

STATE OF ALASKA

SEAN PARNELL, GOVERNOR

OFFICE OF THE GOVERNOR

OFFICE OF MANAGEMENT AND BUDGET

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January 15, 2010

The Honorable Lyman Hoffman
Co-Chair, Senate Finance Committee
Alaska State Legislature
State Capitol, Room 518
Juneau, AK 99801-1182

The Honorable Bert Stedman
Co-Chair, Senate Finance Committee
Alaska State Legislature
State Capitol, Room 516
Juneau, AK 99801-1182

The Honorable Mike Hawker
Co-Chair, House Finance Committee
Alaska State Legislature
State Capitol, Room 505
Juneau, AK 99801-1182

The Honorable Bill Stoltze
Co-Chair, House Finance Committee
Alaska State Legislature
State Capitol, Room 515
Juneau, AK 99801-1182

Dear Finance Committee Co-Chairs,

Pursuant to statement of legislative intent in Sec. 7, Ch. 12, SLA 2009, I have enclosed the report on transfers to and from the personal services line in departments' FY2010 operating budgets. This report includes personal services transfers for the first half of the fiscal year.

As indicated in the report, the reasons for the transfers vary widely among the departments and include, but are not limited to, the following:

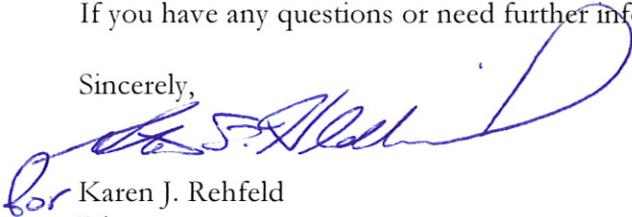
- transfers of positions and related funding between components;
- adjustments to reflect updated staffing costs and other costs;
- transfers to correct appropriations consolidated in the services, grants, or miscellaneous line items; and
- transfers to align with the terms of specific grants.

The transfers reflect the reallocation of resources to accomplish the organizations' responsibilities.

Please note that the personal services transfers report for the University of Alaska is included as a separate enclosure.

If you have any questions or need further information please contact Steve Hildebrand and 465-4681.

Sincerely,



Karen J. Rehfeld
Director

Enclosures

cc: David Teal, Legislative Finance Division

State of Alaska OMB Personal Services Transfers
July 1, 2009 through December 31, 2009

| Department | Component Title | Comments | Amount |
|-------------------------------|-----------------------------------|--|------------------|
| Administration | Public Defender Agency | Transfer from personal services to travel (40.0), services (289.0) and commodities (32.1) to align with prior year actual expenditures. This transfer keeps the personal services authorization within acceptable vacancy factor guidelines. | -361.1 |
| | Risk Management | Transfer personal services to services to bring budgeted vacancy factor within acceptable guidelines. | -15.5 |
| | Violent Crimes Compensation Board | Transfer personal services to services to bring budgeted vacancy factor within acceptable guidelines. | -4.3 |
| Administration Totals: | | | (\$380.9) |
| Commerce | Commissioner's Office | Management Plan line item transfer from contractual services to balance personal services; provides full funding for this small component with zero vacancy. | 40.7 |
| | Insurance Operations | Line item transfer to move \$254.8 of excess Receipt Supported Services (RSS) authorization from the personal services line to the contractual line within the Division of Insurance. In the FY2009 Governor's budget the division reflected three long-term non-perm positions (08-N07013, 08-N07014 and 08-N8005) working on an existing capital project within the budget. In order to balance personal services a line item transfer was completed moving \$155.0 of RSS authorization from the contractual line to the personal services line. Then in the FY2010 Governor's Request the division requested and received \$122.8 in Capital Improvement Project (CIP) receipts to reflect the unbudgeted cost of the three capital positions. Excess RSS authorization is available to transfer back out of the personal services line back to the contractual line. In the FY2010 Management Plan the division is transferring two positions to other agencies without funding. \$85.9 is available due to transferring an Insurance Financial Examiner I (08-4039) to Administrative Services. \$46.1 is available due to transferring an Insurance Licensing Examiner I (08-4067) to Community and Regional Affairs. This authorization is needed within the contractual line to meet increased Mail, Print/Copy/Graphics and Legal costs in FY2010. Both the number of bulk mailings and the cost of postage have increased. This increase in required notifications has also increased the Print/Copy/Graphics costs for the division. Legal costs are also increasing due to litigations the division is involved in and increasing legal fees. | -254.8 |
| | Serve Alaska | Management Plan line item transfer from contractual services to balance personal services in the Serve Alaska component. This transfer provides full funding for this small component with zero vacancy. | 10.0 |
| Commerce Totals: | | | (\$204.1) |

