

State of Alaska FY2014 Governor's Operating Budget

Department of Education and Early Development School Finance & Facilities Component Budget Summary

Component: School Finance & Facilities

Contribution to Department's Mission

To allocate and account for resources distributed to Alaska school districts and Mt. Edgecumbe Boarding School and provide services that promote safe facilities which support quality education programs.

Major Component Accomplishments in 2012

- Provided timely, accurate payments to school districts through K-12 Support formula programs;
- Completed analysis of minimum expenditure for instruction requirements for school districts;
- Completed annual Capital Improvement Project (CIP) prioritized list in accordance with statute; and,
- Provided training to school districts, finance officers and facility managers.

Key Component Challenges

- Technical assistance to school districts;
- Improving the annual ranking process for capital project and bond reimbursement requests; and,
- Securing a long-term, stable source of funding for school construction and major maintenance projects.

Significant Changes in Results to be Delivered in FY2014

There are no significant changes in results to be delivered in FY2014.

Statutory and Regulatory Authority

AS 14.07.020-030	AS 14.07.020(11)
AS 14.50	AS 14.07.030(4)
4 AAC 40	AS 14.07.030(6)
AS 14.07.060	AS 14.08.111
4 AAC 09	AS 14.08.151
4 AAC 51.340	AS 14.14.050-065
4 AAC 52.700	AS 14.14.090
AS 14.11	AS 37.15.011
AS 14.17	AS 43.50.140
4 AAC 33	4 AAC 31
AS 14.03.140 - 150	

Contact Information

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School Finance & Facilities Component Financial Summary			
		<i>All dollars shown in thousands</i>	
	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	1,283.1	1,629.6	1,659.3
72000 Travel	44.0	53.6	53.6
73000 Services	993.9	883.7	900.7
74000 Commodities	13.9	7.5	7.5
75000 Capital Outlay	0.0	6.0	6.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	2,334.9	2,580.4	2,627.1
Funding Sources:			
1004 General Fund Receipts	1,564.6	1,782.8	1,829.5
1007 Interagency Receipts	770.3	797.6	797.6
Funding Totals	2,334.9	2,580.4	2,627.1

Estimated Revenue Collections				
Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Unrestricted Revenues				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
Restricted Revenues				
Interagency Receipts	51015	770.3	797.6	797.6
Restricted Total		770.3	797.6	797.6
Total Estimated Revenues		770.3	797.6	797.6

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	1,782.8	0.0	797.6	0.0	2,580.4
Adjustments which will continue current level of service:					
-FY2014 Salary and Health Insurance Increases	0.7	0.0	0.0	0.0	0.7
Proposed budget increases:					
-Department of Administration Core Services Rates	46.0	0.0	0.0	0.0	46.0
FY2014 Governor	1,829.5	0.0	797.6	0.0	2,627.1

School Finance & Facilities Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2013 Management Plan	FY2014 Governor		
Full-time	14	14	Annual Salaries	1,061,956
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	597,405
			<i>Less 0.00% Vacancy Factor</i>	(61)
			Lump Sum Premium Pay	0
Totals	14	14	Total Personal Services	1,659,300

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant I	0	0	1	0	1
Architectural Asst III	0	0	1	0	1
Building Mgmt Specialist	0	0	1	0	1
Division Director	0	0	1	0	1
Internal Auditor III	0	0	2	0	2
School Finance Manager	0	0	1	0	1
School Finance Specialist I	0	0	1	0	1
School Finance Specialist II	0	0	5	0	5
Tech Eng I / Architect I	0	0	1	0	1
Totals	0	0	14	0	14

Component Detail All Funds
Department of Education and Early Development

Component: School Finance & Facilities (AR17761) (2737)
RDU: Education Support Services (400)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	1,283.1	1,534.3	1,629.6	1,629.6	1,659.3	29.7	1.8%
72000 Travel	44.0	53.6	53.6	53.6	53.6	0.0	0.0%
73000 Services	993.9	883.7	883.7	883.7	900.7	17.0	1.9%
74000 Commodities	13.9	7.5	7.5	7.5	7.5	0.0	0.0%
75000 Capital Outlay	0.0	6.0	6.0	6.0	6.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	2,334.9	2,485.1	2,580.4	2,580.4	2,627.1	46.7	1.8%
Fund Sources:							
1004 Gen Fund (UGF)	1,564.6	1,687.5	1,782.8	1,782.8	1,829.5	46.7	2.6%
1007 I/A Rcpts (Other)	770.3	797.6	797.6	797.6	797.6	0.0	0.0%
Unrestricted General (UGF)	1,564.6	1,687.5	1,782.8	1,782.8	1,829.5	46.7	2.6%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	770.3	797.6	797.6	797.6	797.6	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	13	13	14	14	14	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Education and Early Development

