

State of Alaska FY2014 Governor's Operating Budget

Department of Education and Early Development Professional Teaching Practices Commission Component Budget Summary

Component: Professional Teaching Practices Commission

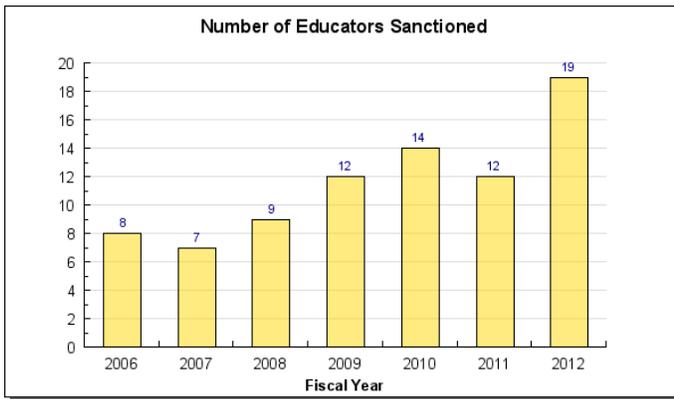
Contribution to Department's Mission

To serve as a preventative and positive force in working to enhance the professional performance of all educators; and,

To ensure that members of the teaching profession in Alaska are qualified and ethical educators

Results

(Additional performance information is available on the web at <http://omb.alaska.gov/results>.)



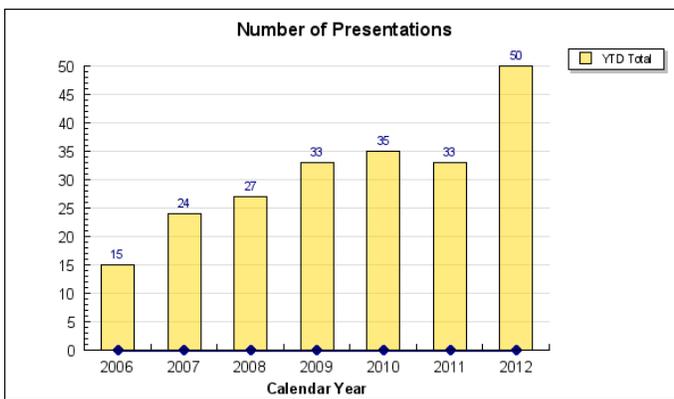
Core Services

- Promote adherence to the Code of Ethics by certified educators
- Investigate properly filed complaints against certified educators

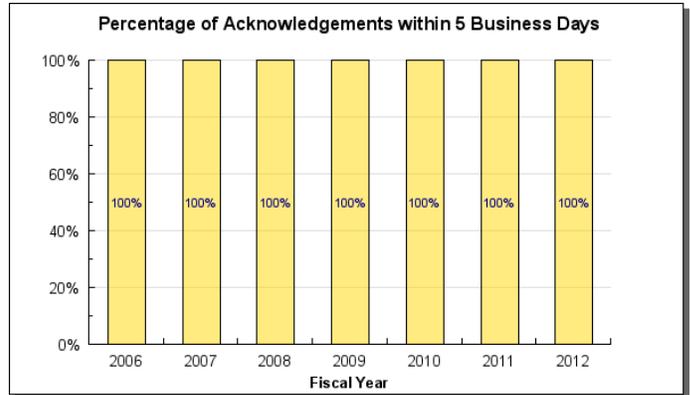
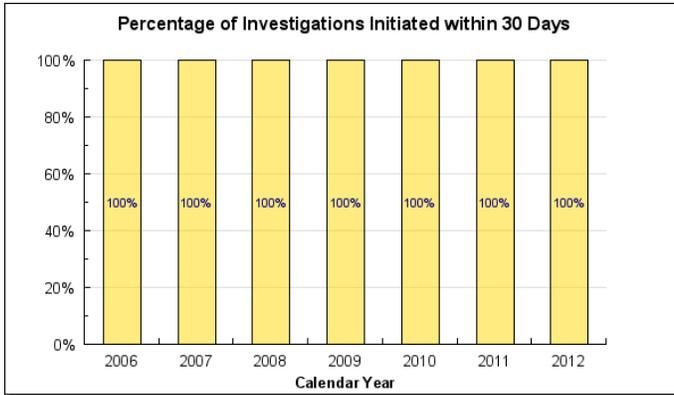
Measures by Core Service

(Additional performance information is available on the web at <http://omb.alaska.gov/results>.)

