

State of Alaska FY2012 Governor's Operating Budget

Department of Education and Early Development School Finance & Facilities Component Budget Summary

Component: School Finance & Facilities

Contribution to Department's Mission

To allocate and account for resources distributed to Alaska school districts and Mt. Edgecumbe Boarding School and provide services that promote safe facilities which support quality education programs.

Key Component Challenges

- Full funding for K-12 formula programs
- Technical assistance to school districts
- Improving the annual ranking process for capital project and bond reimbursement requests
- Securing a long-term stable source of funding for school construction and major maintenance projects

Significant Changes in Results to be Delivered in FY2012

No significant changes in results to be delivered in FY2012.

Major Component Accomplishments in 2010

- Provided timely, accurate payments to school districts through K-12 Support formula programs;
- Completed analysis of minimum expenditure for instruction requirements for school districts;
- Completed annual CIP prioritized list in accordance with statute; and,
- Provided training to school districts, finance officers and facility managers.

Statutory and Regulatory Authority

AS 14.07.020-030
AS 14.50
4 AAC 40
AS 14.07.060
4 AAC 09
4 AAC 51.340
4 AAC 52.700
AS 14.11
AS 14.17
4 AAC 33
AS 14.03.140 - .150
AS 14.07.020(11)
AS 14.07.030(4)
AS 14.07.030(6)
AS 14.08.111
AS 14.08.151
AS 14.14.050-065
AS 14.14.090
AS 37.15.011
AS 43.50.140

4 AAC 31

Contact Information

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**School Finance & Facilities
Component Financial Summary**

All dollars shown in thousands

	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	1,310.3	1,384.5	1,452.4
72000 Travel	83.6	53.6	53.6
73000 Services	848.1	898.2	898.2
74000 Commodities	46.5	7.5	7.5
75000 Capital Outlay	0.0	6.0	6.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	2,288.5	2,349.8	2,417.7
Funding Sources:			
1004 General Fund Receipts	1,569.7	1,608.6	1,647.4
1007 Inter-Agency Receipts	718.8	741.2	770.3
Funding Totals	2,288.5	2,349.8	2,417.7

Estimated Revenue Collections

Description	Master Revenue Account	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
Unrestricted Revenues				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
Restricted Revenues				
Interagency Receipts	51015	718.8	741.2	770.3
Restricted Total		718.8	741.2	770.3
Total Estimated Revenues		718.8	741.2	770.3

**Summary of Component Budget Changes
From FY2011 Management Plan to FY2012 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2011 Management Plan	1,608.6	0.0	741.2	0.0	2,349.8
Adjustments which will continue current level of service:					
-FY 2011 Over/Understated GGU/SU salary adjustments	-1.6	0.0	-3.3	0.0	-4.9
-FY 2012 Personal Services increases	40.4	0.0	32.4	0.0	72.8
FY2012 Governor	1,647.4	0.0	770.3	0.0	2,417.7

School Finance & Facilities Personal Services Information				
Authorized Positions			Personal Services Costs	
	FY2011 Management Plan	FY2012 Governor		
Full-time	13	13	Annual Salaries	961,465
Part-time	0	0	COLA	2,787
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	527,522
			<i>Less 2.64% Vacancy Factor</i>	<i>(39,374)</i>
			Lump Sum Premium Pay	0
Totals	13	13	Total Personal Services	1,452,400

Position Classification Summary					
Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant I	0	0	1	0	1
Architectural Asst III	0	0	1	0	1
Building Mgmt Specialist	0	0	1	0	1
Division Director	0	0	1	0	1
Internal Auditor III	0	0	2	0	2
School Finance Manager	0	0	1	0	1
School Finance Specialist I	0	0	1	0	1
School Finance Specialist II	0	0	4	0	4
Tech Eng I / Architect I	0	0	1	0	1
Totals	0	0	13	0	13

