

**State of Alaska  
FY2006 Governor's Operating Budget**

**Department of Labor and Workforce Development  
Employment and Training Services  
Component Budget Summary**

**Component: Employment and Training Services**

**Contribution to Department's Mission**

Employment & Training Services contributes to the department's mission by connecting qualified workers with businesses to fill job openings and by upgrading skill levels of the workforce to meet current and future employers' demands.

The name of this component was changed from Employment Services in the FY 2005 budget request.

**Core Services**

Provide vital links between job openings and qualified, job-ready applicants in 24 One-Stop Job Centers located across the State, and through outreach locations and web-based delivery methods. Assist businesses in finding qualified job applicants by listing job openings, by matching, screening and referring Alaskan applicants, and by offering our public facilities to conduct recruitment sessions and interviews.

Provide orientations, job search skills training, assessments, labor market information, eligibility determinations, case management, employment counseling, placement assistance, follow-up, and access to funding for training and training related supportive services for job seekers. Specific core services include individualized and specialized labor exchange and training assistance that result in employment for Alaskans. These services include self-service tools and a wide variety of online resources for job seekers and businesses, orientations to assist those overcoming employment barriers, labor market information, one-on-one staff assistance, extensive case management, business and employment workshops, and job training coupled with related support services.

Through specialized services, assist veterans, dislocated workers, low income adults, public assistance recipients, unemployed workers, seasonal workers, and Alaskans with no work experience.

Connect low-income seniors desiring to re-enter the mainstream workforce with non-profit organizations and public agencies needing workers. These services allow for needed work experiences with the goal of unsubsidized employment.

FY2006 Resources Allocated to Achieve Results		
<b>FY2006 Component Budget: \$26,807,900</b>	<b>Personnel:</b>	
	Full time	249
	Part time	4
	<b>Total</b>	<b>253</b>

**Key Component Challenges**

Continue providing employment services to an increased customer base while the federal Wagner-Peyser grant has been flat funded or reduced for eleven consecutive years. This budget includes the deletion of \$2,165.3 of federal receipt authorization no longer supported by federal grants, these are dollars no longer available for training Alaskans.

Provide training to an increased number of Adult participants with fewer federal Workforce Investment Act (WIA) Adult dollars. Federal WIA Adult funds declined in FY2005.

Adjust services provided as under-funded federal mandates continue to impact capacity in the areas of the Veterans Employment, Foreign Labor Certification (FLC), and Work Opportunity Tax Credit (WOTC) federal grants. To offset some

of the funding shortfall, ETS will request use of existing federal Reed Act funds to support the FY2006 cost increases related to personal service benefits, health care, state bargaining unit contracts, leases, and technology investments. In addition, the funding for the Senior Employment Program is being changed from Interagency Receipts funded by the State Training and Employment Program (STEP) in Business Services to General Funds. This change will allow the Business Services component to use the STEP funds to provide additional training to Alaskans.

Due to the 60-month lifetime limitation on public assistance benefits, ETS must assist an increased number of public assistance clients in finding employment and removing barriers to employment.

Serve more disabled customers if the Division of Vocational Rehabilitation establishes an order of selection.

## **Significant Changes in Results to be Delivered in FY2006**

Employment & Training Services (ETS) is developing a web based labor exchange system that automates skills based matching functionality and promotes employer and job seeker interaction. This project is ongoing and the pilot is due out in February, 2005.

Continued integration of Wagner-Peyser and WIA service delivery functions will improve efficiency and customer service.

Combining service delivery efforts with Alaska Native organizations and Job Corps will increase access to employment related core, intensive and training services to more Alaskans.

## **Major Component Accomplishments in 2004**

Assisted 36,170 job seekers to enter employment through the Alaska Job Center Network.

Increased the number of Alaskans conducting on-site job searches at Alaska Job Centers statewide to 197,426, an increase of 52,718 from FY2003.

Increased the number of job openings listed from employers to 45,923, an increase of 1,291 from FY2003.

Established a One-Stop Job Center in Barrow to increase access and services to residents of the North Slope Borough.

