

State of Alaska FY2013 Governor's Operating Budget

Department of Environmental Conservation DEC Buildings Maintenance and Operations RDU/Component Budget Summary

RDU/Component: DEC Buildings Maintenance and Operations

(There is only one component in this RDU. To reduce duplicate information, we did not print a separate RDU section.)

Contribution to Department's Mission

Support for operation and maintenance of the Alaska State Environmental Health Laboratory building.

Core Services

- Building maintenance and repair.
- Equipment maintenance and repair.
- Grounds maintenance and repair.

Key Component Challenges

The Alaska State Environmental Health Laboratory (ASEHL), a highly sophisticated building, has been in operation since September 2005. Since that time, many problems, primarily mechanical and architectural, have been identified, and either addressed by DOT/PF, placed on the Deferred Maintenance Schedule, or repaired using existing funding. Large mechanical items (boilers, generators, freezers, water treatment systems, etc.) no longer under warranty have been placed under service agreements and a Maintenance Generalist was hired to offset considerable costs associated with exterior maintenance on the building and grounds, as well as to provide backup support for the Lead Maintenance Specialist. As the lab nears ten years old, some systems will require more intensive maintenance and part failures that are normal to the equipment lifespan will increase; raising operational costs.

Significant Changes in Results to be Delivered in FY2013

None.

Major Component Accomplishments in 2011

Continued to work with DOT/PF to resolve the number of items on a long list of warranty issues that arose following the Department's occupancy of the new facility.

Statutory and Regulatory Authority

AS 37.07.020(e)

Contact Information

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**DEC Buildings Maintenance and Operations
Component Financial Summary**

All dollars shown in thousands

	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	168.3	175.9	175.9
72000 Travel	0.1	1.4	1.4
73000 Services	488.1	508.3	418.0
74000 Commodities	35.7	32.5	32.5
75000 Capital Outlay	0.2	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	692.4	718.1	627.8
Funding Sources:			
1004 General Fund Receipts	692.4	718.1	627.8
Funding Totals	692.4	718.1	627.8

**Summary of Component Budget Changes
From FY2012 Management Plan to FY2013 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2012 Management Plan	718.1	0.0	0.0	0.0	718.1
Adjustments which will continue current level of service:					
-Reverse August FY2012 Fuel/Utility Cost Increase Funding Distribution from the Office of the Governor	-90.3	0.0	0.0	0.0	-90.3
FY2013 Governor	627.8	0.0	0.0	0.0	627.8

**DEC Buildings Maintenance and Operations
Personal Services Information**

Authorized Positions			Personal Services Costs	
	<u>FY2012</u> <u>Management</u> <u>Plan</u>	<u>FY2013</u> <u>Governor</u>		
Full-time	2	2	Annual Salaries	109,395
Part-time	0	0	Premium Pay	2,632
Nonpermanent	0	0	Annual Benefits	68,515
			<i>Less 2.57% Vacancy Factor</i>	(4,642)
			Lump Sum Premium Pay	0
Totals	2	2	Total Personal Services	175,900

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Maint Gen Journey	1	0	0	0	1
Maint Spec Bfc Jrny II/Lead	1	0	0	0	1
Totals	2	0	0	0	2

Component Detail All Funds
Department of Environmental Conservation

Component: DEC Buildings Maintenance and Operations (2783)
RDU: DEC Buildings Maintenance and Operations (531)

	FY2011 Actuals	FY2012 Conference Committee	FY2012 Authorized	FY2012 Management Plan	FY2013 Governor	FY2012 Management Plan vs FY2013 Governor	
71000 Personal Services	168.3	175.9	175.9	175.9	175.9	0.0	0.0%
72000 Travel	0.1	1.4	1.4	1.4	1.4	0.0	0.0%
73000 Services	488.1	418.0	508.3	508.3	418.0	-90.3	-17.8%
74000 Commodities	35.7	32.5	32.5	32.5	32.5	0.0	0.0%
75000 Capital Outlay	0.2	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	692.4	627.8	718.1	718.1	627.8	-90.3	-12.6%
Fund Sources:							
1004 Gen Fund (UGF)	692.4	627.8	718.1	718.1	627.8	-90.3	-12.6%
Unrestricted General (UGF)	692.4	627.8	718.1	718.1	627.8	-90.3	-12.6%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	2	2	2	2	2	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Environmental Conservation

Component: DEC Buildings Maintenance and Operations (2783)