Component Detail All Funds
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

	FY2010 Actuals	FY2011 Conference Committee (Final)	FY2011 Authorized	FY2011 Management Plan	FY2012 Governor	FY2011 Management Plan vs FY2012 Governor	
71000 Personal Services	1,310.3	1,381.6	1,384.5	1,384.5	1,452.4	67.9	4.9%
72000 Travel	83.6	53.6	53.6	53.6	53.6	0.0	0.0%
73000 Services	848.1	898.2	898.2	898.2	898.2	0.0	0.0%
74000 Commodities	46.5	7.5	7.5	7.5	7.5	0.0	0.0%
75000 Capital Outlay	0.0	6.0	6.0	6.0	6.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	2,288.5	2,346.9	2,349.8	2,349.8	2,417.7	67.9	2.9%
Fund Sources:							
1004 Gen Fund	1,569.7	1,605.7	1,608.6	1,608.6	1,647.4	38.8	2.4%
1007 I/A Rcpts	718.8	741.2	741.2	741.2	770.3	29.1	3.9%
Unrestricted General (UGF)	1,569.7	1,605.7	1,608.6	1,608.6	1,647.4	38.8	2.4%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	718.8	741.2	741.2	741.2	770.3	29.1	3.9%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	13	13	13	13	13	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2011 Conference Committee (Final) To FY2011 Authorized *****												
FY2011 Conference Committee												
	ConfCom	2,346.9	1,381.6	53.6	898.2	7.5	6.0	0.0	0.0	13	0	0
1004 Gen Fund		1,605.7										
1007 I/A Rcpts		741.2										
ADN 0510014 FY 2011 Non-covered Salary Increase Year 1 SLA 10 Chapter 56 (HB 421)												
	FisNot	2.9	2.9	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		2.9										
Subtotal		2,349.8	1,384.5	53.6	898.2	7.5	6.0	0.0	0.0	13	0	0
***** Changes From FY2011 Authorized To FY2011 Management Plan *****												
Subtotal		2,349.8	1,384.5	53.6	898.2	7.5	6.0	0.0	0.0	13	0	0
***** Changes From FY2011 Management Plan To FY2012 Governor *****												
FY 2011 Over/Understated GGU/SU salary adjustments												
	SalAdj	-4.9	-4.9	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		-1.6										
1007 I/A Rcpts		-3.3										

When the SU and GGU salary adjustments were calculated, errors were made that understated some GGU amounts and overstated some SU amounts. This change record identifies the over and under stated amounts associated with these calculations. (-\$4.9)

FY 2012 Personal Services increases

	SalAdj	72.8	72.8	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		40.4										
1007 I/A Rcpts		32.4										

This change record includes the following personal services increases totalling \$72.8:

- Alaska State Employees Assn (GGU) FY2012 Health Insurance Increased Costs: \$19.9
- Alaska Public Employees Assn (SU) FY2012 Health Insurance Increased Costs: \$3.9
- Non-Covered Employees FY2012 Health Insurance Increased Costs: \$1.9
- Alaska State Employees Association (GGU) FY 12 COLA increases: \$16.6
- Alaska Public Employees Association (SU) FY 12 COLA increases: \$5.3
- Non-Covered Employees FY 12 COLA increases: \$2.8
- Alaska State Employees Association - ASEA Geographic Differential for GGU: \$17.0
- Alaska Public Employees Association - APEA Geographic Differential for SU: \$5.4

Change Record Detail - Multiple Scenarios With Descriptions
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
	Totals	2,417.7	1,452.4	53.6	898.2	7.5	6.0	0.0	0.0	13	0	0

Personal Services Expenditure Detail
Department of Education and Early Development

Scenario: FY2012 Governor (8665)
Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
05-1058	School Finance Specialist I	FT	A	GP	Juneau	202	16B	12.0		49,380	0	0	32,365	81,745	0
05-1627	Architectural Asst III	FT	A	GP	Juneau	202	19E / F	12.0		69,078	0	0	39,044	108,122	0
05-1636	Administrative Assistant I	FT	A	GP	Juneau	202	12A / B	12.0		37,250	0	0	28,252	65,502	65,502
05-1638	School Finance Specialist II	FT	A	GP	Juneau	202	18A / B	12.0		56,621	0	0	34,820	91,441	91,441
05-1642	School Finance Specialist II	FT	A	GP	Juneau	202	18J / K	12.0		70,448	0	0	39,509	109,957	109,957
05-1690	Building Mgmt Specialist	FT	A	GP	Juneau	202	19C / D	12.0		65,003	0	0	37,663	102,666	0
05-1716	School Finance Specialist II	FT	A	GP	Juneau	202	18C / D	12.0		59,325	0	0	35,737	95,062	0
05-1764	Tech Eng I / Architect I	FT	A	SS	Juneau	202	24F / J	12.0		105,108	0	0	50,786	155,894	0
05-1765	School Finance Specialist II	FT	A	GP	Juneau	202	18E / F	12.0		64,808	0	0	37,596	102,404	59,241
05-1774	School Finance Manager	FT	A	SS	Juneau	202	23J / K	12.0		102,072	0	0	49,757	151,829	107,528
05-1775	Internal Auditor III	FT	A	GG	Juneau	202	21L / M	12.0		95,088	0	0	47,864	142,952	142,952
05-7606	Internal Auditor III	FT	A	GP	Juneau	202	21F / G	12.0		82,104	0	0	43,462	125,566	125,566
05-8722	Division Director	FT	A	XE	Juneau	AA	27D	12.0		105,180	2,787	0	50,667	158,634	158,634

