

Agency: Commerce, Community and Economic Development**Grants to Municipalities (AS 37.05.315)****Grant Recipient: Skagway****Federal Tax ID: 92-6000088****Project Title:****Project Type: Remodel, Reconstruction and Upgrades**

Skagway - Library Construction and Expansion Project

State Funding Requested: \$667,260**House District: 5 / C**

One-Time Need

Brief Project Description:

To provide additional square footage of 1275+ and to bring the existing 3350sq. ft. up to code ie. ADA.

Funding Plan:

| | |
|-------------------------------|--------------------|
| Total Project Cost: | \$1,335,520 |
| Funding Already Secured: | (\$35,000) |
| FY2012 State Funding Request: | <u>(\$667,260)</u> |
| Project Deficit: | \$633,260 |

*Funding Details:**FY 12 State if AK.Library Matching Grant App.(this proposal) to DCRA- \$ 667,269**FY 11 Municipality of Skagway-In-Kind-Architectual Costs-\$ 35,000**FY 11 GO Bond election May 10th-pending-\$ 500,000**FY 11 USDA Grant application,pending-\$200,000**FY 11 Rasmuson Foundation-pending request of -\$100,000**FY 11 Wells Fargo Foundation,pending-\$25,000***Detailed Project Description and Justification:**

The Library is undersized, congested, and in need of refurbishing. The major need for expansion stems from the dramatic usage increase by more than double during the summer months. The constant demand for computers has taken over the space designed for meetings and programs and has created a busy path of traffic through formerly quiet reading areas. User overcrowding has created a noisy atmosphere with limited seating. Programming is scheduled outside of regular library hours to avoid conflicting use of space. In the young adult area, the space is so limited that there is only one seat and notable for study or collaborative work. The well-used and noisy children's area is disruptive to other facility users.

Project Timeline:

2011-Design/Financing

2012-Construction/completion

Entity Responsible for the Ongoing Operation and Maintenance of this Project:

Municipality of Skagway

Grant Recipient Contact Information:

| | |
|---------------|--|
| Name: | Tom Smith |
| Title: | Mgr. |
| Address: | 700 Spring Street Skagway, Alaska 99840 |
| Phone Number: | 983-2297 |
| Email: | t.smith@skagway.org |

Has this project been through a public review process at the local level and is it a community priority? Yes No

Municipality of Skagway, Alaska

| | |
|---|---------|
| Name of Community(s) to benefit. | Skagway |
| Co-Applicant (if any) | |

Applicant Entity Type (check one)

- City or Borough**
 Native Village Council
 Community in the unorganized borough

| | |
|---------------------------------|--|
| Title of Project | Library Construction and Expansion Project |
| Applicant Contact Person | Tom Smith |
| Mailing Address | P.O. Box 415 Skagway, AK 99840 |
| E-mail Address | t.smith@skagway.org |
| Telephone Number | 907-983-2297 |
| Fax Number | 907-983-2151 |

DCCED Certified Population of Community to be served: 865

http://www.commerce.state.ak.us/dca/commdb/CF_COMDB.htm

Proposed Budget

| | | | | | |
|---|---|-------------------------------|----------------|------------------|--|
| | Library Construction & Major Expansion | | | | |
| | Matching Grant Request: | \$ | 667,260 | | |
| + | | Cash Match: | \$ | 633,260 | |
| + | | In-Kind Contributions: | \$ | 35,000 | |
| = | | TOTAL Project Cost: | \$ | 1,335,520 | |

Certification

I certify to the best of my knowledge that the information in this application is true and correct. I certify that I am legally authorized to sign and submit this application and to financially commit the applying organization to the project should it be selected for inclusion in and funding by the Library Construction and Major Expansion Matching Grant Program. I further certify that the applicant will comply with applicable State and Federal laws and regulations implementing this project if it is selected for funding.

