

**State of Alaska  
FY2004 Governor's Operating Budget**

**Department of Corrections  
Anchorage Jail  
Component Budget Summary**

## Component: Anchorage Jail

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### Component Mission

To protect the public in the Anchorage area by serving as the central intake for all misdemeanor and felon prisoners within the Municipality and provide law enforcement agencies access to the requisite court services within a secure setting. The location and design of the institution provides for the efficient management of prisoners by all criminal justice agencies.

### Component Services Provided

The Anchorage Jail provides for the secure and humane detention for a population of up to 400 prisoners. These prisoners may be pretrial or convicted male and female adults and juveniles waived to adult status, regardless of the prisoner's custody level. Additionally, some sentenced offenders will be detained while awaiting transfer to other facilities or because of their need for special services available in the Anchorage area. The Anchorage Jail provides for the basic needs of its prisoners, including food, clothing, and security. Medical, dental and mental health services are provided by departmental and contract staff. Law library, educational, religious, life skills, and behavioral modification programs are also provided by departmental staff or by vendors. Correctional officers provide 24-hour security and delivery of other basic services. Administrative staff provides ancillary services to support the effective management of the facility. All this is accomplished in a secure manner to protect the prisoners, staff and the general public.

### Component Goals and Strategies

The Anchorage Jail became the new cornerstone of police and law enforcement activity within Anchorage. The 180,930 square foot facility includes an Intake/Transfer/Release Area, Program Space, Administration, Medical, Core Services, Plant Services and Magistrate Court, as well as the Municipality of Anchorage Inebriate Transfer Station.

- Ensure the safety and security of the prisoner population, correctional staff, and the public.
- Provide work opportunities to serve the dual purposes of, first, performing a necessary service for the institution and, second, instilling good work habits and the sense of personal responsibility.
- Provide program opportunities to prisoners who desire to change or modify their behavior.
- Limit the number of prisoner grievances by appropriately training and educating correctional staff regarding the requisite statutes, regulations, and departmental policies and procedures.

### Key Component Issues for FY2003 – 2004

The Anchorage Jail faces the same challenges as all other state correctional facilities: it must meet operational expectations while remaining within budget. Most essential operations will be accomplished in an efficient and effective manner at this facility. The following are areas of concern:

- Continue implementation of and training on the new computerized offender management information system (OTIS) to ensure the best use of new technology both for efficiency and data quality.
- Complete installation of fixed and steerable satellite dishes to take advantage of both inmate education and staff training; and implement data collection protocols in both these arenas.
- Staff continues training in all aspects of the new facilities security systems. Continue working with contractors to ensure proper operations throughout the facility.
- Resolve domestic water temperature issues in the kitchen and laundry area to maintain health and sanitation standards.
- Obtain the Certificate of Occupancy for the Anchorage Jail in December 2002.
- Combine management of facility with Cook Inlet Correctional Center to realize efficiencies.

### **Major Component Accomplishments in 2002**

- In cooperation with the Municipality of Anchorage, Sixth Avenue staff played an integral part in the construction management and completion of the new Anchorage Jail.
- Anchorage Dedication Ceremony held March 29, 2002.
- On the first official day of operation April 15, 2002, the Anchorage Jail began accepting remands and the Sixth Avenue Jail began the decommissioning process.
- Transfer of all remaining prisoners from the Sixth Avenue Jail to the Anchorage Jail was completed on April 18, 2002.
- Logistical work with the Court System completed, i.e. visitation schedules.
- Transfer of all correctional staff from other facilities as well as all new support staff hiring completed prior to March 2002.

### **Statutory and Regulatory Authority**

- 1) Probation, Prisons and Prisoners (AS 33)
- 2) Welfare, Social Services and Institutions (AS 47)
- 3) Health and Safety (AS 18)
- 4) Criminal Law (AS 11)
- 5) Public Finance (AS 37)
- 6) State Government (AS 44)
- 7) Create Corrections (EX.OR.55)
- 8) Corrections (22 MC)

**Anchorage Jail**  
**Component Financial Summary**

*All dollars in thousands*

	<b>FY2002 Actuals</b>	<b>FY2003 Authorized</b>	<b>FY2004 Governor</b>
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	3,009.3	8,153.5	7,967.4
72000 Travel	39.3	76.8	76.8
73000 Contractual	332.1	890.3	1,290.0
74000 Supplies	560.9	862.9	862.9
75000 Equipment	251.6	0.0	0.0
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	14.2	75.0	75.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>4,207.4</b>	<b>10,058.5</b>	<b>10,272.1</b>
<b>Funding Sources:</b>			
1002 Federal Receipts	49.3	369.4	0.0
1004 General Fund Receipts	3,658.1	8,766.8	7,841.3
1005 General Fund/Program Receipts	500.0	0.0	0.0
1007 Inter-Agency Receipts	0.0	15.0	15.0
1108 Statutory Designated Program Receipts	0.0	907.3	2,415.8
<b>Funding Totals</b>	<b>4,207.4</b>	<b>10,058.5</b>	<b>10,272.1</b>

## Anchorage Jail

## Proposed Changes in Levels of Service for FY2004

No service changes.

