

State of Alaska FY2013 Governor's Operating Budget

Department of Transportation/Public Facilities Administration and Support Results Delivery Unit Budget Summary

Administration and Support Results Delivery Unit

Contribution to Department's Mission

Provide executive leadership, coordination with other governmental agencies and assurance of program management within legal guidelines.

Core Services

- This RDU contains the leadership that ensures the department meets its statutory responsibilities of the planning, design, construction, maintenance, and operations of transportation facilities and buildings. We strive to achieve a balance between planned growth in the intermodal transportation system and the effective management of maintenance and operations of the state's existing infrastructure.
- The Contracting, Procurement and Appeals Section develops, implements, and maintains policies, procedures, and standards that assure all transportation modes and regions receive responsive and consistent guidance, direction and training in administering construction and non-construction procurements and contracts.
- Internal Review is an independent section that reports directly to the Commissioner. This section is an extension of the management function that identifies problems and recommends actions that can correct those problems. It provides a measurement of how well the Department is meeting its statutory requirements and achieving its objectives.
- Equal Employment and Civil Rights oversees four affirmative action programs, Disadvantaged Business Enterprise (DBE), Airport Concessionaire Disadvantaged Business Enterprise Program (ACDBE), External Equal Employment Opportunity (ExEEO), and On-the-Job Training (OJT) which apply to contractors and subcontractors working on USDOT-assisted projects.
- The Transportation Management and Security Section coordinates operations, including fleet management, highway and aviation maintenance, safety, security, and provides oversight of those areas for department management. The section also coordinates major maintenance projects and determines priority of statewide maintenance projects.

Major Activities to Advance Strategies

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| <ul style="list-style-type: none"> • Review of highway construction contractors (external equal employment, disadvantaged business participation, on the job training) • Communicate Equal Employment Opportunity (EEO) requirements to contractors and prospective contractors • Provide training and working document assistance to highway contractors, Disadvantaged Business Enterprise (DBE) firms • Engineering consultant pre-award overhead rate audits • Perform utility company rate audits | <ul style="list-style-type: none"> • Perform concessionaire audits • Provide additional training and material support for on-the-job training (OJT) of trainees on highway projects • Implementation of a training and certification program for equipment operators and rural airport contractors • Conduct monthly safety meetings and coordinate safety training sessions |
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Key RDU Challenges

- Key issues in the department are the proper allocation of federal construction funds to meet the transportation needs of Alaskans; compliance with federal environmental requirements; growth; and maintaining a positive and productive work environment.
- The high cost of commodities including petroleum, petroleum-based products, steel, and cement is contributing to the increasing cost of procuring and operating equipment.
- Security of all transportation assets is still a main focus following the events of September 11, 2001 and continuing international terrorism events. The Commissioner's Office must keep abreast of the new requirements for all the modal functions and be able to direct resources to the changing priorities.
- Contracting and Appeals provides the neutral, independent review of all claims and protests that are

appealed to the commissioner for the final agency decision. This step is required by statute and is the agency's final administrative action prior to judicial review by the courts. This section is responsible for implementation of any contracting and procurement changes driven by administrative or court decisions.

- The Disadvantaged Business Enterprise (DBE) program continues to ensure that DBE firms are given an equal opportunity for work on construction projects. Due to legal challenges in Washington State against their transportation department's DBE program implementation and the resulting US 9th Circuit Court decision (Western States Paving Decision) the department undertook a disparity study to determine the level and extent that discrimination exists in the design and construction of federal assisted highways, airports and transit facilities.

Significant Changes in Results to be Delivered in FY2013

The introduction of Service Based Budgets (SBB) will result in more emphasis on maintaining and preserving the highway and runway characteristics that grow our deferred maintenance needs and less emphasis on characteristics that do not.