State of Alaska OMB Personal Services Transfers
July 1, 2009 through December 31, 2009

| Department | Component Title | Comments | Amount |
|----------------------------|--|---|------------------|
| Corrections | Goose Creek Correctional Center | Moves excess personal services authority to the contractual line to cover start-up costs associated with hiring the Assistant Correctional Superintendent and Building Maintenance Superintendent. The authority is available due to position vacancies within the component. | -90.4 |
| | Information Technology MIS | Transfers projected excess authority from personal services to the contractual line to cover increased Department of Administration chargeback fees, software licensing/maintenance agreements, and replacement/upgrade of the department's data storage equipment. Authority is available due to four vacancies within the small unit since the beginning of the year, one projected ongoing vacancy, and a projected hire date for the remaining three positions of February 1, 2010. | -315.0 |
| | Parole Board | After reconciliation of personal services, the current authorization exceeds the anticipated level needed for the year. The excess authorization is being transferred to the contractual line to meet the various increased expenditures for the Department of Administration Reimbursable Service Agreement charge-backs such as: Building Leases, Risk Management, IT Telecom, IT Non-Telecom, Central Mail, Human Resources, etc. | -31.6 |
| | Prison System Expansion | Moves excess personal services authority to the contractual line to cover legal expenses related to the construction of the Goose Creek facility, and professional services to provide assistance in the management of the statewide expansion projects. The authority is available due to a position vacancy. | -50.4 |
| | Probation and Parole Director's Office | After reconciliation of personal services, the current authorization exceeds the anticipated level needed for the year. The excess authorization is being transferred to the commodities line to reflect anticipated expenditures associated with: electronic equipment, information technology, communication equipment, safety equipment, etc. | -25.0 |
| Corrections Totals: | | | (\$512.4) |
| Educ & Early Devel | Child Nutrition | Within Teaching and Learning Support, \$10M unallocated federal authority is transferred from the Student and School Achievement component to the Child Nutrition component, where it is needed to process FY10 obligations for child nutrition services; \$66.9 is allocated to the personal services line. | 66.9 |
| | Executive Administration | FY10 Management Plan transfers \$68.6 to personal services from contractual services to support anticipated expenditures that will support the new Director of Rural Education position. | 68.6 |
| | Information Services | FY10 Management Plan transfers \$33.2 to personal services from contractual (\$13.5), commodities (\$5.0), and equipment (\$14.7). The adjustment reflects anticipated workload. | 33.2 |
| | Library Operations | FY10 Management Plan transfers \$21.0 to personal services from contractual to reflect anticipated expenditures. | 21.0 |
| | Professional Teaching Practices Commission | FY10 Management Plan transfers (\$3.3) from personal services to contractual services to reflect anticipated expenditures. Funding is available for transfer due to longer than anticipated recruitment periods required for the secretary position and the need to balance the vacancy factor. | -3.3 |
| | Professional Teaching Practices Commission | Transfer \$10.0 from personal services to contractual services where expenditures will be incurred. | -10.0 |

