

State of Alaska FY2013 Governor's Operating Budget

Department of Natural Resources Administrative Services Component Budget Summary

Component: Administrative Services

Contribution to Department's Mission

Provide client-focused, efficient and cost-effective financial, budget, and procurement services to the Department of Natural Resources and the public.

Core Services

- Budget preparation, tracking, and presentations
- Expenditure payment, accounting, structures, and reporting
- Revenue billing and accounting
- Procurement, property and facilities management, and risk management

Major Activities to Advance Strategies

- | | |
|---|---|
| <ul style="list-style-type: none">• Budget preparation and monitoring• Resource revenue collection and billings• Office lease administration• Restricted revenue accounting, billing, and collections• Accounting structure and report management | <ul style="list-style-type: none">• Travel coordination and training• Procurement and property management• Legislative hearing support and testimony• Compliance with statutory, regulatory, administrative, and professional requirements• Management and supervision of department administrative support functions |
|---|---|

Key Component Challenges

Using existing staff, partner with Department of Administration in the development of new enterprise systems (ASSET, Enterprise Replacement Project, ABS), while continuing to provide outstanding service to our customers.

Workforce development is an ongoing challenge. The recruitment, hiring, and training of new employees, and knowledge transfer from an increasingly retirement-eligible staff puts a strain on resources and existing employees.

Significant Changes in Results to be Delivered in FY2013

No significant changes are anticipated for FY13.

Major Component Accomplishments in 2011

Taking advantage of new technologies, improved the timeliness and accuracy of service in the areas of procurement, accounting and budgeting.

Maintained compliance with administrative regulations, and federal and state accounting and reporting requirements.

Statutory and Regulatory Authority

AS23, AS38, AS36.30, AS37, AS39, and AS43.05

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**Administrative Services
Component Financial Summary**

All dollars shown in thousands

	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	2,355.4	2,565.4	2,792.6
72000 Travel	21.3	11.4	17.0
73000 Services	339.3	142.6	137.0
74000 Commodities	33.5	30.9	30.9
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	2,749.5	2,750.3	2,977.5
Funding Sources:			
1004 General Fund Receipts	1,689.7	1,587.7	1,771.0
1007 Inter-Agency Receipts	809.4	900.3	934.0
1153 State Land Disposal Income Fund	250.4	262.3	272.5
Funding Totals	2,749.5	2,750.3	2,977.5

Estimated Revenue Collections

Description	Master Revenue Account	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
Unrestricted Revenues				
Unrestricted Fund	68515	46.5	0.0	0.0
Unrestricted Total		46.5	0.0	0.0
Restricted Revenues				
Interagency Receipts	51015	809.4	900.3	934.0
State Land Disposal Income Fund	51434	250.4	262.3	272.5
Restricted Total		1,059.8	1,162.6	1,206.5
Total Estimated Revenues		1,106.3	1,162.6	1,206.5

**Summary of Component Budget Changes
From FY2012 Management Plan to FY2013 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2012 Management Plan	1,587.7	262.3	900.3	0.0	2,750.3
Adjustments which will continue current level of service:					
-Transfer in Savings from Agency-wide Position Deletions	125.0	0.0	0.0	0.0	125.0
-FY2013 Salary Increases	42.9	7.5	24.8	0.0	75.2
-FY2013 Health Insurance Increases	15.4	2.7	8.9	0.0	27.0
FY2013 Governor	1,771.0	272.5	934.0	0.0	2,977.5

**Administrative Services
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2012 Management Plan	FY2013 Governor		
Full-time	29	29	Annual Salaries	1,793,661
Part-time	0	0	COLA	3,091
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	1,126,269
			<i>Less 4.46% Vacancy Factor</i>	<i>(130,421)</i>
			Lump Sum Premium Pay	0
Totals	29	29	Total Personal Services	2,792,600

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant III	1	0	1	0	2
Accountant IV	1	0	1	0	2
Accountant V	0	0	1	0	1
Accounting Clerk	1	0	1	0	2
Accounting Tech I	2	0	2	0	4
Accounting Tech II	1	0	1	0	2
Accounting Tech III	3	0	2	0	5
Administrative Assistant I	0	0	1	0	1
Budget Analyst III	0	0	1	0	1
Budget Analyst IV	0	0	1	0	1
Division Director	0	0	1	0	1
Division Operations Manager	0	0	1	0	1
Mail Svcs Courier	1	0	0	0	1
Office Assistant II	1	0	0	0	1
Procurement Spec I	2	0	0	0	2
Procurement Spec II	1	0	0	0	1
Procurement Spec IV	1	0	0	0	1
Totals	15	0	14	0	29