Signature of Certifying Officer: Thomas D. Cochran Date: 05/21/11

Printed Name and Title of Certifying Officer: THOMAS D. COCHRAN MAYOR

Municipality of Skagway, Alaska

Project Description and Need

The Municipality of Skagway has a well-used public library that was built in 1979 on 8th and State Streets. In 1990 a library expansion increased the total size to 3,350 square feet that provided space for public meetings, audiovisual services, and some additional space for reading and use of other library services. The facility is once again bursting at its seams.

In both the The Municipality of Skagway 2020 Comprehensive Plan (please see Attachment A, pages 152-155) and the previous 1999 City of Skagway Comprehensive Plan (please see Attachment B, Page 9-23) a need for expansion of the library facility has been identified.

The Library is under-sized, congested, and in need of refurbishing. The major need for expansion stems from the dramatic usage increase by more than double during the summer months. The constant demand for computers has taken over the space designed for meetings and programs and has created a busy path of traffic through formerly quiet reading areas. User overcrowding has created a noisy atmosphere with limited seating. (Please see Attachment C). Programming is scheduled outside of regular library hours to avoid conflicting use of space. In the young adult area, the space is so limited that there is only one seat and no table for study or collaborative work. The well-used and noisy children's area is disruptive to other facility users.

Community and Library Board Members envision the expanded facility to be a safe, inviting place where members of the community of various ages can gather. The importance of a centralized meeting facility in the small community is essential for standard tools such as Internet access, LCD projectors and teleconferencing equipment, and a sound proof meeting space for confidentiality. (Please see Attachment I).

The building also has significant ADA deficiencies. Restrooms are undersized, and the primary public reading space is located on the upper level of the building without ADA access.

In October of 2010, the Skagway Library project was selected to participate in the Foraker Group Pre-development program (please see Attachment D). Foraker continued the project investigation and conceptual design utilizing MRV Architects. The Foraker Pre-Development work culminated in a revised Conceptual work product, which was presented at a Skagway community open house on December 9, 2010 (please see Attachment E).

The library expansion plan includes additions to the building to provide expanded reading spaces, improved computer access, dedicated children's areas, and new support spaces, including restrooms and mechanical rooms.

The total area of new space would provide an additional 1,275; however, due to compliance with 42 U.S.C 12101-12213 (Americans with Disabilities Act) the current bathrooms must be moved and expanded. After completion, the library will be a total of 5,014 square feet. (Please see Attachment D).

This space will allow the library to continue to provide its traditional services as well as up to date tools of technology that the community needs, while resolving ADA issues.

Project Impact

The Skagway Library is an important gathering place for the community. This includes a wide range of activities, from reading to children, to book discussions for adults, and the only public computer and internet access that is year round. It also serves as a meeting place for civic organizations and clubs. In a northern town that has a mainly summer seasonal economy, the library provides entertainment during the long and dark winter months. As the summer numbers of residents and visitors have grown, so has the demand on the library in every aspect, but particularly in the realm of Internet usage.

The upgraded and expanded Skagway Library would provide more inviting, usable, and quiet spaces for library users in a more efficient manner, while resolving ADA issues. The designated computer space will alleviate noise and upheaval for those who are seeking solitude for reading and studies. The expanded and enclosed children's room will allow a safe and comfortable area for the younger patrons and the young adult community members would have a space of their own for study, socialization and computer use.

With the library addition, renovations and upgrades, this project would not only improve the physical capabilities of the facility but would bring increased user ship to the library through its improved community feel. The building would have a better connection to the exterior which would make it more welcoming. The comfortable, quiet reading spaces that capitalize on daylight, will create an atmosphere in which patrons will want to spend more time in the library.

The Skagway Library Expansion would meet the Board philosophical goal of having the library function as a community center through the dark winter months, as well as providing efficient service to all users during the summer months.

