

**State of Alaska**  
**FY2007 Governor's Operating Budget**

**Department of Law**  
**Legislation/Regulations**  
**Component Budget Summary**

## Component: Legislation/Regulations

### Contribution to Department's Mission

The Legislation and Regulations Section provides legal advice and assures compliance with legal standards regarding legislation and regulations that implement executive branch policy directives.

### Core Services

The Legislation and Regulations Section drafts and edits legislation on behalf of the governor for introduction in the legislature, tracks and reviews all legislation for legal issues before the governor acts on it, and reviews virtually all regulations adopted by the executive branch for compliance with legal requirements. The section assists the governor's office in seeking passage of legislation introduced at the request of the governor. The section coordinates responses to legal questions and requests for information from legislators to the Department of Law. The section provides training on regulations and legislative matters to all state agencies and to assistant attorneys general. The section prepares the Drafting Manual for Administrative Regulations. The section frequently provides advice to state agencies regarding legal requirements for legislation, regulations, public records, and the Open Meetings Act. The regulations attorney serves as the executive branch representative to the National Conference of Commissioners on Uniform State Laws, which formulates model legislation on issues of nationwide concern.

### FY2007 Resources Allocated to Achieve Results

<b>FY2007 Component Budget: \$952,500</b>	<b>Personnel:</b>	
	Full time	7
	Part time	0
	<b>Total</b>	<b>7</b>

### Key Component Challenges

The Legislation and Regulations Section will be facing an increased demand for its services. The implementation of most major program and policy changes, including cost containment and increasing efficiency and effectiveness in the provision of state services, requires timely changes to statutes, regulations, or a combination of both. To defend any legal challenges successfully and to implement those program and policy changes in a timely manner, precise and clear regulations and statutes are essential. This section plays a crucial role in ensuring that regulations and proposed legislation meet those strict legal standards. The section sees a significant increase in regulations projects and proposed legislation and an increased burden to meet the requests of state agencies with timeliness and accuracy. In addition, legislation passed last year changes the procedure for adopting small business regulations, which will require some additional time and effort for the section.

A major segment of these regulations will be to implement important policy directives to encourage development of the state's natural resources and other economic development initiatives and to control costs attributable to the Department of Health and Social Services' programs. Businesses require a stable and predictable regulatory environment for planning investments and operational purposes. The section provides training regarding regulations and the editing of regulations to state agencies to further this goal. The section's resources are finite and its capacity to meet the increased demands of state agencies for these services will require careful management.

### Significant Changes in Results to be Delivered in FY2007

The section anticipates substantial number of regulations consultations to address new legislation, ch. 91, SLA 2005, on a pilot project for regulations affecting small businesses. The section plans to offer training and respond to

questions on the new pilot program.

The section's work plan for fiscal year 2006 includes production of the 15th edition of the Drafting Manual for Administrative Regulations to reflect the new pilot program for regulations affecting small business and other changes in case law and procedure.

## Major Component Accomplishments in 2005

The section conducted legal review of over 1,661 pages of regulations during fiscal year 2005.

In September 2004, the section conducted regulation training classes in Juneau and Anchorage, on "New Developments in Regulations Law & Procedure."

In the fall of 2004, the section prepared and distributed to department law office assistants and attorneys Legislation Preparation Information Packets containing typing, formatting, style, and drafting technique information for preparation of legislation projects.

The section coordinated and assisted with 141 legislation projects for the 2005 regular and special sessions.

In the spring of 2005, the section coordinated preparation of and performed final editing of approximately 108 bill reviews for the governor.

In the fall of 2004, the section prepared a supplement to the Drafting Manual for Administrative Regulations to reflect new statute changes, court cases, and procedures.

## Statutory and Regulatory Authority

AS 44.23.020

AS 44.23.040

AS 44.62.060

AS 44.62.125

### Contact Information

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**Legislation/Regulations  
Component Financial Summary**

*All dollars shown in thousands*

	FY2005 Actuals	FY2006 Management Plan	FY2007 Governor
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	734.3	750.7	794.2
72000 Travel	7.4	10.1	10.1
73000 Services	90.7	125.9	125.9
74000 Commodities	13.0	15.8	15.8
75000 Capital Outlay	8.5	6.5	6.5
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>853.9</b>	<b>909.0</b>	<b>952.5</b>
<b>Funding Sources:</b>			
1004 General Fund Receipts	587.4	672.1	703.9
1007 Inter-Agency Receipts	266.5	236.9	248.6
<b>Funding Totals</b>	<b>853.9</b>	<b>909.0</b>	<b>952.5</b>

**Estimated Revenue Collections**

Description	Master Revenue Account	FY2005 Actuals	FY2006 Management Plan	FY2007 Governor
<b>Unrestricted Revenues</b>				
None.		0.0	0.0	0.0
<b>Unrestricted Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>				
Interagency Receipts	51015	266.5	236.9	248.6
<b>Restricted Total</b>		<b>266.5</b>	<b>236.9</b>	<b>248.6</b>
<b>Total Estimated Revenues</b>		<b>266.5</b>	<b>236.9</b>	<b>248.6</b>

**Summary of Component Budget Changes  
From FY2006 Management Plan to FY2007 Governor**

*All dollars shown in thousands*

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
<b>FY2006 Management Plan</b>	<b>672.1</b>	<b>0.0</b>	<b>236.9</b>	<b>909.0</b>
<b>Adjustments which will continue current level of service:</b>				
-FY 07 Wage Increases for Bargaining Units and Non-Covered Employees	10.2	0.0	3.8	14.0
-FY 07 Health Insurance Cost Increases for Bargaining Units and Non-Covered Employees	1.0	0.0	0.3	1.3
-FY 07 Retirement Systems Cost Increase	19.6	0.0	7.2	26.8
<b>Proposed budget increases:</b>				
-Risk Management Self-Insurance Funding Increase	1.0	0.0	0.4	1.4
<b>FY2007 Governor</b>	<b>703.9</b>	<b>0.0</b>	<b>248.6</b>	<b>952.5</b>

**Legislation/Regulations  
Personal Services Information**

Authorized Positions		Personal Services Costs		
	<u>FY2006</u> <u>Management</u> <u>Plan</u>	<u>FY2007</u> <u>Governor</u>		
Full-time	8	7	Annual Salaries	533,224
Part-time	0	0	COLA	14,133
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	253,489
			<i>Less 0.83% Vacancy Factor</i>	(6,646)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>8</b>	<b>7</b>	<b>Total Personal Services</b>	<b>794,200</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Assoc Attorney II	0	0	2	0	2
Attorney IV	0	0	2	0	2
Attorney V	0	0	1	0	1
Attorney VI	0	0	1	0	1
Law Office Assistant I	0	0	1	0	1
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>7</b>