Component: School Finance & Facilities (2737)

RDU: Education Support Services (400)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee												
	ConfCom	2,485.1	1,534.3	53.6	883.7	7.5	6.0	0.0	0.0	13	0	0
1004 Gen Fund		1,687.5										
1007 I/A Rcpts		797.6										
***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
School Funding Early Childhood Education Ch19 SLA 2012 (SB 182) (Sec 2 Ch15 SLA2012 P49 L22) (SB 284)												
	FisNot	95.3	95.3	0.0	0.0	0.0	0.0	0.0	0.0	1	0	0
1004 Gen Fund		95.3										
Ch15, SLA2012 appropriates general funds to cover the cost of oversight to implement the provisions for accountability measures in CSSB182. The fiscal note also includes one full-time School Finance Specialist II position added in Education Support Services.												
Subtotal		2,580.4	1,629.6	53.6	883.7	7.5	6.0	0.0	0.0	14	0	0
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
Subtotal		2,580.4	1,629.6	53.6	883.7	7.5	6.0	0.0	0.0	14	0	0
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
FY2014 Salary and Health Insurance Increases												
	SalAdj	0.7	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		0.7										
FY2014 Salary and Health Insurance increase : \$0.7												
FY2014 Health Insurance increase of \$59.00 per month per employee - from \$1,330 to \$1,389 per month Non-covered: \$0.7												
Align Authority to Comply with Vacancy Factor Guidelines												
	LIT	0.0	29.0	0.0	-29.0	0.0	0.0	0.0	0.0	0	0	0
A line item transfer is necessary within the School Finance & Facilities component to balance the vacancy factor.												
Department of Administration Core Services Rates												
	Inc	46.0	0.0	0.0	46.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		46.0										
Rates for core services provided by the Department of Administration, including Risk Management, Personnel, Information Technology Services, and Public Building Fund, are estimated to be \$7.2 million higher in FY2014. Funding in the amount of \$4 million is being provided to departments.												
Department of Education and Early Development: \$140.8												

Change Record Detail - Multiple Scenarios With Descriptions
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
\$46.0 Risk Management (School Finance & Facilities)												
-\$17.6 Public Building Fund (State Facilities Rent)												
\$0.9 AKPAY/AKSAS (Administrative Services)												
\$37.1 ETS (Administrative Services)												
\$74.4 Personnel (Administrative Services)												
Totals		2,627.1	1,659.3	53.6	900.7	7.5	6.0	0.0	0.0	14	0	0

Personal Services Expenditure Detail
Department of Education and Early Development

Scenario: FY2014 Governor (10289)
Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
05-1058	School Finance Specialist I	FT	A	GP	Juneau	205	16B / C	12.0		52,617	0	0	34,747	87,364	0
05-1627	Architectural Asst III	FT	A	GP	Juneau	205	19F / G	12.0		75,312	0	0	42,570	117,882	0
05-1636	Administrative Assistant I	FT	A	GP	Juneau	205	12B / C	12.0		40,666	0	0	30,628	71,294	71,294
05-1638	School Finance Specialist II	FT	A	GP	Juneau	205	18C / D	12.0		63,605	0	0	38,535	102,140	102,140
05-1642	School Finance Specialist II	FT	A	GP	Juneau	205	18K / L	12.0		76,738	0	0	43,062	119,800	119,800
05-1690	Building Mgmt Specialist	FT	A	GP	Juneau	205	19B / C	12.0		64,842	0	0	38,961	103,803	0
05-1716	School Finance Specialist II	FT	A	GP	Juneau	205	18B / C	12.0		60,056	0	0	37,312	97,368	0
05-1764	Tech Eng I / Architect I	FT	A	SS	Juneau	205	24D / E	12.0		101,371	0	0	51,047	152,418	0
05-1765	School Finance Specialist II	FT	A	GP	Juneau	205	18F / G	12.0		70,500	0	0	40,912	111,412	74,869
05-1774	School Finance Manager	FT	A	SS	Juneau	205	23F / J	12.0		99,720	0	0	50,477	150,197	103,951
05-1775	Internal Auditor III	FT	A	GG	Juneau	205	21M / N	12.0		103,593	0	0	52,319	155,912	155,912
05-7606	Internal Auditor III	FT	A	GP	Juneau	205	21B / C	12.0		74,658	0	0	42,345	117,003	117,003
05-8722	Division Director	FT	A	XE	Juneau	NAA	27F	12.0		117,624	0	0	56,972	174,596	174,596
05-8728	School Finance Specialist II	FT	A	GG	Juneau	205	18B / C	12.0		60,654	0	0	37,518	98,172	98,172