Component Detail All Funds
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

	FY2011 Actuals	FY2012 Conference Committee	FY2012 Authorized	FY2012 Management Plan	FY2013 Governor	FY2012 Management Plan vs FY2013 Governor
71000 Personal Services	2,355.4	0.0	0.0	0.0	0.0	0.0 0.0%
72000 Travel	21.3	0.0	0.0	0.0	0.0	0.0 0.0%
73000 Services	339.3	0.0	0.0	0.0	0.0	0.0 0.0%
74000 Commodities	33.5	0.0	0.0	0.0	0.0	0.0 0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
Totals	2,749.5	0.0	0.0	0.0	0.0	0.0 0.0%
Fund Sources:						
1004 Gen Fund (UGF)	1,689.7	0.0	0.0	0.0	0.0	0.0 0.0%
1007 I/A Rcpts (Other)	809.4	0.0	0.0	0.0	0.0	0.0 0.0%
1153 State Land (DGF)	250.4	0.0	0.0	0.0	0.0	0.0 0.0%
Unrestricted General (UGF)	1,689.7	0.0	0.0	0.0	0.0	0.0 0.0%
Designated General (DGF)	250.4	0.0	0.0	0.0	0.0	0.0 0.0%
Other Funds	809.4	0.0	0.0	0.0	0.0	0.0 0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
Positions:						
Permanent Full Time	28	0	0	0	0	0 0.0%
Permanent Part Time	1	0	0	0	0	0 0.0%
Non Permanent	0	0	0	0	0	0 0.0%

Component Detail All Funds
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

	FY2011 Actuals	FY2012 Conference Committee	FY2012 Authorized	FY2012 Management Plan	FY2013 Governor	FY2012 Management Plan vs FY2013 Governor	
71000 Personal Services	0.0	2,565.4	2,565.4	2,565.4	2,792.6	227.2	8.9%
72000 Travel	0.0	11.4	11.4	11.4	17.0	5.6	49.1%
73000 Services	0.0	142.6	142.6	142.6	137.0	-5.6	-3.9%
74000 Commodities	0.0	30.9	30.9	30.9	30.9	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	0.0	2,750.3	2,750.3	2,750.3	2,977.5	227.2	8.3%
Fund Sources:							
1004 Gen Fund (UGF)	0.0	1,587.7	1,587.7	1,587.7	1,771.0	183.3	11.5%
1007 I/A Rcpts (Other)	0.0	900.3	900.3	900.3	934.0	33.7	3.7%
1153 State Land (DGF)	0.0	262.3	262.3	262.3	272.5	10.2	3.9%
Unrestricted General (UGF)	0.0	1,587.7	1,587.7	1,587.7	1,771.0	183.3	11.5%
Designated General (DGF)	0.0	262.3	262.3	262.3	272.5	10.2	3.9%
Other Funds	0.0	900.3	900.3	900.3	934.0	33.7	3.7%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	0	29	29	29	29	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2012 Conference Committee To FY2012 Authorized *****												
FY2012 Conference Committee												
ConfCom		2,750.3	2,565.4	11.4	142.6	30.9	0.0	0.0	0.0	29	0	0
1004 Gen Fund		1,587.7										
1007 I/A Rcpts		900.3										
1153 State Land		262.3										
Subtotal		2,750.3	2,565.4	11.4	142.6	30.9	0.0	0.0	0.0	29	0	0
***** Changes From FY2012 Authorized To FY2012 Management Plan *****												
Subtotal		2,750.3	2,565.4	11.4	142.6	30.9	0.0	0.0	0.0	29	0	0
***** Changes From FY2012 Management Plan To FY2013 Governor *****												
Transfer in Savings from Agency-wide Position Deletions												
Trin		125.0	125.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		125.0										

In the Governor's agency-wide effort to limit the growth of state government (for both positions and funding), some vacant positions were deleted, with the intent to utilize savings generated from the deleted positions to fund personal services funding shortfalls or other priority projects within the department.

The department deleted 20 vacant positions across multiple components. General fund savings from the deleted positions is reallocated between components to cover personal services funding shortfalls or other department priority initiatives.

Prior to these funding transfers, personal services funding shortfalls existed in many components at a level that was not manageable without either a general fund increment, or a reduction of positions (most of which are filled) and a loss of service. Shortfalls are primarily a result of when employees receive merit increases, the cost is reflected in the personal services budget need, but the budget is not increased to cover the cost. The general expectation is that departments are responsible to cover merit increases through turnover and vacancies in a component, assuming that will generate savings to offset the merit increases. When components experience little turnover or have few vacant positions, there is no cost savings to cover the increases. The Governor's budget recognizes the need to cover these shortfalls by allowing for the transfer of savings between allocations.