State of Alaska OMB Personal Services Transfers
July 1, 2009 through December 31, 2009

| Department | Component Title | Comments | Amount |
|-------------------------------------|-------------------------------------|---|------------------|
| Educ & Early Devel | Program Administration & Operations | Management Plan line item transfer \$158.3 from contractual services to personal services to balance the maximum vacancy factor and support the three, new long-term/non-perm positions for the Alaska Career and Collage Ready Program. | 158.3 |
| | Teacher Certification | FY10 Management Plan transfers \$1.9 to personal Services from contractual services to support realignment of position duties and balance vacancy factor. | 1.9 |
| Educ _Early Devel Totals: | | | \$336.6 |
| Environ Conservation | Air Quality | A \$200.0 line item transfer from Personal Services to Contractual is requested for the Air Quality Component to realign authorization with planned expenses. The Division of Air Quality contracts out a large portion of its permitting work, resulting in lower personal services expenses. | -200.0 |
| Environ Conservation Totals: | | | (\$200.0) |
| Fish and Game | Administrative Services | Line item transfer into personal services is necessary to reduce the vacancy factor to within OMB guidelines. The transfer out of the services line item has no impact on services provided and the line item spread better matches the proposed FY10 spending plan. | 71.2 |
| | Central Region Fisheries Management | Beginning in FY10, numerous Central Region projects will be funded through the Alaska Sustainable Salmon Fund program, which require a general fund match in personal services. The GFM transferred in from the Southeast Region Fisheries Management component contractual services line will fund various projects, including Susitna Sockeye Salmon, Yentna Sonar Error Estimation, Yentna Fish Wheel, Kenai River Smolt Abundance, Nushagak Chinook Genetics, and Improve Salmon Forecasting. | 238.7 |
| | Central Region Fisheries Management | Beginning in FY10, the federally-funded Anadromous Salmon Research grant in the Southeast Region Fisheries Management component has been cut. This grant had a 50/50 match requirement. Since the General Fund Match (GFM) associated with this grant is no longer required in the Southeast Region Fisheries Management component, some of the GFM is being transferred to the Central Region Fisheries Management component to support the Alaska Sustainable Salmon Fund (AKSSF) Program in that region. That program requires a general fund match starting in FY10. The balance of GFM authority within the Southeast Region Fisheries Management component will remain in that region to support new AKSSF projects. The loss of the federal funds represents a cut to a variety of important assessment projects in Southeast Alaska. In order to not lose these management projects, \$138.7 General Fund from personal services (90.0), travel (45.0), and commodities (3.70) is being transferred in from the Central Region Fisheries Management component in exchange for GFM. The \$138.7 transferred in to the Southeast Region Fisheries Management component is in the contractual services line item. | -90.0 |

State of Alaska OMB Personal Services Transfers
July 1, 2009 through December 31, 2009