**Summary of Component Budget Changes**  
**From FY2003 Authorized to FY2004 Governor**

*All dollars in thousands*

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
<b>FY2003 Authorized</b>	<b>8,766.8</b>	<b>369.4</b>	<b>922.3</b>	<b>10,058.5</b>
<b>Adjustments which will continue current level of service:</b>				
-ADN# 20-3-0024 - Transfer PCN 20-1069 from Anchorage Jail to Fac.-Cap. Improvement Unit	-90.0	0.0	0.0	-90.0
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	0.0	0.0	75.0	75.0
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	-75.0	0.0	0.0	-75.0
-ADN# 20-3-0016 - Various Institution/Cook Inlet Correctional Center	0.0	-369.4	0.0	-369.4
-ADN# 20-3-0016 - Various Institution/Cook Inlet Correctional Center	369.4	0.0	0.0	369.4
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	0.0	0.0	20.0	20.0
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	0.0	0.0	290.2	290.2
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	0.0	0.0	249.1	249.1
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	0.0	0.0	21.0	21.0
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	0.0	0.0	20.5	20.5
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	0.0	0.0	101.9	101.9
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	0.0	0.0	59.1	59.1
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	0.0	0.0	156.1	156.1
-ADN#20-3-0015 - Statutory	0.0	0.0	15.6	15.6

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
Designated Receipts/Anchorage Jail Contract				
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	-290.2	0.0	0.0	-290.2
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	-249.1	0.0	0.0	-249.1
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	-21.0	0.0	0.0	-21.0
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	-20.5	0.0	0.0	-20.5
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	-101.9	0.0	0.0	-101.9
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	-59.1	0.0	0.0	-59.1
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	-156.1	0.0	0.0	-156.1
-ADN#20-3-0015 - Statutory Designated Receipts/Anchorage Jail Contract	-15.6	0.0	0.0	-15.6
-Transfer 4 PCN's w/funding to Classification & Furlough	-176.1	0.0	0.0	-176.1
<b>Proposed budget decreases:</b>				
-GF Across the Board Contractual Reduction	-40.3	0.0	0.0	-40.3
<b>Proposed budget increases:</b>				
-Increase SDPR for Manday's contract with Municipality of Anchorage	0.0	0.0	500.0	500.0
<b>FY2004 Governor</b>	<b>7,841.3</b>	<b>0.0</b>	<b>2,430.8</b>	<b>10,272.1</b>

## Anchorage Jail

## Personal Services Information

	Authorized Positions		Personal Services Costs	
	<u>FY2003</u> <u>Authorized</u>	<u>FY2004</u> <u>Governor</u>		
Full-time	137	134	Annual Salaries	5,675,264
Part-time	0	0	Premium Pay	0
Nonpermanent	0	0	Annual Benefits	2,208,141
			<i>Less 6.23% Vacancy Factor</i>	(491,005)
			Lump Sum Premium Pay	575,000
<b>Totals</b>	<b>137</b>	<b>134</b>	<b>Total Personal Services</b>	<b>7,967,400</b>

## Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Clerk I	2	0	0	0	2
Administrative Clerk II	8	0	0	0	8
Administrative Clerk III	6	0	0	0	6
Administrative Manager I	1	0	0	0	1
Adult Probation Off I	1	0	0	0	1
Adult Probation Off II	3	0	0	0	3
Adult Probation Off III	1	0	0	0	1
Asst Correctional Supt	2	0	0	0	2
Correctional Officer I	11	0	0	0	11
Correctional Officer II	63	0	0	0	63
Correctional Officer III	11	0	0	0	11
Correctional Officer IV	1	0	0	0	1
Correctional Superintendent	1	0	0	0	1
Criminal Justice Technician I	2	0	0	0	2
Criminal Justice Technician II	2	0	0	0	2
Ed Coordinator (Cor)	1	0	0	0	1
Enviro Services Journey II	2	0	0	0	2
Food Service Foreman	1	0	0	0	1
Food Service Journey	2	0	0	0	2
Food Service Lead	2	0	0	0	2
Food Service Supervisor	1	0	0	0	1
Library Assistant I	1	0	0	0	1
Maint Spec Bfc Jrny II/Lead	2	0	0	0	2
Maint Spec Etrician Journey II	1	0	0	0	1
Maint Spec Etronics Journey I	2	0	0	0	2
Maint Spec Plumb Jrny II	1	0	0	0	1
Micro/Network Tech I	1	0	0	0	1
Stock & Parts Svcs Journey II	1	0	0	0	1
Supply Technician I	1	0	0	0	1
<b>Totals</b>	<b>134</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>134</b>