

E-Grants

FY2010 Request: \$431,100

Reference No: 39148

AP/AL: Appropriation

Project Type: Information Technology / Systems / Communication

Category: Health/Human Services

Location: Statewide

Contact: Arnold Libelt

House District: Statewide (HD 1-40)

Contact Phone: (907)465-1870

Estimated Project Dates: 07/01/2009 - 06/30/2014

Brief Summary and Statement of Need:

The request is to complete the eGrant project by providing on-line grant application capability, narrative report document depository, conversion to .NET in compliance with State standards, and the integration of capital and operating grants. eGrants was developed as part of a department-wide effort to improve the Department of Health & Social Services (DHSS) grant process, to simplify and unify procedures, to reduce administrative burdens for both the State and grantees, to enhance communication, and to improve customer (grantee) satisfaction.

| Funding: | FY2010 | FY2011 | FY2012 | FY2013 | FY2014 | FY2015 | Total |
|-----------------|------------------|---------------|---------------|---------------|---------------|---------------|------------------|
| Fed Rcpts | \$43,100 | | | | | | \$43,100 |
| G/F Match | \$388,000 | | | | | | \$388,000 |
| Total: | \$431,100 | \$0 | \$0 | \$0 | \$0 | \$0 | \$431,100 |

| | | | | |
|--|---|---------------------------------------|---|-----------------------------------|
| <input checked="" type="checkbox"/> State Match Required | <input type="checkbox"/> One-Time Project | <input type="checkbox"/> Phased - new | <input checked="" type="checkbox"/> Phased - underway | <input type="checkbox"/> On-Going |
| 90% = Minimum State Match % Required | | <input type="checkbox"/> Amendment | <input type="checkbox"/> Mental Health Bill | |

Operating & Maintenance Costs:

| | <u>Amount</u> | <u>Staff</u> |
|----------------------|----------------|--------------|
| Project Development: | 0 | 0 |
| Ongoing Operating: | 0 | 0 |
| One-Time Startup: | 207,000 | |
| Totals: | 207,000 | 0 |

Additional Information / Prior Funding History:

CH159/SLA04/P26/L23 - \$136.7 Federal Unrestricted and \$67.3 Federal

CH82/SLA05/P56/L21 - \$33.2 General Fund and \$33.2 Federal

Project Description/Justification:

Information Technology Capital Project Review Form FY2010

1. Has this project been previously approved? Yes

2. What is the purpose of the project?

E-Grants is a comprehensive, web-based grant management solution bringing together grant processes in a modular system that was designed to provide progress report, payment request, contact information data entry, and feedback to the providers at the time of entry to enhance the accuracy and completeness of submissions that will reduce delays resulting from reprocessing; reduce the time providers need to prepare grant applications, progress reports and requests for payment by automatically providing information that is already electronically archived and providing

tools, such as lists, radial buttons, and check boxes; and provide department-wide management reporting capabilities and historical information on service delivery efficacy.

The completion of the eGrant project will provide on-line grant application capability, narrative report document depository, conversion to .NET in compliance with State standards, and the integration of capital and operating grants.

3. Is this a new systems development project? No

Upgrade or enhancement to existing department capabilities? Yes

4. Specifically, what hardware, software, consulting services, or other items will be purchased with this expenditure?

| | | |
|----------------------|---------------------|---------|
| Contractual Expenses | | |
| | Consulting fee | 15,200 |
| | Visual Design | 23,800 |
| | Implementation Plan | 21,400 |
| | Documentation | 120,400 |
| | Printing | 23,500 |
| | sub-total | 204,300 |
| Non-contractual Exp. | | |
| | 1.25 FTE /2yrs | 207,000 |
| | Sever/bandwidth | 7,000 |
| | Training equip | 12,800 |
| | sub-total | 226,800 |
| | Total | 431,100 |

5. How will service to the public measurably improve if this project is funded?

Measurable improvements to the public include less administrative overhead expenses for grantees, faster payment request processing, improved communication, centralization of point of entry for grant requirement reporting, faster response to report requests from provider agencies, and cost and time savings for providers in grant process.

6. Does project affect the way in which other public agencies will conduct their business?

The completion of this project will consolidate DHSS Divisions' grant information and increase the speed and ease with which the Divisions communicate with their grantees.

eGrants was developed as part of a department-wide effort to improve the DHSS grant process, to simplify and unify procedures, to reduce administrative burdens for both the State and grantees, to enhance communication, and to improve customer (grantee) satisfaction.

The Rasmuson Foundation/SOA DHSS Process Assessment, released in September 2006, identified a number of opportunities for improvements. eGrants has fulfilled many of the missions and goals of

the Grantee Partnership Project, including streamlining the grant processes by simplifying fiscal reporting and Requests for Proposals, reducing paperwork requirements by providing a single on-line point-of-contact for grantees, enhancing communications through a regular newsletter, and improving customer satisfaction through a recent survey.

7. What are the potential out-year cost implications if this project is approved? (Bandwidth requirements, etc.)

Due to the increase in bandwidth required for capital grant submission, as well as narrative submission, and the storage requirements for the document depository, a new server has been incorporated into the budget. Personnel costs associated with start-up operation and maintenance are included as well.

8. What will happen if the project is not approved?

The consequences of not completing the eGrants project include failure in the State's pledge to grantees to enable narrative submission on-line; abandonment of necessary support and training to grantees to allow their continued use of the system; rejection of the progress attained by the Grantee Partnership Project, and denial of appropriate grant management tools, as well as not reducing time and cost for grants processing by the Facilities Section.

Department's Mission: To promote and protect the health and well being of Alaskans. This project supports the Department's mission by providing an efficient method of administering the grants used to support the Department's mission.

The end results to which this project contributes are "Improve and enhance the quality of life for Alaskans with serious behavioral health problems", "Children are, first and foremost, protected from abuse or neglect", "Improve juvenile offenders' success in the community following completion of services resulting in higher levels of accountability and public safety", and "Healthy people in healthy communities."