General fund was reallocated as follows:
 Commissioner's Office \$100.0
 Administrative Services \$125.0
 Information Resource Management \$269.2
 Citizens' Advisory Commission on Federal Areas \$13.0
 Parks Management & Access \$80.0
 Gas Pipeline Project Office (\$223.4)
 Petroleum Systems Integrity Office (\$281.2)
 Forest Management & Development (\$82.6)

Change Record Detail - Multiple Scenarios With Descriptions
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
Align Authority to Adjust to Anticipated Spending Plan												
	LIT	0.0	0.0	5.6	-5.6	0.0	0.0	0.0	0.0	0	0	0
Adjust travel and contractual services authorization to align with projected expenditures and historical spending patterns.												
FY2013 Salary Increases												
	SalAdj	75.2	75.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		42.9										
1007 I/A Rcpts		24.8										
1153 State Land		7.5										
FY2013 Salary Increases: \$75.2												
FY2013 Health Insurance Increases												
	SalAdj	27.0	27.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		15.4										
1007 I/A Rcpts		8.9										
1153 State Land		2.7										
FY2013 Health Insurance Increases: \$27.0												
Totals		2,977.5	2,792.6	17.0	137.0	30.9	0.0	0.0	0.0	29	0	0

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2013 Governor (9494)
Component: Administrative Services (424)
RDU: Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
10-0106	Budget Analyst IV	FT	A	SS	Juneau	205	21A / B	12.0		76,039	0	0	43,691	119,730	73,035
10-0200	Division Director	FT	A	XE	Juneau	NAA	27F / J	12.0		118,740	3,091	0	58,307	180,138	120,693
10-0201	Division Operations Manager	FT	A	SS	Juneau	205	24F / J	12.0		107,546	0	0	55,076	162,622	108,957
10-0202	Accountant V	FT	A	SS	Juneau	205	22O / P	12.0		118,068	0	0	58,248	176,316	118,132
10-0204	Accounting Tech III	FT	A	SS	Juneau	205	16B / C	12.0		54,528	0	0	35,887	90,415	60,578
10-0205	Accounting Tech III	FT	A	GP	Juneau	205	16C / D	12.0		54,606	0	0	36,421	91,027	60,988
10-0211	Accounting Clerk	FT	A	GP	Juneau	205	10F / G	12.0		40,611	0	0	31,344	71,955	48,210
10-0213	Accountant III	FT	A	GP	Juneau	205	18B / C	12.0		60,654	0	0	38,616	99,270	66,511
10-0214	Accounting Tech II	FT	A	GP	Juneau	205	14J / K	12.0		57,852	0	0	37,599	95,451	63,952
10-0216	Procurement Spec IV	FT	A	SS	Anchorage	200	20M / N	12.0		91,446	0	0	49,281	140,727	94,287
10-0225	Accounting Tech III	FT	A	GG	Anchorage	200	16K	12.0		63,468	0	0	39,636	103,104	69,080
10-0227	Accounting Tech I	FT	A	GP	Juneau	205	12K / L	12.0		52,110	0	0	35,516	87,626	58,709
10-0229	Accounting Tech III	FT	A	GG	Anchorage	200	16F / G	12.0		58,740	0	0	37,921	96,661	64,763
10-0232	Accounting Tech III	FT	A	GP	Anchorage	200	16J	12.0		61,176	0	0	38,805	99,981	66,987
10-0235	Procurement Spec I	FT	A	GP	Anchorage	200	14C / D	12.0		44,921	0	0	32,908	77,829	52,145
10-0236	Accounting Tech I	FT	A	GP	Anchorage	200	12E / F	12.0		42,675	0	0	32,093	74,768	50,095
10-0237	Mail Svcs Courier	FT	A	GP	Anchorage	200	9F / G	12.0		35,801	0	0	29,599	65,400	43,818
10-0243	Accounting Tech I	FT	A	GP	Anchorage	200	12F	12.0		42,852	0	0	32,157	75,009	50,256
10-0245	Procurement Spec I	FT	A	GG	Anchorage	200	14K / L	12.0		56,382	0	0	37,066	93,448	62,610
10-0247	Accounting Tech I	FT	A	GP	Juneau	205	12C / D	12.0		41,249	0	0	31,575	72,824	48,792
10-0248	Accountant IV	FT	A	SS	Anchorage	200	20F / J	12.0		80,376	0	0	45,264	125,640	84,179
10-0249	Accountant III	FT	A	SS	Anchorage	200	18C / D	12.0		61,427	0	0	38,390	99,817	66,877
10-0260	Accounting Tech II	FT	A	GP	Anchorage	200	14F / G	12.0		50,777	0	0	35,032	85,809	57,492
10-0261	Accounting Clerk	FT	A	GP	Anchorage	200	10D / E	12.0		35,667	0	0	29,550	65,217	43,695
10-0287	Budget Analyst III	FT	A	GP	Juneau	205	19E / F	12.0		72,212	0	0	42,809	115,021	77,064
10-0293	Procurement Spec II	FT	A	GP	Anchorage	200	16F / G	12.0		57,518	0	0	37,478	94,996	63,647
10-0298	Office Assistant II	FT	A	GP	Anchorage	200	10B / C	12.0		33,829	0	0	28,883	62,712	42,017
10-0416	Administrative Assistant I	FT	A	GP	Juneau	205	12D / E	12.0		31,676	0	0	28,102	59,778	40,051
10-0424	Accountant IV	FT	A	SS	Juneau	205	20K / L	12.0		90,715	0	0	49,015	139,730	93,619

