

State of Alaska FY2005 Governor's Operating Budget

Office of the Governor Elections Component Budget Summary

Contents

<i>Component: Elections</i>	3
Component Financial Summary.....	5
Summary of Component Budget Changes.....	6
Personal Services Information.....	7

Component: Elections

Contribution to Department's Mission

To conduct impartial, secure and accurate elections.

Core Services

- Oversee voter registration. Update and maintain voter records and prepare voter rolls for local and statewide elections.
- Plan, prepare and conduct two statewide elections during even numbered years. Conduct 19 Regional Educational Attendance Area (REAA) and 4 Coastal Resource Service Area (CRSA) elections. Conduct local liquor option, incorporation, consolidation, dissolution, recall, and special elections as required by law.
- Oversee and support the initiative petition process including signature verification and printing and distribution of petition books. Assist petition sponsors from the time the initiative is proposed through certification for placement on the ballot, or non certification due to lack of signatures.
- Increase the efficiency and accessibility of the electoral process:
 - Replace and upgrade old polling place equipment and supplies;
 - Review all forms, policies, and procedures to streamline and improve the process; and
 - Improve voter understanding of the election process and results through internet and web access to information.
- Study the feasibility of replacing VREMS:
 - Research available election management software and hardware; and
 - Review current system and develop an outline and plan for future needs and enhancements.
- Improve accuracy of the voter registration list:
 - Conduct annual list maintenance and purge procedures;
 - Work with other states to assure that the division is notified when an Alaskan registration is canceled in another state;
 - Coordinate with other agencies to maintain compliance with the National Voter Registration Act (NVRA);
 - Process paperwork regarding voting rights of convicted felons; and
 - Lower the number of undeliverable mail by performing address "clean up."
- Plan and prepare for the 2004 Primary and General elections:
 - Recruit, train and prepare election workers for the elections;
 - Continue translation of election materials from English to Tagalog; and
 - Work with the media and internet providers to post election results on the internet.
- Encourage higher voter participation:
 - Continue to evaluate and develop voter awareness programs; and
 - Advertise important election information and improve information available on the division's website.
- Continue implementation changes mandated by H.R. 3295 (Help America Vote Act):
 - Conduct a "pilot program" with touch screen equipment for integration into the 2004 election process;
 - Introduce legislation to improve Alaska's election laws;
 - Address ADA issues to meet federal requirements and increase accessibility;
 - Request authority to receive federal money as it relates to election reform; and
 - Improve ballot access to military and overseas voters.

FY2005 Resources Allocated to Achieve Results		
FY2005 Component Budget: \$4,400,900	Personnel:	
	Full time	23
	Part time	0
	Total	23

Key Component Challenges

- Integrate touch screen voting equipment into the election process throughout the State for the 2004 elections. The Division will add a limited number of touch screen machines to conduct a “pilot program” in 2004. In 2006, full implementation of touch screens in every precinct of the State is required by the Help America Vote Act. Developing proper procedures for transport and security, additional training of election officials and a public outreach and education campaign is necessary to ensure public confidence and improved access to voters.
- In October 2003, seven regional educational attendance area elections were entirely and successfully conducted as by-mail elections. The division remains interested in conducting all annual regional educational attendance area (REAA) and coastal resource service area (CRSA) elections as by-mail elections. By-mail elections ensure that all registered voters in the impacted regions are mailed ballots, encouraging higher participation. By-mail voting allows for an election to be conducted without hiring and training local election boards.

Significant Changes in Results to be Delivered in FY2005

No service changes.

Major Component Accomplishments in 2003

- Drafted significant election reform legislation to bring Alaska’s election laws into compliance with the Help America Vote Act of 2002 that was signed into law and precleared by the Department of Justice.
- Submitted Alaska’s first State Plan to the Federal Election Assistance Committee to ensure federal funding for changes to the elections process and for the purchase of election related equipment as required by the Help America Vote Act of 2002.
- Began review and testing of voter registration systems and prepared a plan for replacement of the 18-year old voter registration system (VREMS).
- Successfully conducted REAA and CRSA elections across the State.
- In accordance with the National Voter Registration Act and state law, the Division moved over 12,000 voters to inactive status. For the first time since 1993, the Division was able to delete over 72,000 inactive voter records.

Statutory and Regulatory Authority

AS 15 Alaska Election Code; AS 14 REAA School Boards; AS 29 Municipal Code; AS 04 Local Liquor Options; AS 46 Coastal Management Program; 6 AAC 01-28 Election Regulations; 6 AAC 101-160 Precinct Descriptions.

Contact Information

Contact: Laura A. Glaiser, Director
Phone: (907) 465-2644
Fax: (907) 465-3203
E-mail: Laura_Glaiser@gov.state.ak.us

**Elections
Component Financial Summary**

All dollars shown in thousands

	FY2003 Actuals	FY2004 Authorized	FY2005 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	1,705.2	1,300.8	1,905.8
72000 Travel	76.5	36.4	79.3
73000 Contractual	2,466.0	393.4	2,264.0
74000 Supplies	135.9	39.4	139.0
75000 Equipment	232.6	0.0	12.8
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	4,616.2	1,770.0	4,400.9
Funding Sources:			
1004 General Fund Receipts	4,616.2	1,770.0	4,219.1
1061 Capital Improvement Project Receipts	0.0	0.0	181.8
Funding Totals	4,616.2	1,770.0	4,400.9

Estimated Revenue Collections

Description	Master Revenue Account	FY2003 Actuals	FY2004 Authorized	FY2005 Governor
Unrestricted Revenues				
Unrestricted Fund	68515	36.9	36.0	36.0
Unrestricted Total		36.9	36.0	36.0
Restricted Revenues				
Capital Improvement Project Receipts	51200	0.0	0.0	181.8
Restricted Total		0.0	0.0	181.8
Total Estimated Revenues		36.9	36.0	217.8

**Summary of Component Budget Changes
From FY2004 Authorized to FY2005 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2004 Authorized	1,770.0	0.0	0.0	1,770.0
Adjustments which will continue current level of service:				
-Changes to Retirement and Other Personal Services Rates	66.5	0.0	9.3	75.8
Proposed budget increases:				
-Election-Year Primary and General Elections	2,382.6	0.0	0.0	2,382.6
-CIP receipts for HAVA Positions	0.0	0.0	172.5	172.5
FY2005 Governor	4,219.1	0.0	181.8	4,400.9

**Elections
Personal Services Information**

Authorized Positions		Personal Services Costs		
	FY2004 Authorized	FY2005 Governor		
Full-time	21	23	Annual Salaries	1,379,060
Part-time	0	0	Premium Pay	18,042
Nonpermanent	13	35	Annual Benefits	487,485
			<i>Less 4.84% Vacancy Factor</i>	(91,287)
			Lump Sum Premium Pay	112,500
Totals	34	58	Total Personal Services	1,905,800

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Admin. Asst. Supervisor	0	0	1	0	1
Division Director	0	0	1	0	1
Election Admin Supervisor	0	0	1	0	1
Election Administrative Asst	2	1	5	0	8
Election Clerk II	10	8	11	4	33
Election Clerk III	2	1	2	1	6
Election Coordinator	0	0	1	0	1
Election Supervisor	1	1	1	0	3
Elections Special Assistant	0	0	1	0	1
Elections Supervisor	0	0	0	1	1
HAVA Program Assitant	0	0	1	0	1
HAVA Project Coordinator	0	0	1	0	1
Totals	15	11	26	6	58