1. Promote adherence to the Code of Ethics by certified educators



2. Investigate properly filed complaints against certified educators



Major Component Accomplishments in 2012

- Completed 77 investigations of complaints against educators;
- Disciplined 12 educators through surrender, suspension, revocation or recommendation for denial of licensure;
- Reviewed 231 applications for certification containing background checks indicating criminal convictions. The 209 applicants who had revealed convictions on their applications for certification and/or provided the requested details were approved for certification;
- Published and distributed an annual report to interested parties, as well as a semiannual newsletters to all educators and other interested parties in the state;
- Updated and distributed the Professional Code of Ethics Handbook; and,
- Conducted presentations on professionalism, professional ethics, and the role of the Commission to pre-service teacher candidates at the University of Alaska Anchorage, the University of Alaska Fairbanks, and Alaska Pacific University; as well as to University of Alaska administrative interns and the University of Alaska Fairbanks rural administrators. Presentations were also given to the Alaska Transition to Teaching (AKT2) candidates and statewide mentors. Alaska State Council on the Arts (ASCA) staff presented professional development during in-services in the Matanuska-Susitna Borough School District and for the National Endowment of the Arts Leadership Academy. Executive Director's activities included sitting on the Teacher Quality Committee, coordinating the Alaska Teacher of the Year Program, interviewing candidates for AKT2, serving on the Blue Ribbon panel, and attending four national conferences. The Executive Director was also appointed to a national committee as representative of the Western States Region of the National Association of State Directors of Teacher Education and Certification.

Key Component Challenges

- The ability of the commission to investigate all complaints in a timely manner or pursue lengthy investigations or hearings is limited by the available resources; and,
- The commission strives to increase public knowledge and awareness of professional, ethical standards for teachers and administrators and to create an awareness of the Commission's role and responsibility in disciplining certified educators.

Significant Changes in Results to be Delivered in FY2014

There are no significant changes in results to be delivered in FY2014.

Statutory and Regulatory Authority

AS 14.20.030
4 AAC 12

4 AAC 18
AS 14.20.370-.510
AS 44.62
20 AAC 10.010-.900

Contact Information
<p>Contact: Patricia Truman, Executive Director Phone: (907) 269-6579 Fax: (907) 269-6580 E-mail: patricia.truman@alaska.gov</p>

Professional Teaching Practices Commission Component Financial Summary			
		<i>All dollars shown in thousands</i>	
	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	217.2	229.1	233.4
72000 Travel	11.4	16.7	16.7
73000 Services	20.4	47.4	43.8
74000 Commodities	4.4	2.6	2.6
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	253.4	295.8	296.5
Funding Sources:			
1004 General Fund Receipts	253.4	295.8	296.5
Funding Totals	253.4	295.8	296.5

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	295.8	0.0	0.0	0.0	295.8
Adjustments which will continue current level of service:					
-FY2014 Salary and Health Insurance Increases	0.7	0.0	0.0	0.0	0.7
FY2014 Governor	296.5	0.0	0.0	0.0	296.5

Professional Teaching Practices Commission Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2013 Management Plan	FY2014 Governor		
Full-time	2	2	Annual Salaries	148,836
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	84,582
			<i>Less 0.01% Vacancy Factor</i>	(18)
			Lump Sum Premium Pay	0
Totals	2	2	Total Personal Services	233,400

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Exec Secretary PTPC	1	0	0	0	1
Secretary	1	0	0	0	1
Totals	2	0	0	0	2

Component Detail All Funds
Department of Education and Early Development

Component: Professional Teaching Practices Commission (AR17755) (190)
RDU: Commissions and Boards (61)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	217.2	229.1	229.1	229.1	233.4	4.3	1.9%
72000 Travel	11.4	16.7	16.7	16.7	16.7	0.0	0.0%
73000 Services	20.4	47.4	47.4	47.4	43.8	-3.6	-7.6%
74000 Commodities	4.4	2.6	2.6	2.6	2.6	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	253.4	295.8	295.8	295.8	296.5	0.7	0.2%
Fund Sources:							
1004 Gen Fund (UGF)	253.4	295.8	295.8	295.8	296.5	0.7	0.2%
Unrestricted General (UGF)	253.4	295.8	295.8	295.8	296.5	0.7	0.2%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	2	2	2	2	2	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)