Major RDU Accomplishments in 2011

- Continued to manage the department's involvement in the relocation of Newtok to Mertarvik. Coordinated all construction activities performed at Mertarvik by the US Department of Defense Innovative Readiness Training Program (IRT) including site work at the evacuation shelter and the development of a quarry site.
- Completed 83 consultant engineering overhead rate audits, 14 utility company rate audits, 5 cost allocation plan reviews, 4 special reviews and 7 final audits and to assure rates and other charges under contracts with the department are supportable and meet federal requirements and 1 internal audit.
- Reduced highway deferred maintenance backlog.
- Completed onboard ADA Transition Planning for all physical elements on Alaska Marine Highway vessels older than 10 years old.
- The Alaska Marine Highway System schedule was developed and produced on time to meet the needs of the traveling public.
- Obligated with three Federal transportation administrations to use all of the American Recovery and Reinvestment Act funding (\$ 260 million) for transportation projects resulting in jobs for Alaskans Completed initial environmental and scoping studies on providing transportation access to the potential resource development in western Alaska and a connection to Nome, as well as access to the western foothills of the Brooks Range and the oil and gas reserves at Gubik and Umiat.
- Completed a management review of the Alaska International Airport System (AIAS) and developed a new Strategic Plan for the AIAS aimed at supporting the overall department strategic plan and to increase revenue generation for the system. Worked with Alaska Fuel Services Consortium and the air cargo industry to develop four additional 4.5 million gallon fuel tanks at Ted Stevens Anchorage International Airport to eliminate the potential shortage of jet fuel at the international airport system.

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**Administration and Support
RDU Financial Summary by Component**

All dollars shown in thousands

	FY2011 Actuals				FY2012 Management Plan				FY2013 Governor			
	UGF+DGF Funds	Other Funds	Federal Funds	Total Funds	UGF+DGF Funds	Other Funds	Federal Funds	Total Funds	UGF+DGF Funds	Other Funds	Federal Funds	Total Funds
Formula Expenditures None.												
Non-Formula Expenditures												
Commissioner's Office	1,090.6	614.7	170.0	1,875.3	1,114.4	738.7	170.0	2,023.1	1,143.1	749.7	170.0	2,062.8
Contracting and Appeals	17.4	278.8	0.0	296.2	10.3	318.7	0.0	329.0	10.9	332.4	0.0	343.3
EE/Civil Rights	325.6	769.6	0.0	1,095.2	375.0	755.3	0.0	1,130.3	384.3	874.4	0.0	1,258.7
Internal Review	242.2	845.7	0.0	1,087.9	224.6	876.0	0.0	1,100.6	231.3	898.8	0.0	1,130.1
Transportation Mgmt & Security	643.3	177.8	0.0	821.1	978.9	264.3	0.0	1,243.2	1,002.2	269.5	0.0	1,271.7
Totals	2,319.1	2,686.6	170.0	5,175.7	2,703.2	2,953.0	170.0	5,826.2	2,771.8	3,124.8	170.0	6,066.6

Administration and Support
Summary of RDU Budget Changes by Component
From FY2012 Management Plan to FY2013 Governor

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2012 Management Plan	2,385.1	318.1	2,953.0	170.0	5,826.2
Adjustments which will continue current level of service:					
-Commissioner's Office	19.0	9.7	11.0	-170.0	-130.3
-Contracting and Appeals	0.6	0.0	13.7	0.0	14.3
-EE/Civil Rights	9.3	0.0	19.1	0.0	28.4
-Internal Review	6.7	0.0	22.8	0.0	29.5
-Transportation Mgmt & Security	23.3	0.0	5.2	0.0	28.5
Proposed budget decreases:					
-EE/Civil Rights	0.0	0.0	-25.0	0.0	-25.0
Proposed budget increases:					
-Commissioner's Office	0.0	0.0	0.0	170.0	170.0
-EE/Civil Rights	0.0	0.0	125.0	0.0	125.0
FY2013 Governor	2,444.0	327.8	3,124.8	170.0	6,066.6