

# **State of Alaska FY2002 Governor's Operating Budget**

Department of Environmental Conservation  
Environmental Health Director  
Component

## **Component: Environmental Health Director**

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## **Component Mission**

Provide effective management and leadership for all Environmental Health programs and services.

## **Component Services Provided**

- Oversee all regulation projects, ensuring regulations are logically presented and understandable.
- Work with Program Managers and staff to make and implement timely and well-reasoned decisions.
- Provide effective oversight of use and allocation of division's resources.

## **Component Goals and Strategies**

- 1) INCREASE CUSTOMER SATISFACTION IN SERVICES PROVIDED.
  - Continue working with various advisory groups: Drinking Water Capacity Advisory Board, Municipal Solid Waste Committee, Food Advisory Committee, Alaska Food Coalition, Technical Review Board, and Alaska Seafood Processors Advisory Council.
  - Continue making divisional databases compatible so information about facilities or operations can be easily shared between programs and with the public.
  - Develop and implement electronic application filing.
  - Listen to, and actively and quickly follow up on, any complaints received.
  - Ensure majority of staff receive customer service training.
- 2) CONTINUE TO INCREASE EFFICIENCIES AND REDUCE COSTS.
  - Continue to cross train staff to reduce travel costs.
  - Prioritize workload based on public health and environmental risks of the operation.
  - Continue to refine how we inform the public on their role in public health protection and environmental management including strategies to increase use of the division's web pages.
  - Work with EPA on its Class V Injection Control Well Program to reduce public confusion and cost.
  - Begin using the Environmental Health general permits for small remote transient field camps and small remote permanent facilities.

## **Key Component Issues for FY2001 – 2002**

Our challenge continues to be meeting public expectations with reduced service levels.

## **Major Component Accomplishments for FY2000**

Worked with the Human Resources Office and the Division of Personnel to revise the Environmental Health Officer series classifications to broaden applicant pool and provide an occupational career path for our work force.

Taking full advantage of Work Place Alaska, implemented the precursor to the department's Vision Based Recruitment process by requiring for each position to be filled, a rigorous job analysis, identification of the full range of competencies needed to be successful in the job, and the development of an interview process and interview questions to fully assess each applicant, including the use of hiring teams.

### **Statutory and Regulatory Authority**

AS 03.05, AS 03.45, AS 03.58, AS 17.05, AS 17.07, AS 17.20, AS 18.35, AS 44.46.020-025, AS 46.03.101, AS 46.03.120, AS 46.03.320-330, AS 46.03.710-730, AS 46.03.900, AS 46.05, 18 AAC 30, 18 AAC 31, 18 AAC 32, 18 AAC 34, 18 AAC 55, 18 AAC 60, 18 AAC 72, 18 AAC 80, 18 AAC 90

**Environmental Health Director**  
**Component Financial Summary**

All dollars in thousands

	FY2000 Actuals	FY2001 Authorized	FY2002 Governor
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	140.0	154.7	248.2
72000 Travel	12.4	6.3	6.3
73000 Contractual	20.1	8.2	8.2
74000 Supplies	5.6	1.9	1.9
75000 Equipment	4.0	1.2	1.2
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>182.1</b>	<b>172.3</b>	<b>265.8</b>
<b>Funding Sources:</b>			
1004 General Fund Receipts	182.1	170.8	265.8
1053 Investment Loss Trust Fund	0.0	1.1	0.0
1108 Statutory Designated Program Receipts	0.0	0.4	0.0
<b>Funding Totals</b>	<b>182.1</b>	<b>172.3</b>	<b>265.8</b>

**Estimated Revenue Collections**

Description	Master Revenue Account	FY2000 Actuals	FY2001 Authorized	FY2001 Cash Estimate	FY2002 Governor	FY2003 Forecast
<b>Unrestricted Revenues</b>						
None.		0.0	0.0	0.0	0.0	0.0
<b>Unrestricted Total</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>						
Statutory Designated Program Receipts	51063	0.0	0.4	0.4	0.0	0.0
<b>Restricted Total</b>		<b>0.0</b>	<b>0.4</b>	<b>0.4</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Estimated Revenues</b>		<b>0.0</b>	<b>0.4</b>	<b>0.4</b>	<b>0.0</b>	<b>0.0</b>

**Environmental Health Director**

**Proposed Changes in Levels of Service for FY2002**

No significant changes in services are anticipated.

**Summary of Component Budget Changes  
From FY2001 Authorized to FY2002 Governor**

*All dollars in thousands*

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
<b>FY2001 Authorized</b>	<b>171.9</b>	<b>0.0</b>	<b>0.4</b>	<b>172.3</b>
<b>Adjustments which will continue current level of service:</b>				
-Administrative support transfer from Administrative Services	90.8	0.0	0.0	90.8
-Convert Special FY2001 Labor Cost Fund Sources to GF	0.4	0.0	-0.4	0.0
-Year 2 Labor Costs - Net Change from FY2001	2.7	0.0	0.0	2.7
<b>FY2002 Governor</b>	<b>265.8</b>	<b>0.0</b>	<b>0.0</b>	<b>265.8</b>

**Environmental Health Director**

**Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2001 Authorized	FY2002 Governor		
Full-time	2	4	Annual Salaries	186,918
Part-time	0	0	COLA	3,461
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	57,841
			<i>Less 0.01% Vacancy Factor</i>	(20)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>2</b>	<b>4</b>	<b>Total Personal Services</b>	<b>248,200</b>

**Position Classification Summary**

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Tech III	1	0	0	0	1
Administrative Svcs Mgr	1	0	0	0	1
Division Director	1	0	0	0	1
Secretary	1	0	0	0	1
<b>Totals</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>