Total				Total Salary Costs:		
	Positions	New	Deleted			
				Total COLA:		0
Full Time Positions:	14	0	0	Total Premium Pay:		0
Part Time Positions:	0	0	0	Total Benefits:		597,405
Non Permanent Positions:	0	0	0			
Positions in Component:	14	0	0	Total Pre-Vacancy:		1,659,361
				Minus Vacancy Adjustment of 0.00%:		(61)
				Total Post-Vacancy:		1,659,300
				Plus Lump Sum Premium Pay:		0
				Personal Services Line 100:		1,659,300

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	1,017,737	1,017,700	61.33%
1007 Interagency Receipts	641,624	641,600	38.67%
Total PCN Funding:	1,659,361	1,659,300	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Education and Early Development
Travel

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		44.0	53.6	53.6
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			44.0	53.6	53.6
72111	Airfare (Instate Employee)	Airfare charges while traveling on state business.	11.3	13.3	13.3
72112	Surface Transport (Instate Employee)	Rental car charges and other surface transportation expenses while traveling on state business.	3.2	2.5	2.5
72113	Lodging (Instate Employee)	Lodging expenses for staff while traveling on state business.	6.4	10.0	10.0
72114	Meals & Incidentals (Instate Employee)	Per diem required to support travel to meetings.	4.6	5.0	5.0
72121	Airfare (Instate Nonemployee)	Airfare fees for non-employees traveling on state business for the department to meet with school board members, municipal officials and representatives of various state and federal agencies concerning school district operations.	2.3	3.0	3.0
72123	Lodging (Instate Nonemployee)	Lodging expenses for non-employees traveling on behalf of the department.	1.1	0.8	0.8
72124	Meals & Incidentals (Instate Nonemp.)	Meals & incidental expenses for non-employees traveling on behalf of the department.	0.8	1.0	1.0
72126	Nontax Reimbursement (Instate Nonemp.)	Reimbursements for actual travel expenses.	1.1	1.5	1.5
72411	Airfare (Out of state Emp)	Travel for professional development and training to provide information at state board meetings and professional association conferences, technical assistance to school districts for pupil transportation programs and attend federal information sessions.	5.9	8.0	8.0
72412	Surface Transport (Out of state Emp)	Out of state rental car charges and other surface transportation expenses for staff traveling on state business.	0.4	0.5	0.5
72413	Lodging (Out of state Emp)	Out of state lodging expenses for staff traveling on state business.	5.1	6.0	6.0

Line Item Detail
Department of Education and Early Development
Travel

Component: School Finance & Facilities (2737)

RDU: Education Support Services (400)

Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			44.0	53.6	53.6
72414	Meals & Incidentals (Out of state Emp)	Out of state meals & incidental expenses for staff traveling on state business.	1.8	2.0	2.0

Line Item Detail
Department of Education and Early Development
Services

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			993.9	883.7	900.7
				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				993.9	883.7	900.7
73002	Interagency Services	E&ED - ADS	RSA with Administrative Services.	102.5	109.4	109.4
73002	Interagency Services	E&ED Executive Admin	RSA with the Executive Administration component	2.0	2.0	2.0
73002	Interagency Services	E&ED - IS	RSA with Information Services.	31.9	33.5	52.5
73026	Training/Conferences		Conference registration and membership dues for professional associations. Tuition for employee training which enhances job performance.	9.1	5.0	5.0
73029	Memberships		Professional membership fees.	65.4	6.0	6.0
73154	Software Licensing			40.8	0.0	0.0
73157	Television		Charges for cable services for access to governmental programming during the legislative session.	0.0	0.8	0.8
73226	Freight			0.1	0.0	0.0
73401	Long Distance		Long distance telephone charges.	3.2	3.3	3.3
73403	Data/Network			0.8	0.0	0.0
73404	Cellular Phones		Expenditures related to cell phone usage for state business	1.1	1.1	1.1
73451	Advertising		Advertising expenses for meeting notices, job recruitment, regulations etc.	1.2	1.0	1.0
73686	Rentals/Leases (Non IA-Eq/Machinery)			0.7	0.0	0.0
73753	Program Mgmt/Consult		Pupil transportation contractual obligations to provide semiannual safety school bus inspections as required in AS14.09.030.	280.8	142.2	142.2
73756	Print/Copy/Graphics			8.1	0.0	0.0
73805	IT-Non-Telecommunication	DOA ETS	RSA to DOA Core Services chargebacks including AKPAY/AKSAS and computer services EPR.	7.2	7.9	7.9

Line Item Detail
Department of Education and Early Development
Services

Component: School Finance & Facilities (2737)

RDU: Education Support Services (400)

Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor	
73000 Services Detail Totals			993.9	883.7	900.7	
73806	IT-Telecommunication	DOA ETS	RSA to DOA Core Services chargebacks including telecommunications and PBX.	18.6	35.0	35.0
73809	Mail	Central Mail	RSA to DOA for Central Mail Services.	1.4	2.2	2.2
73812	Legal	Law	RSA with Dept. of Law for K-12 and school legal issues and regulations review.	234.3	320.0	291.0
73813	Auditing			7.1	0.0	0.0
73814	Insurance	Risk Management	RSA to DOA Risk Management for self-insurance costs on state owned facilities.	87.2	90.2	136.2
73815	Financial			1.0	0.0	0.0
73818	Training (Services-IA Svcs)	AVTEC	School Bus Driver instructor training. (4 AAC 27.210). AVTEC provides initial and recertification training/workshops for school bus driver instructors.	68.6	15.0	15.0
73819	Commission Sales (IA Svcs)			0.8	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)		Professional services contracts to provide technical assistance and hearing officer services to the department. Litigation research and financial analysis services are needed as the state confronts challenges to Federal Impact payments in areas such as 1) the disparity test, 2) the state as recipient, and 3) declassification of special education students. Funding for intensive audits.	20.0	109.1	90.1

Line Item Detail
Department of Education and Early Development
Commodities

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		13.9	7.5	7.5
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			13.9	7.5	7.5
74222	Books And Educational	Books and educational materials	1.4	1.0	1.0
74226	Equipment & Furniture	Office furniture and equipment replacement.	3.3	1.0	1.0
74229	Business Supplies	Office and library supplies and materials necessary for operation and communication with school districts.	4.5	3.8	3.8
74233	Info Technology Equip	Data processing supplies as needed for desk top computers and printers.	3.7	1.2	1.2
74236	Subscriptions	Subscriptions to education periodicals.	1.0	0.5	0.5

Line Item Detail
Department of Education and Early Development
Capital Outlay

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
75000	Capital Outlay		0.0	6.0	6.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
75000 Capital Outlay Detail Totals			0.0	6.0	6.0
75700	Equipment	Equipment including but not limited to desks, computer tables, chairs, and periodic renewal of computer hardware on a scheduled basis.	0.0	6.0	6.0

Restricted Revenue Detail
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Master Account	Revenue Description	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts	770.3	797.6	797.6

Detail Information					FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund			
59050	Education	School Debt Reimbursement	05477431	11100	770.3	797.6	797.6
	The costs to administer the debt reimbursement program are allocated to the School Debt Reimbursement component.						

Inter-Agency Services
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013		
					Management Plan	FY2014 Governor	
73002	Interagency Services	RSA with Administrative Services.	Intra-dept	E&ED - ADS	102.5	109.4	109.4
73002	Interagency Services	RSA with the Executive Administration component	Intra-dept	E&ED Executive Admin	2.0	2.0	2.0
73002	Interagency Services	RSA with Information Services.	Intra-dept	E&ED - IS	31.9	33.5	52.5
				73002 Interagency Services subtotal:	136.4	144.9	163.9
73805	IT-Non-Telecommunication	RSA to DOA Core Services chargebacks including AKPAY/AKSAS and computer services EPR.	Inter-dept	DOA ETS	7.2	7.9	7.9
				73805 IT-Non-Telecommunication subtotal:	7.2	7.9	7.9
73806	IT-Telecommunication	RSA to DOA Core Services chargebacks including telecommunications and PBX.	Inter-dept	DOA ETS	18.6	35.0	35.0
				73806 IT-Telecommunication subtotal:	18.6	35.0	35.0
73809	Mail	RSA to DOA for Central Mail Services.	Inter-dept	Central Mail	1.4	2.2	2.2
				73809 Mail subtotal:	1.4	2.2	2.2
73812	Legal	RSA with Dept. of Law for K-12 and school legal issues and regulations review.	Inter-dept	Law	234.3	320.0	291.0
				73812 Legal subtotal:	234.3	320.0	291.0
73813	Auditing		Inter-dept		7.1	0.0	0.0
				73813 Auditing subtotal:	7.1	0.0	0.0
73814	Insurance	RSA to DOA Risk Management for self-insurance costs on state owned facilities.	Inter-dept	Risk Management	87.2	90.2	136.2
				73814 Insurance subtotal:	87.2	90.2	136.2
73815	Financial		Inter-dept		1.0	0.0	0.0
				73815 Financial subtotal:	1.0	0.0	0.0
73819	Commission Sales (IA Svcs)		Inter-dept		0.8	0.0	0.0
				73819 Commission Sales (IA Svcs) subtotal:	0.8	0.0	0.0
				School Finance & Facilities total:	494.0	600.2	636.2
				Grand Total:	494.0	600.2	636.2