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Personal Services Expenditure Detail
Department of Natural Resources

Scenario: FY2013 Governor (9494)
Component: Administrative Services (424)
RDU: Administration and Support (600)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
													Total Salary Costs:	1,793,661	
													Total COLA:	3,091	
													Total Premium Pay:	0	
													Total Benefits:	1,126,269	
													Total Pre-Vacancy:	2,923,021	
													Minus Vacancy Adjustment of 4.46%:	(130,421)	
													Total Post-Vacancy:	2,792,600	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	2,792,600	
Total Component Months:		348.0													

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	1,666,122	1,591,782	57.00%
1007 Inter-Agency Receipts	971,781	928,421	33.25%
1153 State Land Disposal Income Fund	285,118	272,397	9.75%
Total PCN Funding:	2,923,021	2,792,600	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column. [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Line Item Detail
Department of Natural Resources
Travel

Component: Administrative Services (424)
RDU: Resource Development (136)

Line Number	Line Name		FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
72000	Travel		21.3	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
72000 Travel Detail Totals			21.3	0.0	0.0
72100	Instate Travel	Instate costs for staff travel to Anchorage and Fairbanks to provide training to department staff on AKSAS, AKPAY and ABS, to meet with the field staff to review and audit procurements and to participate in departmental meetings. Travel costs include airfare, surface transportation, lodging and per diem.	19.2	0.0	0.0
72410	Employee Travel (Out of state)	Out of State travel to attend training and conferences.	2.1	0.0	0.0

Line Item Detail
Department of Natural Resources
Services

Component: Administrative Services (424)
RDU: Resource Development (136)

Line Number	Line Name		FY2011 Actuals	FY2012 Management Plan	FY2013 Governor	
73000	Services		339.3	0.0	0.0	
Expenditure Account	Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor	
73000 Services Detail Totals			339.3	0.0	0.0	
73025	Education Services	Training services, tuition and/or conference fees.	6.1	0.0	0.0	
73050	Financial Services	Departmental credit card acceptance fees and equipment rental.	208.0	0.0	0.0	
73156	Telecommunication	Television cable, long distance, cell phone and service charges.	0.5	0.0	0.0	
73225	Delivery Services	Postage, DHL, Federal Express.	23.1	0.0	0.0	
73528	Disposal	Waste disposal, recycling fees.	0.6	0.0	0.0	
73676	Repairs/Maint. (Non IA-Eq/Machinery)	Office equipment leases, maintenance & repairs.	31.3	0.0	0.0	
73756	Print/Copy/Graphics	Printing & copying. Printing and copying.	8.6	0.0	0.0	
73805	IT-Non-Telecommunication	Admin	Computer services EPR.	18.0	0.0	0.0
73805	IT-Non-Telecommunication	Admin	Microsoft agreement.	5.4	0.0	0.0
73805	IT-Non-Telecommunication	Admin	Symantec anti virus licenses.	0.2	0.0	0.0
73806	IT-Telecommunication	Admin	Basic phone and VPN services - PBX RSA.	16.3	0.0	0.0
73809	Mail	Admin	Central mailroom RSA.	1.7	0.0	0.0
73810	Human Resources	Admin	Division of Personnel HR integration chargeback.	3.8	0.0	0.0
73811	Building Leases	Admin	Building leases, not including Atwood.	6.1	0.0	0.0
73812	Legal	Law	Regulation review RSA.	0.2	0.0	0.0
73814	Insurance	Admin	Risk Management.	0.3	0.0	0.0
73815	Financial	Admin	AKSAS, AKPAY, ALDER	2.0	0.0	0.0
73816	ADA Compliance	Labor	ADA compliance.	0.4	0.0	0.0
73818	Training (Services-IA Svcs)	Admin	DOA training	0.9	0.0	0.0
73819	Commission Sales (IA Svcs)	Admin	State Travel Office commission charges.	0.3	0.0	0.0

Line Item Detail
Department of Natural Resources
Services

Component: Administrative Services (424)

RDU: Resource Development (136)

Expenditure Account	Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
73000 Services Detail Totals			339.3	0.0	0.0
73848	State Equip Fleet	Trans State Equipment Fleet charges.	5.5	0.0	0.0

Line Item Detail
Department of Natural Resources
Commodities

Component: Administrative Services (424)
RDU: Resource Development (136)