RDU: DEC Buildings Maintenance and Operations (531)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2012 Conference Committee To FY2012 Authorized *****												
FY2012 Conference Committee												
1004 Gen Fund	ConfCom	627.8	175.9	1.4	418.0	32.5	0.0	0.0	0.0	2	0	0
August FY2012 Fuel/Utility Cost Increase Funding Distribution from the Office of the Governor												
1004 Gen Fund	Atrin	90.3	0.0	0.0	90.3	0.0	0.0	0.0	0.0	0	0	0
Pursuant to Sec 21 Ch 3 FSSLA 2011 pg 76 In 19 through pg 78 In 27, \$18.0 million is distributed in August to State agencies from the Office of the Governor to offset the increased costs for fuel and utilities. Per the Department of Revenue (DOR), the fiscal year-to-date average price of Alaska North Slope crude as of August 1, 2011, was \$114.08 per barrel, which is \$19.38 (20.5%) above DOR's Spring 2011 FY2012 forecast amount of \$94.70.												
The amounts transferred to state agencies are as follows: Administration, \$27.3; Corrections, \$720.0; DEED, \$68.6; DEC, \$90.3; Fish and Game, \$93.2; HSS, \$720.0; Labor, \$42.4; DMVA, \$392.8; DNR, \$81.7; DPS, \$328.6; Transportation, \$13,455.1; University, \$1,980.0.												
Subtotal		718.1	175.9	1.4	508.3	32.5	0.0	0.0	0.0	2	0	0
***** Changes From FY2012 Authorized To FY2012 Management Plan *****												
Subtotal		718.1	175.9	1.4	508.3	32.5	0.0	0.0	0.0	2	0	0
***** Changes From FY2012 Management Plan To FY2013 Governor *****												
Reverse August FY2012 Fuel/Utility Cost Increase Funding Distribution from the Office of the Governor												
1004 Gen Fund	OTI	-90.3	0.0	0.0	-90.3	0.0	0.0	0.0	0.0	0	0	0
Reverse the one-time fuel/utility cost increase funding from August 2011.												
Totals		627.8	175.9	1.4	418.0	32.5	0.0	0.0	0.0	2	0	0

Personal Services Expenditure Detail
Department of Environmental Conservation

Scenario: FY2013 Governor (9494)
Component: DEC Buildings Maintenance and Operations (2783)
RDU: DEC Buildings Maintenance and Operations (531)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
18-7677	Maint Spec Bfc Jrny II/Lead	FT	A	LL	Anchorage	2AA	51F / J	12.0		61,737	0	1,899	36,878	100,514	100,514
18-7815	Maint Gen Journey	FT	A	LL	Anchorage	2AA	54E	12.0		47,658	0	733	31,637	80,028	80,028
													Total Salary Costs:	109,395	
													Total COLA:	0	
													Total Premium Pay::	2,632	
													Total Benefits:	68,515	
													Total Pre-Vacancy:	180,542	
													Minus Vacancy Adjustment of 2.57%:	(4,642)	
													Total Post-Vacancy:	175,900	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	175,900	
Total Component Months:		24.0													

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	180,542	175,900	100.00%
Total PCN Funding:	180,542	175,900	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Environmental Conservation
Travel

Component: DEC Buildings Maintenance and Operations (2783)
RDU: DEC Buildings Maintenance and Operations (531)

Line Number	Line Name		FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
72000	Travel		0.1	1.4	1.4
Expenditure Account			FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
72000 Travel Detail Totals			0.1	1.4	1.4
72110	Employee Travel (Instate)	In state employee travel (including but not limited to): Airfare, Surface Transport, Lodging, Meals and Incidentals.	0.1	1.4	1.4

Line Item Detail
Department of Environmental Conservation
Services

Component: DEC Buildings Maintenance and Operations (2783)
RDU: DEC Buildings Maintenance and Operations (531)

Line Number	Line Name			FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
73000	Services			488.1	508.3	418.0
Expenditure Account				FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
73000 Services Detail Totals				488.1	508.3	418.0
73025	Education Services		Education Services (including but not limited to): Training/Conferences, Memberships, Employee Tuition and Test Monitor/Proctor.	0.1	0.1	0.1
73050	Financial Services		Financial Services (including but not limited to): Accounting, Auditing, Management Consulting, Grantee Monitoring, Bad Debt Expenses, Insurance, Penalties, Fines, Interest and Claims, Judgments or Settlements.	0.0	0.1	0.3
73150	Information Technlgy		Information Technology (including but not limited to): IT Training, Consulting, Equipment Leases, and Software Licensing and Maintenance.	9.9	1.3	4.7
73156	Telecommunication		Telecommunications (including but not limited to): Television, Long Distance, Cell Phones, and Other Wireless Charges.	0.6	1.3	1.1
73225	Delivery Services		Delivery Services (including but not limited to): Freight, Courier and Postage.	0.3	0.3	0.5
73421	Sef Fuel A87 Allowed	State Equipment Fleet	State Equipment Fleet Fuel.	0.9	1.0	1.5
73423	Sef Oper A87 Allowed	State Equipment Fleet	State Equipment Fleet Fixed Cost Services - A-87 Allowable Portion.	0.7	0.8	0.8
73424	Sef Svc/Prt A87 Alwd	State Equipment Fleet	State Equipment Fleet Maintenance and Repair Services - A-87 Allowable Portion.	0.0	0.4	0.4
73428	Sef F/C A87 Allowed	State Equipment Fleet	State Equipment Fleet Depreciation and Overhead.	1.2	1.1	1.0
73525	Utilities		Utilities (including but not limited to): electricity, water and sewer, disposal, heating oil.	260.8	282.6	265.0
73650	Struc/Infstruct/Land		Services for structures, infrastructure, and land - not part of acquisition costs or betterment of a capital asset.	39.6	39.6	12.1

