

American Recovery and Reinvestment Act of 2009 Reporting Requirements

What we know:

- Accountability attaches to the Governor
- The ARRA allocations identified as appropriations that will flow direct to the state
- Reporting:
 - Standard data elements for reporting on federal website (section 1512 of the Act) published for comment in Federal Register April 1st
 - Elements include financial information, descriptive narratives, and performance measurement for stimulus funding
 - First reporting - July 10th; trial run, not complete reporting spectrum, and probably alternative means as federal web portal not likely to be ready
 - Subsequent reporting – by the 10th day following each quarter; first reporting required under the Act October 10th into the federal web portal

What we don't know yet:

- Total amount of stimulus funding that will be available to the state
 - Discretionary, competitive, changes to direct appropriations, vetoes
- Extent of federal reporting that will be required to meet the unprecedented accountability and transparency responsibilities associated with the Act

Current Plans to meet the State of Alaska's responsibilities under ARRA:

- OMB centralized monitoring of revenue, disbursements, performance and reporting
- Department decentralized reporting to federal agencies and to the central ARRA portal
- ARRA Revenues: An ARRA funding source code (1212) and revenue account (51118) were established to identify all ARRA revenues flowing into the State

What each agency must do:

1. Departments are encouraged to establish an ARRA team with representatives from executive management, IT, finance, procurement, budget, and applicable program areas. Departments must identify responsible individual(s) for:
 - reporting standard data elements for all ARRA funding received
 - overseeing ARRA performance, reporting, problem resolution
2. ARRA expenditures must be segregated in AKSAS for reporting (agencies that do not use AKSAS must segregate expenditures of stimulus funding in their accounting system)
3. Require certification from each department Commissioner and all sub-recipients verifying the intent to use ARRA funds to create jobs and promote economic development (standard form)
 - Department must maintain a stand alone file containing all certifications
4. Include standard ARRA terms and conditions and the CFDA # in all grant and contract documents (TBD)
5. Notify OMB of:
 - Changes to the ARRA allocations coming directly to the state
 - The intent to apply for, and awards of, discretionary or competitive grants
 - Issues or concerns that arise with respect to ARRA funded programs
6. Keep "Key Deadlines" updated for application, obligation, reporting, and other requirements through a new OMB web portal (other items may be required as more guidance is issued)
7. Provide written documentation of the department plan for meeting ARRA requirements, including AKSAS expenditure tracking strategy and names of individuals, to JoEllen Hanrahan (OMB) by June 1st

Questions or concerns? Contact JoEllen Hanrahan at 465-3559

RECIPIENT CERTIFICATION FORM
AMERICAN RECOVERY AND REINVESTMENT ACT

The undersigned hereby certifies that the American Recovery and Reinvestment Act (ARRA) Grant Funds will be used to create jobs and promote economic growth. The undersigned further certifies that these Funds will be expended only for the purposes and subject to the restrictions identified in ARRA and the Grant Program.

The undersigned agrees to comply with all applicable state and federal laws in the expenditure of these Grant Funds.

The undersigned agrees to comply with all reporting requirements imposed by the state and federal governments with respect to the expenditure of these Grant Funds.

If the undersigned sub-grants any of these Grant Funds, the undersigned agrees to require its sub-recipients to execute a certification in the form of this certification.

Date: 5-21-09

Annal Notti
Commissioner

Department: DC CED

SUB-RECIPIENT CERTIFICATION FORM
AMERICAN RECOVERY AND REINVESTMENT ACT

The undersigned hereby certifies that the American Recovery and Reinvestment Act (ARRA) Grant Funds will be used to create jobs and promote economic growth. The undersigned further certifies that these Funds will be expended only for the purposes and subject to the restrictions identified in ARRA and the Grant Program.

The undersigned agrees to comply with all applicable state and federal laws in the expenditure of these Grant Funds.

The undersigned agrees to comply with all reporting requirements imposed by the state and federal governments with respect to the expenditure of these Grant Funds.

If the undersigned sub-grants any of these Grant Funds, the undersigned agrees to require its sub-grantees to execute a certification in the form of this certification.

Date: 5-21-09

Kevin Kottli
Authorized Representative

Title: *Commissioner*

Organization: *DEED*