Line Number	Line Name		FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
74000	Commodities		33.5	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
74000 Commodities Detail Totals			33.5	0.0	0.0
74200	Business	Business supplies including office equipment and furniture replacement, copier paper, toner, binders, folders, pencils, pens and markers, cleaning supplies for work stations and miscellaneous office supplies, educational literature, and replacement computers, monitors, keyboards, printers, power cables, etc.	33.5	0.0	0.0

Line Item Detail
Department of Natural Resources
Travel

Component: Administrative Services (424)
RDU: Administration and Support (600)

Line Number	Line Name		FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
72000	Travel		0.0	11.4	17.0
Expenditure Account	Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
72000 Travel Detail Totals			0.0	11.4	17.0
72100	Instate Travel	Instate costs for staff travel to Anchorage and Fairbanks to provide training to department staff on AKSAS, AKPAY and ABS, to meet with the field staff to review and audit procurements and to participate in departmental meetings. Travel costs include airfare, surface transportation, lodging and per diem.	0.0	10.0	15.0
72410	Employee Travel (Out of state)	Out of State travel to attend training and conferences.	0.0	1.4	2.0

Line Item Detail
Department of Natural Resources
Services

Component: Administrative Services (424)
RDU: Administration and Support (600)

Line Number	Line Name			FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
73000	Services			0.0	142.6	137.0
				FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
Expenditure Account	Servicing Agency	Explanation		FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
73000 Services Detail Totals				0.0	142.6	137.0
73025	Education Services	Training services, tuition and/or conference fees.		0.0	5.0	5.0
73050	Financial Services	Departmental credit card acceptance fees and equipment rental.		0.0	0.0	0.0
73156	Telecommunication	Television cable, long distance, cell phone and service charges.		0.0	2.0	1.0
73225	Delivery Services	Postage, DHL, Federal Express.		0.0	30.0	27.0
73528	Disposal	Waste disposal, recycling fees.		0.0	1.0	0.5
73676	Repairs/Maint. (Non IA-Eq/Machinery)	Office equipment leases, maintenance & repairs.		0.0	35.4	34.3
73756	Print/Copy/Graphics	Printing & copying. Printing and copying.		0.0	8.0	8.0
73805	IT-Non-Telecommunication	Admin	Computer services EPR.	0.0	18.0	18.0
73805	IT-Non-Telecommunication	Admin	Microsoft agreement.	0.0	5.4	5.4
73805	IT-Non-Telecommunication	Admin	Symantec anti virus licenses.	0.0	0.2	0.2
73806	IT-Telecommunication	Admin	Basic phone and VPN services - PBX RSA.	0.0	17.0	17.0
73809	Mail	Admin	Central mailroom RSA.	0.0	2.2	2.2
73810	Human Resources	Admin	Division of Personnel HR integration chargeback.	0.0	2.1	2.1
73811	Building Leases	Admin	Building leases, not including Atwood.	0.0	6.0	6.0
73812	Legal	Law	Regulation review RSA.	0.0	0.3	0.3
73814	Insurance	Admin	Risk Management.	0.0	0.3	0.3
73815	Financial	Admin	AKSAS, AKPAY, ALDER	0.0	2.2	2.2
73816	ADA Compliance	Labor	ADA compliance.	0.0	0.4	0.4
73818	Training (Services-IA Svcs)	Admin	DOA training	0.0	1.0	1.0
73819	Commission Sales (IA Svcs)	Admin	State Travel Office commission charges.	0.0	0.5	0.5

Line Item Detail
Department of Natural Resources
Services

Component: Administrative Services (424)

RDU: Administration and Support (600)

Expenditure Account	Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
73000 Services Detail Totals			0.0	142.6	137.0
73848	State Equip Fleet	Trans State Equipment Fleet charges.	0.0	5.6	5.6

Line Item Detail
Department of Natural Resources
Commodities

Component: Administrative Services (424)
RDU: Administration and Support (600)

Line Number	Line Name		FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
74000	Commodities		0.0	30.9	30.9
Expenditure Account	Servicing Agency	Explanation	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
74000 Commodities Detail Totals			0.0	30.9	30.9
74200	Business	Business supplies including office equipment and furniture replacement, copier paper, toner, binders, folders, pencils, pens and markers, cleaning supplies for work stations and miscellaneous office supplies, educational literature, and replacement computers, monitors, keyboards, printers, power cables, etc.	0.0	30.9	30.9

Unrestricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description			FY2011 Actuals	FY2012 Management Plan	FY2013 Governor	
68515	Unrestricted Fund			46.5	0.0	0.0	
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
64107	Serv & Return-Check			11100	35.9	0.0	0.0
66160	Jury & Work Comp Rc			11100	0.2	0.0	0.0
66190	Py Reimburse Recvry			11100	2.0	0.0	0.0
66358	Sale Of Publications			11100	0.5	0.0	0.0
66370	Misc Rev			11100	7.9	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description				FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
51015	Interagency Receipts				809.4	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
59100	Natural Resources	Mining and Land Development	A&E Fed FSS Ind	11100	12.1	0.0	0.0
59100	Natural Resources	Agricultural Development	Ag Fed FSS Ind	11100	8.8	0.0	0.0
59100	Natural Resources	Mining and Land Development	AML Fed FSS Ind	11100	26.2	0.0	0.0
59100	Natural Resources	Agr Revolving Loan Pgm Admin	ARLF Account	11100	53.2	0.0	0.0
59100	Natural Resources	Parks Management & Access	BSP Fed FSS Ind	11100	51.6	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Chuitna Coal	11100	1.5	0.0	0.0
59100	Natural Resources	Project Management & Permitting	CINGS	11100	9.2	0.0	0.0
59100	Natural Resources	Administrative Services	Comm Biomass Res	11100	0.5	0.0	0.0
59100	Natural Resources	Administrative Services	CWPP Dir Haz	11100	5.8	0.0	0.0
59100	Natural Resources	Parks & Recreation Access	D&C ISTEIA Ind	11100	15.3	0.0	0.0
59100	Natural Resources	AK Coastal and Ocean Mgt	DCOM Fed FSS Ind	11100	87.6	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description				FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
51015	Interagency Receipts				809.4	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
59100	Natural Resources	Geological & Geophysical Surveys	DGGS Fed FSS Ind	11100	28.3	0.0	0.0
59100	Natural Resources	Geological & Geophysical Surveys	DGGS RSA Ind	11100	4.8	0.0	0.0
59100	Natural Resources	Geological & Geophysical Surveys	DGGS SDPR Ind	11100	2.4	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Donlin Creek	11100	1.6	0.0	0.0
59100	Natural Resources	Project Management & Permitting	FGMI	11100	3.3	0.0	0.0
59100	Natural Resources	Fire Suppression Preparedness	Fixed Cost Fire	11100	50.0	0.0	0.0
59100	Natural Resources	Forest Management & Develop	FMD Fed FSS Ind	11100	154.2	0.0	0.0
59100	Natural Resources	Administrative Services	FNSB Fuels Reduction	11100	3.7	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Greens Creek	11100	2.8	0.0	0.0
59100	Natural Resources	Information Resource Mgmt.	IRM Fed FSS Ind	11100	7.1	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Izembeck	11100	1.9	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description				FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
51015	Interagency Receipts				809.4	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
59100	Natural Resources	Project Management & Permitting	Kensington	11100	2.5	0.0	0.0
59100	Natural Resources	Project Management & Permitting	LINC Energy	11100	1.7	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Livengood	11100	0.5	0.0	0.0
59100	Natural Resources	Mining and Land Development	MLW Fed FSS Ind	11100	22.7	0.0	0.0
59100	Natural Resources	Administrative Services	MSB Fuel Reduction	11100	2.6	0.0	0.0
59100	Natural Resources	Administrative Services	MSB Gannet Glacier	11100	8.3	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Niblack Proj	11100	0.9	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Nixon Fork	11100	0.9	0.0	0.0
59100	Natural Resources	Oil & Gas	O&G Fed FSS	11100	6.3	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Pebble Proj	11100	5.4	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description				FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
51015	Interagency Receipts				809.4	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
59100	Natural Resources	Department-wide	Pending Projects	11100	-48.1	0.0	0.0
59100	Natural Resources	N. Latitude Plant Material Ctr	PMC Fed FSS Ind	11100	6.1	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Pogo Mine	11100	2.3	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Pt. Thomson	11100	3.7	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Red Dog Mine	11100	2.6	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Rock Creek	11100	1.8	0.0	0.0
59100	Natural Resources	Administrative Services	Ruffed Grouse Society	11100	0.4	0.0	0.0
59100	Natural Resources	Project Management & Permitting	Shell Offshore	11100	0.3	0.0	0.0
59100	Natural Resources	Administrative Services	SIP Agreement	11100	0.8	0.0	0.0
59100	Natural Resources	State Pipeline Coordinator	SPCO FSS Ind	11100	126.2	0.0	0.0
59100	Natural Resources	Mental Health Lands Admin	TLO Admin Ind	11100	122.3	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description				FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
51015	Interagency Receipts				809.4	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
59100	Natural Resources	Project Management & Permitting	Usibelli	11100	0.8	0.0	0.0
59100	Natural Resources	Administrative Services	Wildfire Fuel	11100	6.5	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Master Account	Revenue Description	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
51434	State Land Disposal Income Fund	250.4	0.0	0.0