Line Item Detail
Department of Environmental Conservation
Services

Component: DEC Buildings Maintenance and Operations (2783)

RDU: DEC Buildings Maintenance and Operations (531)

Expenditure Account	Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor	
73000 Services Detail Totals			488.1	508.3	418.0	
73675	Equipment/Machinery	Equipment and Machinery (including but not limited to): Repairs and Maintenance, Office Furniture and Equipment, Vehicle and Other.	93.0	93.0	62.6	
73686	Rentals/Leases (Non IA- Eq/Machinery)	Equipment and Machinery Rentals and Leases (including but not limited to): Copier and Postage Machine Leases.	0.0	0.0	0.4	
73750	Other Services (Non IA Svcs)	Services (including but not limited to): Interpreters, Non- Board/Commission Honorarium, Printing, Professional Services Not Listed in Other Categories.	4.0	4.0	2.5	
73805	IT-Non-Telecommunication	Enterprise Technology Services	RSA to the Department of Administration for Non Telecommunication Services.	1.1	1.1	1.6
73806	IT-Telecommunication	Enterprise Technology Services	RSA to the Department of Administration for Telecommunication Services.	2.3	2.3	2.0
73809	Mail	Central Mail	RSA to the Department of Administration for Mail Services.	0.2	0.1	0.2
73810	Human Resources	Personnel	RSA to the Department of Administration for Human Resources Services.	0.1	0.1	0.1
73812	Legal	Legislation/Regulations	RSA to the Department of Law for Legal Services.	0.1	0.1	0.1
73813	Auditing	Finance	RSA to the Department of Administration for Audit Services.	0.1	0.1	0.1
73814	Insurance	Risk Management	RSA to the Department of Administration for Insurance Services.	0.1	0.1	0.1
73815	Financial	Finance	RSA to the Department of Administration for Financial Services.	0.1	0.1	0.1
73818	Training (Services-IA Svcs)	Admin	RSA to the Department of Administration for Educational and Training Services.	0.3	0.3	0.0
73979	Mgmt/Consulting (IA Svcs)	Administrative Services	RSA to the Division of Administrative Services for managed costs included in the departmental cost allocation plan such as reception, state travel coordination telecommunications, etc.	2.6	8.4	0.7

Line Item Detail
Department of Environmental Conservation
Services

Component: DEC Buildings Maintenance and Operations (2783)

RDU: DEC Buildings Maintenance and Operations (531)

Expenditure Account	Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
73000 Services Detail Totals			488.1	508.3	418.0
73979	Mgmt/Consulting (IA Svcs)	Laboratory Services RSA to Division of Environmental Health for administrative support at the Environmental Health Laboratory.	70.0	70.0	60.0

Line Item Detail
Department of Environmental Conservation
Commodities

Component: DEC Buildings Maintenance and Operations (2783)
RDU: DEC Buildings Maintenance and Operations (531)

Line Number	Line Name		FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
74000	Commodities		35.7	32.5	32.5
Expenditure Account	Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
74000 Commodities Detail Totals			35.7	32.5	32.5
74200	Business	Business Commodities (including but not limited to): Books, Equipment and Subscriptions.	6.1	5.0	5.0
74440	Agricultural	Agriculture (including but not limited to): Insecticides, Pesticides, Landscaping and Seeds.	0.0	1.5	1.5
74480	Household & Instit.	Household and Institution (including but not limited to): Clothing, Uniforms, and Cleaning Supplies.	0.2	0.5	0.5
74520	Scientific & Medical	Scientific and Medical (including but not limited to): Drugs and Lab Supplies.	0.0	5.0	2.0
74600	Safety (Commodities)	Safety (including but not limited to): Fire Suppression and Law Enforcement.	0.1	0.3	0.3
74650	Repair/Maintenance (Commodities)	Repair and Maintenance (including but not limited to): Building Materials, Signs, Paint, and Bottled Gas.	29.3	20.1	23.1
74850	Equipment Fuel	Equipment Fuel.	0.0	0.1	0.1