RDU: Commissions and Boards (61)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee												
ConfCom		295.8	229.1	16.7	47.4	2.6	0.0	0.0	0.0	2	0	0
1004 Gen Fund		295.8										
Subtotal		295.8	229.1	16.7	47.4	2.6	0.0	0.0	0.0	2	0	0
***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
Subtotal		295.8	229.1	16.7	47.4	2.6	0.0	0.0	0.0	2	0	0
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
FY2014 Salary and Health Insurance Increases												
SalAdj		0.7	0.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		0.7										
FY2014 Salary and Health Insurance increase : \$0.7												
FY2014 Health Insurance increase of \$59.00 per month per employee - from \$1,330 to \$1,389 per month Non-covered: \$0.7												
Align Authority to Comply with Vacancy Factor Guidelines												
LIT		0.0	3.6	0.0	-3.6	0.0	0.0	0.0	0.0	0	0	0
A line item transfer is necessary within the Professional Teaching Practices Commission component to balance the vacancy factor.												
Totals		296.5	233.4	16.7	43.8	2.6	0.0	0.0	0.0	2	0	0

Personal Services Expenditure Detail
Department of Education and Early Development

Scenario: FY2014 Governor (10289)
Component: Professional Teaching Practices Commission (190)
RDU: Commissions and Boards (61)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
05-1593	Exec Secretary PTPC	FT	A	XE	Anchorage	NAA	24J / K	12.0		109,254	0	0	54,328	163,582	163,582
05-1704	Secretary	FT	A	GP	Anchorage	200	11E / F	12.0		39,582	0	0	30,254	69,836	69,836
													Total Salary Costs:	148,836	
													Total COLA:	0	
													Total Premium Pay:	0	
													Total Benefits:	84,582	
													Total Pre-Vacancy:	233,418	
													Minus Vacancy Adjustment of 0.01%:	(18)	
													Total Post-Vacancy:	233,400	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	233,400	
Total Component Months:		24.0													

<u>PCN Funding Sources:</u>	<u>Pre-Vacancy</u>	<u>Post-Vacancy</u>	<u>Percent</u>
1004 General Fund Receipts	233,418	233,400	100.00%
Total PCN Funding:	233,418	233,400	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Education and Early Development
Travel

Component: Professional Teaching Practices Commission (190)
RDU: Commissions and Boards (61)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		11.4	16.7	16.7
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			11.4	16.7	16.7
72111	Airfare (Instate Employee)	Executive Secretary's instate travel to school districts to conduct investigations and provide training at workshops.	0.6	1.6	1.6
72112	Surface Transport (Instate Employee)	Rental car charges and other surface transportation expenses.	0.7	0.2	0.2
72113	Lodging (Instate Employee)	Lodging expenses for staff on state business.	0.3	0.2	0.2
72114	Meals & Incidentals (Instate Employee)	Meals & incidental expenses for staff on state business.	0.0	0.9	0.9
72121	Airfare (Instate Nonemployee)	Commission members' travel expenses for a minimum three yearly meetings and possible special hearings, when required and attendance at ethics and certification conferences.	5.0	3.2	3.2
72123	Lodging (Instate Nonemployee)	Lodging expenses for staff and commission members on state business.	1.1	2.5	2.5
72124	Meals & Incidentals (Instate Nonemp.)	Meals & incidental expenses for staff and commission members on state business.	1.2	2.0	2.0
72126	Nontax Reimbursement (Instate Nonemp.)	Reimbursement of actual travel expenses for non-employees/commission members on state business.	0.8	1.8	1.8
72411	Airfare (Out of state Emp)	Executive Secretary's travel to State School Board meetings, ethics conferences and yearly NASDTEC conference.	0.6	1.0	1.0
72412	Surface Transport (Out of state Emp)	Out of state rental car charges and other surface transportation expenditures for staff on state business.	0.0	0.3	0.3
72413	Lodging (Out of state Emp)	Out of state lodging expenses for staff on state business.	0.8	1.0	1.0
72414	Meals & Incidentals (Out of state Emp)	Out of state meals & incidental expenses for staff on state business.	0.3	0.4	0.4

Line Item Detail
Department of Education and Early Development
Travel

Component: Professional Teaching Practices Commission (190)

RDU: Commissions and Boards (61)

Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			11.4	16.7	16.7
72420	Nonemployee Travel (Out of state Emp)	Out of state travel expenses for non-employees or commission members on state business.	0.0	1.6	1.6