With additional space, comes additional operating expenses. The estimated increase will be covered in the annual general operating budget of the Municipality. (Please see Attachment F)

Municipality of Skagway, Alaska

Project Budget

Proposed Grant Budget

| Category | Library Grant Request | Cash Match | In-Kind Match | TOTAL |
|---------------------------|-----------------------|-----------------|----------------|---------------------|
| Labor/Fringe Benefits | \$ 138307 | \$138307 | \$ | \$ 276,614 |
| Materials/Supplies | \$171344 | \$131344 | \$ | \$ 302,688 |
| Freight | \$ | \$ | \$ | \$ |
| Contractual | \$ | \$6000 | \$35000 | \$ 41,000 |
| Equipment Rental/Purchase | \$20000 | \$20000 | \$ | \$ 40,000 |
| General Requirements | \$161438 | \$161438 | \$ | \$ 322,876 |
| Other (Contingencies) | \$119671 | \$119671 | \$ | \$ 239,342 |
| Administration | \$56500 | \$56500 | \$ | \$ 113,000 |
| TOTALS | \$667260 | \$633260 | \$35000 | \$ 1,335,520 |

Budget Narrative

Explain each amount in the above table and how it was computed. You must attach documentation supporting cost estimates to secure points in Project Rating. Attach extra pages, as necessary.

Labor/Fringe Benefits: (Identify job titles and responsibilities. Explain rates of pay and how costs were computed including fringe benefit calculations.)

Labor rates are based on A. S. Title 36 and calculated for each element of construction

(Please see Attachment G)

Materials/Supplies: (Identify the materials/supplies to be purchased. Include cost estimates from suppliers. Explain how the materials/supply purchase supports the project.)

Materials are based on current pricing include freight and are estimated for each element of construction

(Please see Attachment G)

Freight: (Identify any freight costs and provide cost estimates from suppliers.)

Current rates included in Materials pricing

(Please see Attachment G)

Municipality of Skagway, Alaska

Contractual: (Identify contractual costs. Provide cost estimates from potential firms. Explain how the contractual costs support the project.)

Conceptual plans contracted with MRV completed in February, 2010

(Please see Attachment I)

Development plan by Foraker Group, completed January, 2011

(Please see Attachment D)

Committed Costs in Cash and In-Kind

(Please see Attachment H)

Equipment Rental/Purchase: (Identify the equipment to be rented or purchases. Identify rental rates and number of rental hours estimated. Provide cost estimates from suppliers. Explain how the equipment supports the project)

Based on current equipment prices and estimated for each element of construction.

(Please see Attachment G)

FF&E specified by Library Board

(Please see Attachment H)

Other Costs: (Identify other costs that do not fit into above categories. Provide information on how the cost estimate was derived.)

Contingencies and General Requirements Identified:

General Requirements to administer the construction and contingencies

(Please see Attachment G pp. 52-55)

Project contingency, 10% of Construction Cost

(Please see Attachment H)

Administration: (Identify and attach documentation explaining how you computed administration costs not to exceed 10% of the total project budget.)

Design, 7% of construction

Construction admin, 2% of construction

Other administrative, legal, advertising, printing, etc.

(Please see Attachment H)

Municipality of Skagway, Alaska

Cash and In-Kind Match*

*Documented match in the amount of 50% of the total project budget is required.

Cash Match: (Explain the source of these funds and provide documentation of commitment.)

USDA Community Facilities Grant: Pending (up to \$200,000)—Skagway qualifies for up to 55% of project cost

Rasmuson Foundation Grant: Pending (up to \$100,000)

Wells Fargo Foundation Community Grant: Pending (up to \$25,000)

Local businesses & Individuals (up to \$200,000, Skagway issued over 500 business licenses in 2010)

Municipality of Skagway (up to \$633,260 from General Fund)

The Library has a fairly aggressive Funding Plan to relieve the financial burden upon the Municipality for other city projects not eligible for potential funding sources with which the Library is actively seeking a successful working relationship.

In-Kind Match: (Explain the source of these funds and provide documentation of commitment.) Examples of in-kind match include the cost or value of land, site preparation, any planning documents that have already been prepared for the project, donated materials or the value of work already completed on the project.

Foraker Group Pre-development Program:
\$35,000 Pre-development Plan