Served more participants in the Senior Employment Services Program that was transferred from the Department of Health & Social Services. This program has already seen an increase in unsubsidized employment and the number of senior participants.

Consolidated the Job Training Programs component into the Employment & Training Services component, resulting in increased front-line delivery of services to clients in assessment, case management, supportive services, and employment and training opportunities.

Increased the total number of individual job searches through the use of the Alaska's Job Bank - searches totaled 12,520,484, an increase of 2,637,412 from FY2003.

Served 2,798,140 individuals who utilized web-based employment services, an increase of 692,140 from FY2003.

Exceeded the National Emergency grant enrollment performance measure for displaced salmon fishermen. Employment and Training Services was tasked with enrolling 468 participants and approximately 600 participants have been enrolled for core, intensive and training services in cooperation with the Division of Business Partnerships.

## **Statutory and Regulatory Authority**

Federal Authority:

Public Law 73 - 30  
Public Law 74 - 271

Wagner Peyser Act of 1933, Amended by WIA of 1998  
Social Security Act of 1935

Public Law 93 – 618	Trade Act of 1974
Public Law 103 – 152	Unemployment Compensation Amendments of 1993
Public Law 103 – 182	North American Free Trade Agreement of 1993
Public Law 104 – 193	Personal Responsibility and Work Opportunity Reconciliation Act of 1996
Public Law 105 – 33	Balance Budget Act of 1997
Public Law 105 – 220	Workforce Investment Act of 1998
Public Law 106 – 170	Ticket to Work and Work Incentives Improvement Act of 1999
Public Law 107 – 147	Job Creation and Worker Assistance Act of 2002
Public Law 107 – 210	Trade Adjustment Assistance Reform Act of 2002
Public Law 107 – 288	Jobs for Veterans Act of 2002
Public Law 108 – 311	Working Families Tax Relief Act of 2004

Statutory Authority:

AS 23.15.550 – .850	Labor & Workers' Compensation, Employment Services (Excludes DVR Sections 10-250)
AS 23.20	Alaska Employment Security Act
AS 44.31	Department of Labor and Workforce Development

Administrative Regulations:

8 AAC 85	Employment Security
8 AAC 87.010 – .180	State Training and Employment Act

### Contact Information

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### Employment and Training Services Component Financial Summary

*All dollars shown in thousands*

	FY2004 Actuals	FY2005 Management Plan	FY2006 Governor
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	0.0	15,268.6	16,337.8
72000 Travel	0.0	252.2	217.2
73000 Services	0.0	4,161.5	3,264.9
74000 Commodities	0.0	539.7	425.0
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	8,366.0	6,563.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>0.0</b>	<b>28,588.0</b>	<b>26,807.9</b>
<b>Funding Sources:</b>			
1002 Federal Receipts	0.0	15,209.7	13,393.3
1003 General Fund Match	0.0	0.0	203.5
1007 Inter-Agency Receipts	0.0	12,507.3	12,530.5
1049 Training and Building Fund	0.0	733.3	630.6
1108 Statutory Designated Program Receipts	0.0	137.7	50.0
<b>Funding Totals</b>	<b>0.0</b>	<b>28,588.0</b>	<b>26,807.9</b>

### Estimated Revenue Collections

Description	Master Revenue Account	FY2004 Actuals	FY2005 Management Plan	FY2006 Governor
<b>Unrestricted Revenues</b>				
Training & Building Fund	51155	0.0	733.3	650.0
<b>Unrestricted Total</b>		<b>0.0</b>	<b>733.3</b>	<b>650.0</b>
<b>Restricted Revenues</b>				
Federal Receipts	51010	0.0	15,209.7	13,683.2
Interagency Receipts	51015	0.0	12,507.3	12,737.8
Statutory Designated Program Receipts	51063	0.0	137.7	50.0
<b>Restricted Total</b>		<b>0.0</b>	<b>27,854.7</b>	<b>26,471.0</b>
<b>Total Estimated Revenues</b>		<b>0.0</b>	<b>28,588.0</b>	<b>27,121.0</b>

