

State of Alaska FY2002 Governor's Operating Budget

Department of Corrections
Correctional Academy
Component

Component: Correctional Academy

Contact: Bill Parker, Deputy Commissioner

Tel: (907) 269-7397 **Fax:** (907) 269-7390 **E-mail:** bill_parker@correct.state.ak.us

Component Mission

To provide applicable training to all department employees so that they can effectively and safely complete their duties while fulfilling requirements/standards provided by the Alaska Police Standards Council, court decrees, American Correctional Association and legislative mandates.

Component Services Provided

In accordance with statutory and policy requirements, the Training Center provides Department employees the training and staff development opportunities necessary to maintain a highly skilled, professional work force and to gain and maintain requisite certifications.

The Department of Corrections Training Center is co-located with that of the Anchorage Police Department in order to share both space and resources efficiently. Programs are delivered at the Training Center and on-site at correctional centers.

Component Goals and Strategies

- Develop and deliver specialized training to meet the needs of the department.
- Maintain a training team that is knowledgeable, certified and able to teach skills to employees in a professional and effective manner.
- Formalize and have approved a yearly training schedule that outlines when specific training will be offered, at what work sites, and what criteria is required.
- Meet minimum training standards of Alaska Police Standards Council.

Key Component Issues for FY2001 – 2002

- Provide training for new management information system in order to ensure the best use of new technology both for efficiency and data quality.
- Provide an appropriate number of training programs for staff to gain and maintain certifications. This is challenging logistically and resource wise given the small training staff level and budget, and given the need to stay current to ever-changing new technologies and best practices.
- Prepare for additional Basic Correctional Officer Academies and Support Staff Academies in early FY 2002 to assure the department has sufficiently trained staff to open the Anchorage Jail.

Major Component Accomplishments for FY2000

- Basic Correctional Officer Academies (3); Probation Officer Academy; Supplemental Correctional Academy; Prisoner Transport Academy; Support Staff Academies (3); Americans with Disabilities Act, Train-the-Trainer; Semiautomatic Pistol Courses (3); Training-for-Trainers Courses (2); Defensive Tactics Instructor Course; Range Master Courses (8)
- Sexual Harassment Prevention conducted in all Basic Academies
- Domestic Violence Training conducted in all Basic Academies
- Provided community correctional officer training to local community jail staff.

Statutory and Regulatory Authority

- 1) Probation, Prisons and Prisoners (AS 33)
- 2) Welfare, Social Services and Institutions (AS 47)
- 3) Corrections (22 AAC)
- 4) Health and Safety (AS 18)
- 5) Create Corrections (EX.OR.55)
- 6) Criminal Law (AS 11)
- 7) Public Finance (AS 37)
- 8) State Government (AS 44)

Correctional Academy
Component Financial Summary

All dollars in thousands

	FY2000 Actuals	FY2001 Authorized	FY2002 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	403.7	378.1	390.8
72000 Travel	102.2	127.9	122.4
73000 Contractual	101.6	144.6	219.6
74000 Supplies	87.8	17.4	17.4
75000 Equipment	1.4	0.0	0.0
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	696.7	668.0	750.2
Funding Sources:			
1002 Federal Receipts	31.0	0.0	0.0
1004 General Fund Receipts	643.9	668.0	675.2
1007 Inter-Agency Receipts	21.8	0.0	0.0
1108 Statutory Designated Program Receipts	0.0	0.0	75.0
Funding Totals	696.7	668.0	750.2

Estimated Revenue Collections

Description	Master Revenue Account	FY2000 Actuals	FY2001 Authorized	FY2001 Cash Estimate	FY2002 Governor	FY2003 Forecast
Unrestricted Revenues						
None.		0.0	0.0	0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0	0.0	0.0
Restricted Revenues						
Federal Receipts	51010	31.0	0.0	0.0	0.0	0.0
Interagency Receipts	51015	21.8	0.0	0.0	0.0	0.0
Statutory Designated Program Receipts	51063	0.0	0.0	0.0	75.0	75.0
Restricted Total		52.8	0.0	0.0	75.0	75.0
Total Estimated Revenues		52.8	0.0	0.0	75.0	75.0

Correctional Academy

Proposed Changes in Levels of Service for FY2002

Statutory Designated Receipt authorization of \$75.0 is needed to pay the Municipality of Anchorage for the lease of the DOC Correctional Academy. These funds will be provided through receipts collected for housing offenders charged under municipal ordinances.

Summary of Component Budget Changes

From FY2001 Authorized to FY2002 Governor

All dollars in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2001 Authorized	668.0	0.0	0.0	668.0
Adjustments which will continue current level of service:				
-Year 2 Labor Costs - Net Change from FY2001	7.2	0.0	0.0	7.2
Proposed budget increases:				
-Training Center Lease Costs	0.0	0.0	75.0	75.0
FY2002 Governor	675.2	0.0	75.0	750.2

Correctional Academy
Personal Services Information

Authorized Positions			Personal Services Costs	
	FY2001 Authorized	FY2002 Governor		
Full-time	6	6	Annual Salaries	291,396
Part-time	0	0	COLA	4,806
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	106,625
			<i>Less 2.99% Vacancy Factor</i>	(12,027)
			Lump Sum Premium Pay	0
Totals	6	6	Total Personal Services	390,800

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Clerk III	1	0	0	0	1
Adult Probation Off III	1	0	0	0	1
Correctional Officer III	1	0	0	0	1
Training Off II - DOC	2	0	0	0	2
Training Off III - DOC	1	0	0	0	1
Totals	6	0	0	0	6