Total Positions		New	Deleted	Total Salary Costs:	961,465
Full Time Positions:	13	0	0	Total COLA:	2,787
Part Time Positions:	0	0	0	Total Premium Pay::	0
Non Permanent Positions:	0	0	0	Total Benefits:	527,522
Positions in Component:	13	0	0	Total Pre-Vacancy:	1,491,774
				Minus Vacancy Adjustment of 2.64%:	(39,374)
				Total Post-Vacancy:	1,452,400
Total Component Months:	156.0			Plus Lump Sum Premium Pay:	0
				Personal Services Line 100:	1,452,400

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	860,821	838,100	57.70%
1007 Inter-Agency Receipts	630,953	614,300	42.30%
Total PCN Funding:	1,491,774	1,452,400	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Education and Early Development
Travel

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
72000	Travel		83.6	53.6	53.6
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
72000 Travel Detail Totals			83.6	53.6	53.6
72111	Airfare (Instate Employee)	Airfare charges while traveling on state business.	29.3	13.3	13.3
72112	Surface Transport (Instate Employee)	Rental car charges and other surface transportation expenses while traveling on state business.	4.9	2.5	2.5
72113	Lodging (Instate Employee)	Lodging expenses for staff while traveling on state business.	16.2	10.0	10.0
72114	Meals & Incidentals (Instate Employee)	Per diem required to support travel to meetings.	9.9	5.0	5.0
72121	Airfare (Instate Nonemployee)	Airfare fees for non-employees traveling on state business for the department to meet with school board members, municipal officials and representatives of various state and federal agencies concerning school district operations.	3.6	3.0	3.0
72123	Lodging (Instate Nonemployee)	Lodging expenses for non-employees traveling on behalf of the department.	1.0	0.8	0.8
72124	Meals & Incidentals (Instate Nonemp.)	Meals & incidental expenses for non-employees traveling on behalf of the department.	0.9	1.0	1.0
72126	Nontax Reimbursement (Instate Nonemp.)	Reimbursements for actual travel expenses.	1.1	1.5	1.5
72411	Airfare (Out of state Emp)	Travel for professional development and training to provide information at state board meetings and professional association conferences, technical assistance to school districts for pupil transportation programs and attend federal information sessions.	8.0	8.0	8.0
72412	Surface Transport (Out of state Emp)	Out of state rental car charges and other surface transportation expenses for staff traveling on state business.	0.8	0.5	0.5
72413	Lodging (Out of state Emp)	Out of state lodging expenses for staff traveling on state business.	5.4	6.0	6.0

Line Item Detail
Department of Education and Early Development
Travel

Component: School Finance & Facilities (2737)

RDU: Education Support Services (400)

Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
72000 Travel Detail Totals			83.6	53.6	53.6
72414	Meals & Incidentals (Out of state Emp)	Out of state meals & incidental expenses for staff traveling on state business.	2.5	2.0	2.0

Line Item Detail
Department of Education and Early Development
Services

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Line Number	Line Name			FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
73000	Services			848.1	898.2	898.2
Expenditure Account	Servicing Agency	Explanation		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
73000 Services Detail Totals				848.1	898.2	898.2
73002	Interagency Services	Admin - Central Mail	Central Mail Services.	2.2	5.0	5.0
73002	Interagency Services	Admin - Core Services	RSA to DOA Core Services chargebacks including AKPAY/AKSAS, telecommunications/computer services EPR and PBX.	32.8	30.0	30.0
73002	Interagency Services	Admin - Risk Management	RSA to DOA Risk Management for self insurance costs on state owned facilities.	68.4	72.6	72.6
73002	Interagency Services	AVTEC	School Bus Driver instructor training. (4 AAC 27.210). AVTEC provides initial and recertification training/workshops for school bus driver instructors.	68.4	70.0	70.0
73002	Interagency Services	E&ED - ADS	RSA with Administrative Services.	88.9	88.9	102.5
73002	Interagency Services	E&ED Executive Admin	RSA with the Executive Administration component	2.0	2.0	2.0
73002	Interagency Services	Law	RSA with Dept of Law for K-12 and school legal issues and regulations review.	228.0	225.4	225.4
73002	Interagency Services	E&ED - IS	RSA with Information Services.	31.9	31.9	31.9
73026	Training/Conferences		Conference registration and membership dues for professional associations. Tuition for employee training which enhances job performance.	12.7	12.5	12.5
73029	Memberships		Professional membership fees for School Finance section.	14.5	5.5	5.5
73150	Information Technlgy		Software licensing renewals/maintenance, equipment leases, IT consulting.	0.0	0.5	0.5
73157	Television		Charges for cable services for access to governmental programming during the legislative session.	1.0	0.8	0.8
73225	Delivery Services		Freight, courier and express delivery charges.	1.0	0.5	0.5
73401	Long Distance		Long distance telephone charges.	3.5	4.0	4.0

