges	Department-wide	2409001	11100	0.0	0.1	0.1
59030	Law Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Administrative Services	2400210	11100	27.2	42.8	42.8
59030	Law Allocation of federal compliance audit charges	Department-wide	2409001	11100	0.0	0.1	0.1
59040	Revenue Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	82.3	92.8	92.8
59040	Revenue Allocation of federal compliance audit charges	Administrative Services	2409001	11100	0.0	7.9	7.9
59050	Education Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	59.0	46.4	46.4
59050	Education Allocation of federal compliance audit charges	Department-wide	2409001	11100	0.0	44.0	44.0
59060	Health & Social Svcs Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Administrative Support Svcs	2400210	11100	401.3	263.6	263.6

Restricted Revenue Detail
Department of Administration

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
51015	Interagency Receipts				1,521.1	1,831.0	1,831.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
59060	Health & Social Svcs Allocation of federal compliance audit charges	Administrative Support Svcs	2409001	11100	0.0	124.0	124.0
59070	Labor Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	71.6	70.4	70.4
59070	Labor Allocation of federal compliance audit charges	Department-wide	2409001	11100	0.0	38.0	38.0
59080	Commrc & Economc Dev Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	34.9	47.2	47.2
59080	Commrc & Economc Dev Allocation of federal compliance audit charges	Department-wide	2409001	11100	0.0	9.0	9.0
59090	Military & Vet Affrs Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	53.7	38.6	38.6
59090	Military & Vet Affrs Allocation of federal compliance audit charges	Department-wide	2409001	11100	0.0	28.0	28.0
59100	Natural Resources Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	62.5	81.9	81.9
59100	Natural Resources Allocation of federal compliance audit charges	Administrative Services	2409001	11100	0.0	6.0	6.0
59110	Fish & Game Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	87.3	112.1	112.1

Restricted Revenue Detail
Department of Administration

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
51015	Interagency Receipts				1,521.1	1,831.0	1,831.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
59110	Fish & Game Allocation of federal compliance audit charges	Department-wide	2409001	11100	0.0	1.1	1.1
59120	Public Safety Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	54.4	71.6	71.6
59120	Public Safety Allocation of federal compliance audit charges	Department-wide	2409001	11100	0.0	10.0	10.0
59180	Environmental Consvn Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Administrative Services	2400210	11100	34.9	53.8	53.8
59180	Environmental Consvn Allocation of federal compliance audit charges	Administrative Services	2409001	11100	0.0	1.5	1.5
59200	Corrections Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	67.7	90.8	90.8
59200	Corrections Allocation of federal compliance audit charges	Department-wide	2409001	11100	0.0	5.1	5.1
59250	Dotpf Op, Tpb,& Othr Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	243.4	240.6	240.6
59250	Dotpf Op, Tpb,& Othr Allocation of federal compliance audit charges	Statewide Admin Services	2409001	11100	0.0	25.0	25.0
59310	Legislative Affairs Allocation to agencies for statewide payroll, accounting, data warehouse systems and training	Department-wide	2400210	11100	36.2	53.3	53.3
59330	Legislative Audit	Legislative Audit	2400300	11100	0.0	19.0	19.0

Restricted Revenue Detail
Department of Administration

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
51015	Interagency Receipts				1,521.1	1,831.0	1,831.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
	Billing to agencies for accounting and data warehouse reporting training sessions						
59410	Alaska Court System	Department-wide	2400210	11100	39.5	55.7	55.7
	Allocation to agencies for statewide payroll, accounting, data warehouse systems and training						
59410	Alaska Court System	Department-wide	2409001	11100	0.0	0.1	0.1
	Allocation of federal compliance audit charges						

Restricted Revenue Detail
Department of Administration

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
51060	General Fund Program Receipts				463.1	463.1	463.1
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
55030	3rd Party Collection Credit card rebate		2400210	11100	463.1	463.1	463.1

Restricted Revenue Detail
Department of Administration

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
51200	Capital Improvement Project Receipts				1,409.9	2,393.2	2,397.6
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2013 Actuals	FY2014 Management Plan	FY2015 Governor
59021	CIP Receipts from Dept of Administration	Finance		11100	0.5	0.0	0.0
59021	CIP Receipts from Dept of Administration	Finance	2400266	11100	13.3	0.0	0.0
59021	CIP Receipts from Dept of Administration	Finance	2400267	11100	18.1	0.0	0.0
59021	CIP Receipts from Dept of Administration Integrated Resource Information System (IRIS) Project	Finance	2400268	11100	1,378.0	2,393.2	2,397.6

**Inter-Agency Services
Department of Administration**

Component: Finance (59)
RDU: Centralized Administrative Services (13)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2013 Actuals	FY2014	FY2015 Governor	
					Management Plan		
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services, annual server hosting services, and MICS billing for AKSAS, AKPAY, and ALDER	Intra-dept	Enterprise Technology Services	1,561.3	1,675.0	1,675.0
73805 IT-Non-Telecommunication subtotal:				1,561.3	1,675.0	1,675.0	
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	70.7	115.5	115.5
73806 IT-Telecommunication subtotal:				70.7	115.5	115.5	
73808	Building Maintenance	Building maintenance service costs	Intra-dept	Facilities	0.9	3.0	3.0
73808 Building Maintenance subtotal:				0.9	3.0	3.0	
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	16.8	19.0	19.0
73809 Mail subtotal:				16.8	19.0	19.0	
73811	Building Leases	Cost for state facility lease	Intra-dept	General Svcs Facilities Maint.	48.9	65.0	65.0
73811 Building Leases subtotal:				48.9	65.0	65.0	
73812	Legal		Inter-dept		12.0	0.0	0.0
73812 Legal subtotal:				12.0	0.0	0.0	
73813	Auditing	Auditing services including compliance audits	Inter-dept	Legislative Audit	300.0	300.0	300.0
73813 Auditing subtotal:				300.0	300.0	300.0	
73814	Insurance	Services provided by Risk Management	Intra-dept	Risk Management	1.9	2.3	2.3
73814 Insurance subtotal:				1.9	2.3	2.3	
73815	Financial	Chargeback costs from the Division of Finance	Intra-dept	Finance	15.5	17.5	17.5
73815 Financial subtotal:				15.5	17.5	17.5	
73816	ADA Compliance	ADA Compliance charges from the Department of Admin, Division of Personnel	Intra-dept	Personnel	0.6	0.8	0.8
73816 ADA Compliance subtotal:				0.6	0.8	0.8	
73818	Training (Services-IA Svcs)	Procurement and accounting training costs	Intra-dept	Admin	0.1	0.3	0.3
73818 Training (Services-IA Svcs) subtotal:				0.1	0.3	0.3	
73819	Commission Sales (IA Svcs)	US Travel service fees	Intra-dept	E-Travel	0.3	0.4	0.4
73819 Commission Sales (IA Svcs) subtotal:				0.3	0.4	0.4	
73979	Mgmt/Consulting (IA Svcs)	Commissioners Office, Administrative Services and Information Technology (IT) desktop chargeback for services	Intra-dept	Admin	214.1	215.0	215.0
73979 Mgmt/Consulting (IA Svcs) subtotal:				214.1	215.0	215.0	
Finance total:				2,243.1	2,413.8	2,413.8	
Grand Total:				2,243.1	2,413.8	2,413.8	