Line Item Detail
Department of Environmental Conservation
Capital Outlay

Component: DEC Buildings Maintenance and Operations (2783)
RDU: DEC Buildings Maintenance and Operations (531)

Line Number	Line Name		FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
75000	Capital Outlay		0.2	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
75000 Capital Outlay Detail Totals			0.2	0.0	0.0
75700	Equipment	Equipment Lease Payments (including but not limited to): Communications Equipment, Information Technology, Laboratory Testing and Other Equipment.	0.2	0.0	0.0

Inter-Agency Services
Department of Environmental Conservation

Component: DEC Buildings Maintenance and Operations (2783)
RDU: DEC Buildings Maintenance and Operations (531)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2011 Actuals	FY2012	
					Management Plan	FY2013 Governor
73421	Sef Fuel A87 Allowed	State Equipment Fleet Fuel.	Inter-dept State Equipment Fleet	0.9	1.0	1.5
				73421 Sef Fuel A87 Allowed subtotal:	0.9	1.0
73423	Sef Oper A87 Allowed	State Equipment Fleet Fixed Cost Services - A-87 Allowable Portion.	Inter-dept State Equipment Fleet	0.7	0.8	0.8
				73423 Sef Oper A87 Allowed subtotal:	0.7	0.8
73424	Sef Svc/Prt A87 Alwd	State Equipment Fleet Maintenance and Repair Services - A-87 Allowable Portion.	Inter-dept State Equipment Fleet	0.0	0.4	0.4
				73424 Sef Svc/Prt A87 Alwd subtotal:	0.0	0.4
73428	Sef F/C A87 Allowed	State Equipment Fleet Depreciation and Overhead.	Inter-dept State Equipment Fleet	1.2	1.1	1.0
				73428 Sef F/C A87 Allowed subtotal:	1.2	1.1
73805	IT-Non-Telecommunication	RSA to the Department of Administration for Non Telecommunication Services.	Inter-dept Enterprise Technology Services	1.1	1.1	1.6
				73805 IT-Non-Telecommunication subtotal:	1.1	1.1
73806	IT-Telecommunication	RSA to the Department of Administration for Telecommunication Services.	Inter-dept Enterprise Technology Services	2.3	2.3	2.0
				73806 IT-Telecommunication subtotal:	2.3	2.0
73809	Mail	RSA to the Department of Administration for Mail Services.	Inter-dept Central Mail	0.2	0.1	0.2
				73809 Mail subtotal:	0.2	0.1
73810	Human Resources	RSA to the Department of Administration for Human Resources Services.	Inter-dept Personnel	0.1	0.1	0.1
				73810 Human Resources subtotal:	0.1	0.1
73812	Legal	RSA to the Department of Law for Legal Services.	Inter-dept Legislation/Regulations	0.1	0.1	0.1
				73812 Legal subtotal:	0.1	0.1
73813	Auditing	RSA to the Department of Administration for Audit Services.	Inter-dept Finance	0.1	0.1	0.1
				73813 Auditing subtotal:	0.1	0.1
73814	Insurance	RSA to the Department of Administration for Insurance Services.	Inter-dept Risk Management	0.1	0.1	0.1
				73814 Insurance subtotal:	0.1	0.1
73815	Financial	RSA to the Department of Administration for Financial Services.	Inter-dept Finance	0.1	0.1	0.1
				73815 Financial subtotal:	0.1	0.1
73818	Training (Services-IA Svcs)	RSA to the Department of Administration for Educational and Training Services.	Inter-dept Admin	0.3	0.3	0.0
				73818 Training (Services-IA Svcs) subtotal:	0.3	0.3
73979	Mgmt/Consulting (IA Svcs)	RSA to the Division of Administrative Services for managed costs included in the departmental cost	Intra-dept Administrative Services	2.6	8.4	0.7

Inter-Agency Services
Department of Environmental Conservation

Component: DEC Buildings Maintenance and Operations (2783)
RDU: DEC Buildings Maintenance and Operations (531)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2011 Actuals	FY2012	
					Management Plan	FY2013 Governor
73979	Mgmt/Consulting (IA Svcs) allocation plan such as reception, state travel coordination telecommunications, etc. RSA to Division of Environmental Health for administrative support at the Environmental Health Laboratory.	Intra-dept	Laboratory Services	70.0	70.0	60.0
73979 Mgmt/Consulting (IA Svcs) subtotal:				72.6	78.4	60.7
DEC Buildings Maintenance and Operations total:				79.8	86.0	68.7
Grand Total:				79.8	86.0	68.7