

# **State of Alaska FY2007 Governor's Operating Budget**

## **Department of Health and Social Services Bureau of Vital Statistics Component Budget Summary**

## Component: Bureau of Vital Statistics

### Contribution to Department's Mission

The Department's mission is to promote and protect the health and well-being of Alaskans. The Bureau of Vital Statistics contributes to this mission through the registration and safeguarding of vital events records for Alaska. The Bureau also publishes annual reports of vital events, produces newsletters, develops web-based reports of public health indicators, and conducts research to provide comprehensive population-based health data to support the evaluation of health outcomes and services. Public Health utilizes data from these reports to monitor and assess the health status of Alaskans.

### Core Services

The Bureau is responsible for registering and safeguarding all vital events in Alaska. To ensure that vital records are registered timely and accurately, the Bureau manages a statewide training program for local registrars, hospital staff, funeral directors, and court clerks to provide guidance in the use of the Bureau's information system and the registration of vital events. The Bureau continually monitors the data quality of each vital record submitted to the Bureau, to ensure that the information contained in each record accurately reflects the facts surrounding the vital event.

Vital records data plays an important role in assessing the health of Alaskans, by providing population-level data on patterns and trends in the health status of Alaskans ranging from prenatal care and pregnancy outcomes to differences in mortality rates among various ethnic groups in Alaska.

The Bureau provides the public with certified copies of vital events as needed for establishing legal identity, applying for driver's licenses or passports, or documenting dependents for health or retirement benefits.

The Bureau produces an annual report of vital events in Alaska, including data on births, fetal and infant deaths, adoptions, marriages and divorces, induced terminations of pregnancy, and deaths. The purpose of this report is to provide reference material and indicators for health and vital events in Alaska. The Bureau also produces and distributes other statistical reports and information, primarily through a web-based system, to provide population-based health data to support the evaluation of health outcomes and services.

The Bureau continues to work with the Alaska Children's Trust Fund by providing Alaskans the opportunity to obtain Heirloom Birth and Marriage Certificates. These heirloom certificates cost an additional \$20 and \$25, respectively; however these additional fees are dedicated to the Children's Trust, which works to prevent child abuse and neglect. Finally, the Bureau maintains the state's Medical Marijuana Registry.

### FY2007 Resources Allocated to Achieve Results

<b>FY2007 Component Budget: \$2,240,200</b>	<b>Personnel:</b>	
	Full time	26
	Part time	0
	<b>Total</b>	<b>26</b>

### Key Component Challenges

Begin implementing a new web-based information system and train Bureau staff, court employees, hospital personnel, medical examiners and funeral directors in the use of the new system.

Continue retaining vital records ordering information to aid in the discovery, prosecution and prevention of fraudulent

claims for vital records.

Work with the Social Security Administration to establish the necessary computer interfaces and security so a decedent's social security number can be verified in real-time, preventing overpayment of SSA benefits or fraud.

## Significant Changes in Results to be Delivered in FY2007

Implementation of the Bureau's new information system will allow the Bureau to make service improvements by the end of FY07 including electronically tracking monetary transactions, reducing registration delays, electronic correction of errors, and improved reporting.

## Major Component Accomplishments in 2005

In 2005, the Bureau continued its efforts to improve the level of customer service provided to the public. Despite processing about 60,000 requests for vital records, the time required for issuing certified copies of vital records has remained low. Mailed requests for vital records are now usually processed within two to three business days of receipt, compared to one to two weeks in previous years. Faxed requests are now typically processed within one business day.

In response to increased concerns about identity theft, the Bureau instituted new office procedures to help protect the privacy of Alaskans and prevent the fraudulent release of vital records. The feedback we have received from the public has been overwhelmingly positive, as they have been appreciative of the efforts we have made to protect their identity.

The Bureau also made significant improvements to the quantity and timeliness of public health data that is published on the Bureau's web site. Detailed information on injury deaths, leading causes of death, chronic disease deaths, infant mortality, teen birth rates, detailed causes of death, birth outcomes, and health profiles is readily available on the Bureau's web site.