Line Item Detail
Department of Education and Early Development
Services

Component: Professional Teaching Practices Commission (190)
RDU: Commissions and Boards (61)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			20.4	47.4	43.8
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				20.4	47.4	43.8
73002	Interagency Services	EED-ADS	RSA to Education Support Services for administrative services.	3.5	3.5	3.5
73002	Interagency Services	EED-Executive Admin	RSA to Executive Administration for oversight and support.	2.5	2.5	2.5
73002	Interagency Services	EED-IS	RSA to Information Services for technical support.	4.0	4.3	6.7
73026	Training/Conferences		Professional development training and conferences.	0.8	1.5	1.5
73029	Memberships			0.5	0.0	0.0
73154	Software Licensing		Computer software licensing.	0.0	0.1	0.1
73228	Postage		Postage charges, delivery and courier services.	2.8	2.0	2.0
73401	Long Distance		Phone, teleconference, and FAX charges.	0.2	1.9	1.9
73677	Office Furn & Equip(Non IA Repair/Maint)		Rental of office equipment, repairs / maintenance of office equipment and furniture.	0.0	0.2	0.2
73805	IT-Non-Telecommunication	DOA ETS	RSA to DOA for Core Services chargebacks including AKPAY/AKSAS	1.1	1.2	1.2
73806	IT-Telecommunication	DOA ETS	RSA to DOA for Core Services chargebacks including telecommunications/computer services EPR.	3.2	3.2	3.2
73812	Legal	Law	RSA to Department of Law for legal services.	1.0	10.0	7.7
73815	Financial			0.1	0.0	0.0
73819	Commission Sales (IA Svcs)			0.2	0.0	0.0
73821	Hearing/Mediation (IA Svcs)	Commercial and Fair Business	Assist PTPC in conducting teacher certification hearings and related proceedings, and drafting decisions.	0.5	17.0	13.3

Line Item Detail
Department of Education and Early Development
Commodities

Component: Professional Teaching Practices Commission (190)
RDU: Commissions and Boards (61)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		4.4	2.6	2.6
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			4.4	2.6	2.6
74226	Equipment & Furniture		1.1	0.0	0.0
74229	Business Supplies	Consumable office supplies; paper, pens, envelopes, etc.	3.3	2.4	2.4
74233	Info Technology Equip	Information technology supplies.	0.0	0.1	0.1
74236	Subscriptions	Subscriptions to periodicals or educational materials.	0.0	0.1	0.1

Inter-Agency Services
Department of Education and Early Development

Component: Professional Teaching Practices Commission (190)
RDU: Commissions and Boards (61)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013		
					Management Plan	FY2014 Governor	
73002	Interagency Services	RSA to Education Support Services for administrative services.	Intra-dept	EED-ADS	3.5	3.5	3.5
73002	Interagency Services	RSA to Executive Administration for oversight and support.	Intra-dept	EED-Executive Admin	2.5	2.5	2.5
73002	Interagency Services	RSA to Information Services for technical support.	Intra-dept	EED-IS	4.0	4.3	6.7
73002 Interagency Services subtotal:					10.0	10.3	12.7
73805	IT-Non-Telecommunication	RSA to DOA for Core Services chargebacks including AKPAY/AKSAS	Inter-dept	DOA ETS	1.1	1.2	1.2
73805 IT-Non-Telecommunication subtotal:					1.1	1.2	1.2
73806	IT-Telecommunication	RSA to DOA for Core Services chargebacks including telecommunications/computer services EPR.	Inter-dept	DOA ETS	3.2	3.2	3.2
73806 IT-Telecommunication subtotal:					3.2	3.2	3.2
73812	Legal	RSA to Department of Law for legal services.	Inter-dept	Law	1.0	10.0	7.7
73812 Legal subtotal:					1.0	10.0	7.7
73815	Financial		Inter-dept		0.1	0.0	0.0
73815 Financial subtotal:					0.1	0.0	0.0
73819	Commission Sales (IA Svcs)		Inter-dept		0.2	0.0	0.0
73819 Commission Sales (IA Svcs) subtotal:					0.2	0.0	0.0
73821	Hearing/Mediation (IA Svcs)	Assist PTPC in conducting teacher certification hearings and related proceedings, and drafting decisions.	Inter-dept	Commercial and Fair Business	0.5	17.0	13.3
73821 Hearing/Mediation (IA Svcs) subtotal:					0.5	17.0	13.3
Professional Teaching Practices Commission total:					16.1	41.7	38.1
Grand Total:					16.1	41.7	38.1