Line Item Detail
Department of Education and Early Development
Services

Component: School Finance & Facilities (2737)

RDU: Education Support Services (400)

Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
73000 Services Detail Totals			848.1	898.2	898.2
73405	Other Wireless	Cell phone charges and network connection charges for communication devices.	0.0	1.0	1.0
73451	Advertising	Advertising expenses for meeting notices, job recruitment, regulations etc.	1.7	0.5	0.5
73675	Equipment/Machinery	Maintenance costs and minor repairs for computers and printers, rental for machinery and equipment.	7.5	7.1	7.1
73753	Program Mgmt/Consult	Pupil transportation contractual obligations to provide semiannual safety school bus inspections as required in AS14.09.030.	283.4	285.0	285.0
73756	Print/Copy/Graphics	Printing of updated construction publications and various materials which are used by the school districts for financial accounting and auditing purposes.	0.2	14.8	14.8
73979	Mgmt/Consulting (IA Svcs)	Professional services contracts to provide technical assistance and hearing officer services to the department. Litigation research and financial analysis services are needed as the state confronts challenges to Federal Impact payments in areas such as 1) the disparity test, 2) the state as recipient, and 3) declassification of special education students. Funding for intensive audits.	0.0	40.2	26.6

Line Item Detail
Department of Education and Early Development
Commodities

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
74000	Commodities		46.5	7.5	7.5
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
74000 Commodities Detail Totals			46.5	7.5	7.5
74222	Books And Educational	Books and educational materials	6.0	1.0	1.0
74226	Equipment & Furniture	Office furniture and equipment replacement.	1.0	1.0	1.0
74229	Business Supplies	Office and library supplies and materials necessary for operation and communication with school districts.	8.5	3.8	3.8
74233	Info Technology Equip	Data processing supplies as needed for desk top computers and printers.	30.3	1.2	1.2
74236	Subscriptions	Subscriptions to education periodicals.	0.7	0.5	0.5

Line Item Detail
Department of Education and Early Development
Capital Outlay

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Line Number	Line Name		FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
75000	Capital Outlay		0.0	6.0	6.0
Expenditure Account	Servicing Agency	Explanation	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
75000 Capital Outlay Detail Totals			0.0	6.0	6.0
75700	Equipment	Equipment including but not limited to desks, computer tables, chairs, and periodic renewal of computer hardware on a scheduled basis.	0.0	6.0	6.0

Restricted Revenue Detail
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Master Account	Revenue Description	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
51015	Interagency Receipts	718.8	741.2	770.3

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2010 Actuals	FY2011 Management Plan	FY2012 Governor
59050	Education	School Debt Reimbursement	05111077	11100	718.8	741.2	770.3
	The costs to administer the debt reimbursement program are allocated to the School Debt Reimbursement component.						

Inter-Agency Services
Department of Education and Early Development

Component: School Finance & Facilities (2737)
RDU: Education Support Services (400)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2010 Actuals	FY2011		FY2012 Governor
					Management Plan		
73002	Interagency Services	Central Mail Services.	Inter-dept	Admin - Central Mail	2.2	5.0	5.0
73002	Interagency Services	RSA to DOA Core Services chargebacks including AKPAY/AKSAS, telecommunications/computer services EPR and PBX.	Intra-dept	Admin - Core Services	32.8	30.0	30.0
73002	Interagency Services	RSA to DOA Risk Management for self insurance costs on state owned facilities.	Inter-dept	Admin - Risk Management	68.4	72.6	72.6
73002	Interagency Services	School Bus Driver instructor training. (4 AAC 27.210). AVTEC provides initial and recertification training/workshops for school bus driver instructors.	Inter-dept	AVTEC	68.4	70.0	70.0
73002	Interagency Services	RSA with Administrative Services.	Intra-dept	E&ED - ADS	88.9	88.9	102.5
73002	Interagency Services	RSA with the Executive Administration component	Intra-dept	E&ED Executive Admin	2.0	2.0	2.0
73002	Interagency Services	RSA with Dept of Law for K-12 and school legal issues and regulations review.	Inter-dept	Law	228.0	225.4	225.4
73002	Interagency Services	RSA with Information Services.	Intra-dept	E&ED - IS	31.9	31.9	31.9
73002 Interagency Services subtotal:					522.6	525.8	539.4
School Finance & Facilities total:					522.6	525.8	539.4
Grand Total:					522.6	525.8	539.4