**Summary of Component Budget Changes  
From FY2005 Management Plan to FY2006 Governor**

*All dollars shown in thousands*

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
<b>FY2005 Management Plan</b>	<b>0.0</b>	<b>15,209.7</b>	<b>13,378.3</b>	<b>28,588.0</b>
<b>Adjustments which will continue current level of service:</b>				
-Change Fund Source of Match for the Senior Community Services Employment Program to General Fund Match	203.5	0.0	-203.5	0.0
-FY 05 Bargaining Unit Contract Terms: GGU	0.0	75.4	61.1	136.5
-FY06 Cost Increases for Bargaining Units and Non-Covered Employees	0.0	248.3	187.2	435.5
-Adjustments for Personal Services Working Reserve Rates and SBS	0.0	25.2	1.7	26.9
<b>Proposed budget decreases:</b>				
-Decrease Federal Authorization to be Offset by the Addition of Federal Reed Act Authorization	0.0	-1,445.6	0.0	-1,445.6
-Decrease Authorization to Align with Anticipated Receipts	0.0	-2,165.3	-213.7	-2,379.0
<b>Proposed budget increases:</b>				
-Add Federal Reed Act Authorization to Offset Federal Grant Reductions	0.0	1,445.6	0.0	1,445.6
<b>FY2006 Governor</b>	<b>203.5</b>	<b>13,393.3</b>	<b>13,211.1</b>	<b>26,807.9</b>

### Employment and Training Services Personal Services Information

Authorized Positions		Personal Services Costs		
<u>FY2005</u>				
<u>Management</u>	<u>Plan</u>	<u>FY2006</u>	<u>Governor</u>	
Full-time	245	249	Annual Salaries	11,782,668
Part-time	4	4	COLA	177,003
Nonpermanent	7	6	Premium Pay	0
			Annual Benefits	6,124,490
			<i>Less 6.65% Vacancy Factor</i>	(1,202,861)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>256</b>	<b>259</b>	<b>Total Personal Services</b>	<b>16,881,300</b>

### Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Spvr II	0	0	1	0	1
Accounting Tech II	0	0	2	0	2
Administrative Assistant	0	1	5	1	7
Administrative Clerk I	3	1	0	0	4
Administrative Clerk II	2	0	0	0	2
Administrative Clerk III	1	1	1	3	6
Administrative Manager I	1	0	0	0	1
Administrative Manager IV	0	0	1	0	1
Assoc Coordinator	0	0	1	0	1
College Intern I	0	0	0	1	1
Community Devel Spec I	3	0	1	3	7
Community Devel Spec II	6	7	2	11	26
Community Devel Spec III	0	1	1	4	6
Dep Dir ESD	0	0	1	0	1
Division Director	0	0	1	0	1
Employ Counselor II	8	2	2	8	20
Employ Counselor III	0	0	1	0	1
Employ Sec Analyst I	1	0	5	0	6
Employ Sec Analyst II	0	0	3	0	3
Employ Sec Analyst III	1	0	5	0	6
Employ Sec Spec IA	13	3	1	9	26
Employ Sec Spec IB	29	9	6	37	81
Employ Sec Spec II	1	1	0	2	4
Employ Sec Spec III	1	1	0	0	2
Employ Sec Spec IV	1	2	0	1	4
Employment Service Manager II	2	0	0	3	5
Employment Service Mgr I	1	0	0	9	10
Employment Service Mgr III	1	0	1	2	4
Employment Service Mgr IV	1	1	1	1	4
Information Officer	0	0	1	0	1
Micro/Network Tech I	2	1	1	0	4
Policy and Program Specialist	0	0	1	0	1
Prog Coordinator	0	0	4	0	4
Program Coordinator	0	0	1	0	1
Project Assistant	3	0	0	0	3
Security Operations Officer	0	0	1	0	1
Student Intern III	0	0	1	0	1

**Position Classification Summary**

<b>Job Class Title</b>	<b>Anchorage</b>	<b>Fairbanks</b>	<b>Juneau</b>	<b>Others</b>	<b>Total</b>
<b>Totals</b>	<b>81</b>	<b>31</b>	<b>52</b>	<b>95</b>	<b>259</b>