Detail Information					FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund			
51434	State Land Disposal Income Fund		Admin Supp LDIF	11100	250.4	0.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Master Account	Revenue Description				FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
51015	Interagency Receipts				0.0	900.3	934.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
59100	Natural Resources	Mining and Land Development	A&E Fed FSS Ind	11100	0.0	20.0	0.0
59100	Natural Resources	Agricultural Development	Ag Fed FSS Ind	11100	0.0	20.3	0.0
59100	Natural Resources	Mining and Land Development	AML Fed FSS Ind	11100	0.0	32.8	0.0
59100	Natural Resources	Agr Revolving Loan Pgm Admin	ARLF Account	11100	0.0	58.5	0.0
59100	Natural Resources	Parks Management & Access	BSP Fed FSS Ind	11100	0.0	50.0	0.0
59100	Natural Resources	Project Management & Permitting	Chuitna Coal	11100	0.0	2.0	0.0
59100	Natural Resources	Geological & Geophysical Surveys	DGGS Fed FSS Ind	11100	0.0	50.0	0.0
59100	Natural Resources	Project Management & Permitting	Donlin Creek	11100	0.0	2.4	0.0
59100	Natural Resources	Project Management & Permitting	FGMI	11100	0.0	4.3	0.0
59100	Natural Resources	Fire Suppression Preparedness	Fixed Cost Fire	11100	0.0	55.0	0.0
59100	Natural Resources	Forest Management & Develop	FMD Fed FSS Ind	11100	0.0	160.0	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Master Account	Revenue Description				FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
51015	Interagency Receipts				0.0	900.3	934.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
59100	Natural Resources	Project Management & Permitting	Greens Creek	11100	0.0	7.1	0.0
59100	Natural Resources	Information Resource Mgmt.	IRM Fed FSS Ind	11100	0.0	10.0	0.0
59100	Natural Resources	Project Management & Permitting	Izembeck	11100	0.0	1.0	0.0
59100	Natural Resources	Project Management & Permitting	Kensington	11100	0.0	2.9	0.0
59100	Natural Resources	Project Management & Permitting	LINC Energy	11100	0.0	2.1	0.0
59100	Natural Resources	Project Management & Permitting	Livengood	11100	0.0	2.7	0.0
59100	Natural Resources	Mining and Land Development	MLW Fed FSS Ind	11100	0.0	16.1	0.0
59100	Natural Resources	Project Management & Permitting	Nixon Fork	11100	0.0	4.1	0.0
59100	Natural Resources	Oil & Gas	O&G Fed FSS	11100	0.0	6.5	0.0
59100	Natural Resources	Project Management & Permitting	Pebble Proj	11100	0.0	11.1	0.0
59100	Natural Resources	Department-wide	Pending Projects	11100	0.0	58.3	934.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Master Account	Revenue Description				FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
51015	Interagency Receipts				0.0	900.3	934.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
59100	Natural Resources	N. Latitude Plant Material Ctr	PMC Fed FSS Ind	11100	0.0	19.2	0.0
59100	Natural Resources	Project Management & Permitting	Pogo Mine	11100	0.0	2.3	0.0
59100	Natural Resources	Project Management & Permitting	Pt. Thomson	11100	0.0	6.2	0.0
59100	Natural Resources	Project Management & Permitting	Red Dog Mine	11100	0.0	2.6	0.0
59100	Natural Resources	Project Management & Permitting	Rock Creek	11100	0.0	4.1	0.0
59100	Natural Resources	Project Management & Permitting	Shell Offshore	11100	0.0	3.2	0.0
59100	Natural Resources	State Pipeline Coordinator	SPCO FSS Ind	11100	0.0	150.0	0.0
59100	Natural Resources	Mental Health Lands Admin	TLO Admin Ind	11100	0.0	135.0	0.0
59100	Natural Resources	Project Management & Permitting	Usibelli	11100	0.0	0.5	0.0

Restricted Revenue Detail
Department of Natural Resources

Component: Administrative Services (424)
RDU: Administration and Support (600)

Master Account	Revenue Description	FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
51434	State Land Disposal Income Fund	0.0	262.3	272.5

Detail Information					FY2011 Actuals	FY2012 Management Plan	FY2013 Governor
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund			
51434	State Land Disposal Income Fund		Admin Supp LDIF	11100	0.0	262.3	272.5