## Statutory and Regulatory Authority

AS 18.05.010 - 070	Administration of Public Health and Related Laws
AS 18..50.010 - 990	Vital Statistics Act
AS 25.05.071 - 391	Alaska Marriage Code
AS 25.20.050(b)	Parent and Child
AS 25.20.055	Parent and Child
AS 25.23.160 - 170	Adoption
AS 44.29.020	Department of Health & Social Services
AS 09.55.060	Special Actions and Proceedings
AS 17.37.030	Medical Use of Marijuana
7 AAC 05.110 - 990	Vital Records
7 AAC 05.976	Heirloom Marriage Certificates

### Contact Information

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**Bureau of Vital Statistics  
Component Financial Summary**

*All dollars shown in thousands*

	<b>FY2005 Actuals</b>	<b>FY2006 Management Plan</b>	<b>FY2007 Governor</b>
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	1,247.2	1,466.7	1,555.9
72000 Travel	12.1	23.3	23.3
73000 Services	520.9	603.8	603.8
74000 Commodities	49.8	57.2	57.2
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>1,830.0</b>	<b>2,151.0</b>	<b>2,240.2</b>
<b>Funding Sources:</b>			
1002 Federal Receipts	251.6	244.6	246.4
1004 General Fund Receipts	91.6	84.1	170.2
1007 Inter-Agency Receipts	109.4	103.5	104.8
1156 Receipt Supported Services	1,377.4	1,718.8	1,718.8
<b>Funding Totals</b>	<b>1,830.0</b>	<b>2,151.0</b>	<b>2,240.2</b>

**Estimated Revenue Collections**

<b>Description</b>	<b>Master Revenue Account</b>	<b>FY2005 Actuals</b>	<b>FY2006 Management Plan</b>	<b>FY2007 Governor</b>
<b>Unrestricted Revenues</b>				
None.		0.0	0.0	0.0
<b>Unrestricted Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>				
Federal Receipts	51010	251.6	244.6	246.4
Interagency Receipts	51015	109.4	103.5	104.8
Receipt Supported Services	51073	1,377.4	1,718.8	1,718.8
<b>Restricted Total</b>		<b>1,738.4</b>	<b>2,066.9</b>	<b>2,070.0</b>
<b>Total Estimated Revenues</b>		<b>1,738.4</b>	<b>2,066.9</b>	<b>2,070.0</b>

**Summary of Component Budget Changes  
From FY2006 Management Plan to FY2007 Governor**

*All dollars shown in thousands*

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
<b>FY2006 Management Plan</b>	<b>84.1</b>	<b>244.6</b>	<b>1,822.3</b>	<b>2,151.0</b>
<b>Adjustments which will continue current level of service:</b>				
-FY 07 Wage Increases for Bargaining Units and Non-Covered Employees	24.4	0.5	0.4	25.3
-FY 07 Health Insurance Cost Increases for Bargaining Units and Non-Covered Employees	4.8	0.1	0.0	4.9
-FY 07 Retirement Systems Cost Increase	43.2	0.9	0.7	44.8
<b>Proposed budget increases:</b>				
-Risk Management Self-Insurance Funding Increase	13.7	0.3	0.2	14.2
<b>FY2007 Governor</b>	<b>170.2</b>	<b>246.4</b>	<b>1,823.6</b>	<b>2,240.2</b>

**Bureau of Vital Statistics  
Personal Services Information**

Authorized Positions		Personal Services Costs		
<u>FY2006</u>				
<u>Management</u>		<u>FY2007</u>		
<u>Plan</u>		<u>Governor</u>		
			Annual Salaries	952,353
Full-time	26	26	COLA	26,068
Part-time	0	0	Premium Pay	0
Nonpermanent	3	3	Annual Benefits	639,201
			<i>Less 3.82% Vacancy Factor</i>	(61,722)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>29</b>	<b>29</b>	<b>Total Personal Services</b>	<b>1,555,900</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Clerk II	0	0	8	0	8
Administrative Clerk III	3	2	7	0	12
Administrative Supervisor	1	0	2	0	3
Chf Health Res & Vital Stat	0	0	1	0	1
Project Asst	0	0	1	0	1
Research Analyst I	0	0	1	0	1
Research Analyst III	0	0	2	0	2
Statistical Technician I	0	0	1	0	1
<b>Totals</b>	<b>4</b>	<b>2</b>	<b>23</b>	<b>0</b>	<b>29</b>