Inter-Agency Services
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2011 Actuals	FY2012	
					Management Plan	FY2013 Governor
73805	IT-Non-Telecommunication	Computer services EPR.	Inter-dept Admin	18.0	0.0	0.0
73805	IT-Non-Telecommunication	Microsoft agreement.	Inter-dept Admin	5.4	0.0	0.0
73805	IT-Non-Telecommunication	Symantec anti virus licenses.	Inter-dept Admin	0.2	0.0	0.0
73805 IT-Non-Telecommunication subtotal:				23.6	0.0	0.0
73806	IT-Telecommunication	Basic phone and VPN services - PBX RSA.	Inter-dept Admin	16.3	0.0	0.0
73806 IT-Telecommunication subtotal:				16.3	0.0	0.0
73809	Mail	Central mailroom RSA.	Inter-dept Admin	1.7	0.0	0.0
73809 Mail subtotal:				1.7	0.0	0.0
73810	Human Resources	Division of Personnel HR integration chargeback.	Inter-dept Admin	3.8	0.0	0.0
73810 Human Resources subtotal:				3.8	0.0	0.0
73811	Building Leases	Building leases, not including Atwood.	Inter-dept Admin	6.1	0.0	0.0
73811 Building Leases subtotal:				6.1	0.0	0.0
73812	Legal	Regulation review RSA.	Inter-dept Law	0.2	0.0	0.0
73812 Legal subtotal:				0.2	0.0	0.0
73814	Insurance	Risk Management.	Inter-dept Admin	0.3	0.0	0.0
73814 Insurance subtotal:				0.3	0.0	0.0
73815	Financial	AKSAS, AKPAY, ALDER	Inter-dept Admin	2.0	0.0	0.0
73815 Financial subtotal:				2.0	0.0	0.0
73816	ADA Compliance	ADA compliance.	Inter-dept Labor	0.4	0.0	0.0
73816 ADA Compliance subtotal:				0.4	0.0	0.0
73818	Training (Services-IA Svcs)	DOA training	Inter-dept Admin	0.9	0.0	0.0
73818 Training (Services-IA Svcs) subtotal:				0.9	0.0	0.0
73819	Commission Sales (IA Svcs)	State Travel Office commission charges.	Inter-dept Admin	0.3	0.0	0.0
73819 Commission Sales (IA Svcs) subtotal:				0.3	0.0	0.0
73848	State Equip Fleet	State Equipment Fleet charges.	Inter-dept Trans	5.5	0.0	0.0
73848 State Equip Fleet subtotal:				5.5	0.0	0.0
73805	IT-Non-Telecommunication	Computer services EPR.	Inter-dept Admin	0.0	18.0	18.0
73805	IT-Non-Telecommunication	Microsoft agreement.	Inter-dept Admin	0.0	5.4	5.4
73805	IT-Non-Telecommunication	Symantec anti virus licenses.	Inter-dept Admin	0.0	0.2	0.2
73805 IT-Non-Telecommunication subtotal:				0.0	23.6	23.6
73806	IT-Telecommunication	Basic phone and VPN services - PBX RSA.	Inter-dept Admin	0.0	17.0	17.0
73806 IT-Telecommunication subtotal:				0.0	17.0	17.0
73809	Mail	Central mailroom RSA.	Inter-dept Admin	0.0	2.2	2.2
73809 Mail subtotal:				0.0	2.2	2.2
73810	Human Resources	Division of Personnel HR integration chargeback.	Inter-dept Admin	0.0	2.1	2.1
73810 Human Resources subtotal:				0.0	2.1	2.1
73811	Building Leases	Building leases, not including Atwood.	Inter-dept Admin	0.0	6.0	6.0
73811 Building Leases subtotal:				0.0	6.0	6.0
73812	Legal	Regulation review RSA.	Inter-dept Law	0.0	0.3	0.3

Inter-Agency Services
Department of Natural Resources

Component: Administrative Services (424)
RDU: Resource Development (136)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2012		
				FY2011 Actuals	Management Plan	FY2013 Governor
			73812 Legal subtotal:	0.0	0.3	0.3
73814	Insurance	Risk Management.	Inter-dept Admin	0.0	0.3	0.3
			73814 Insurance subtotal:	0.0	0.3	0.3
73815	Financial	AKSAS, AKPAY, ALDER	Inter-dept Admin	0.0	2.2	2.2
			73815 Financial subtotal:	0.0	2.2	2.2
73816	ADA Compliance	ADA compliance.	Inter-dept Labor	0.0	0.4	0.4
			73816 ADA Compliance subtotal:	0.0	0.4	0.4
73818	Training (Services-IA Svcs)	DOA training	Inter-dept Admin	0.0	1.0	1.0
			73818 Training (Services-IA Svcs) subtotal:	0.0	1.0	1.0
73819	Commission Sales (IA Svcs)	State Travel Office commission charges.	Inter-dept Admin	0.0	0.5	0.5
			73819 Commission Sales (IA Svcs) subtotal:	0.0	0.5	0.5
73848	State Equip Fleet	State Equipment Fleet charges.	Inter-dept Trans	0.0	5.6	5.6
			73848 State Equip Fleet subtotal:	0.0	5.6	5.6
			Administrative Services total:	61.1	61.2	61.2
			Grand Total:	61.1	61.2	61.2