| Department | Component Title | Comments | Amount |
|------------------------------|--------------------------------------|--|----------------|
| Fish and Game | Commissioner's Office | Line item transfer into personal services is necessary to reduce the vacancy factor, but the factor is not reduced to the OMB vacancy guidelines due to one position (PCN 11-1787) being paid by an unbudgeted RSA. It is anticipated that this RSA will be brought on budget in the FY11 Governor's budget. The cost of this position is approximately equal to the vacancy factor amount so technically the Commissioner's office is budgeting for a zero vacancy factor. The transfer out of the services line item has no impact on services provided and the line item spread better matches the proposed FY10 spending plan. | 56.8 |
| | Habitat | The Division of Habitat's FY10 budget was submitted in the Alaska Budget System (ABS) requesting an additional \$180.0 in interagency (IA) receipts. This request was for anticipated funding from the Department of Natural Resources for projected gas-line projects. The \$180.0 was to fund two Habitat Biologists in the Division of Habitat for work on the proposed gas-line projects. The division allocated the \$180.0 to the personal services line in our FY10 budget proposal. | 180.0 |
| | Headquarters Fisheries Management | Sometime during the FY10 budget process, the funding was inadvertently moved from personal services to the contractual line. This transfer was not the intent of our original budget request and, as such, we are requesting the \$180.0 be moved from contractual line back to personal services. If the line item transfer is not approved, we will be short-funded in personal services in FY10 creating an unacceptable vacancy factor and continuing our personal services shortfall. | |
| | Headquarters Fisheries Management | \$53.0 in general funds from the travel (20.0) and services (33.0) lines are being transferred from the Southeast Region Fisheries Management component to support groundfish research. Two PCNs will be partially funded with this 18.7 general fund transfer to the personal services line (one month of PCN 11-5299 and two months of 11-6139) to support rockfish research. The remaining transfer is to the travel (2.8), services (23.2) and commodities (8.3) lines. | 18.7 |
| | Westward Region Fisheries Management | A transfer out of \$80.0 in general fund, from the commodities line, from the Central Region Fisheries Management component is being moved to the Westward Region Fisheries Management component. The purpose of this transfer is to support ongoing camera based scallop stock assessment supervised by the biometrician in the Kodiak office and to fund a rockfish project. This is a re-allocation of scallop and rockfish project funds that were directed to the Central Region Fisheries Management component for FY09 to meet project costs that were higher for that year to support research. | 42.7 |
| | Westward Region Fisheries Management | Transfer \$793.7 from the Westward Region Fisheries Management component from the personal services (780.0), services (3.7), and commodities (10.0) lines to the Special Projects component personal services (600.0), travel (100.0) and commodities (93.7) lines. This management plan transfer is in part to accommodate the transfer out of 4 PCNs to the Special Projects component and a reduction in time of other PCNs associated with the Test Fish program, in addition to aligning personal services with the region's proposed spending plan. | -180.0 |
| | Wildlife Conservation | Transfer 175.0 from the services line and 75.0 from the commodities line to personal services. The division processed an RP in FY09 (ADN 11-9-1273) to reconcile personal services spending for this component. Examining the status of positions for FY10, additional spending authority must be reflected in the component to accommodate the forecasted staffing level. The division strives to keep its professional employees so as to maintain service levels to the public. Many professional positions have long tenure with the state and are in the service steps. Low turnover is the goal of the division. | 250.0 |
| Fish and Game Totals: | | | \$588.1 |

State of Alaska OMB Personal Services Transfers
July 1, 2009 through December 31, 2009

| Department | Component Title | Comments | Amount |
|----------------------|---|--|-----------------------------------|
| Governor | | | |
| | Elections | \$175.0 is transferred from personal services to the services line to fund increased costs associated with the Regional Educational Attendance Area (REAA) and Coastal Resource Service Area (CRSA) elections held in the fall of 2009. Postage, equipment maintenance, and petitions costs have also exceeded estimates. Funding is available in personal services due to unanticipated vacancy savings. | -175.0 |
| | Lieutenant Governor | Staffing changes have resulted in vacancy savings, which can be used to offset anticipated increases in travel. | -50.0 |
| | Office of Management and Budget | Staffing changes have resulted in vacancy savings, which can be used to offset anticipated increases in travel (\$9.0) and contractual (\$27.0) expenditures. | -36.0 |
| | | | Governor Totals: (\$261.0) |
| Health & Social Svcs | | | |
| | Alaska Mental Health Board and Advisory Board on Alcohol and Drug Abuse | Transfer from the personal services line to contractual (\$28.3) and commodities line (\$9.6) to meet operational needs of the Boards based on projected expenditures. | -37.9 |
| | Alcohol Safety Action Program (ASAP) | Transfer \$162.4 from the personal service line to the grants line to provide a grant supplement to current ASAP grantees to train and increase staff funding to support substance abuse screening and motivational counseling on site and at the court on the day of offender hearings. The funding is available in personal services and travel based on past and projected expenditures. | -392.5 |
| | Chronic Disease Prevention and Health Promotion | Transfer \$230.1 of unrealizable capital improvement project (CIP) authorization from the personal service line to the Behavioral Health Administration contractual line. CIP receipts are unrealizable in the ASAP component due to the termination of a CIP-funded reimbursable services agreement with the Department of Transportation that had funded personal services. An FY2010 increment approved general funds in the personal services line to maintain staffing in ASAP. The BH Admin component could better utilize the CIP authority due to potential receipts from a capital project. | |
| | Commissioner's Office | The FY2010 budget request included a transfer of personal services authority to the contractual line in anticipation of funding for an obesity program. The general fund increment was not approved, resulting in a shortfall in personal service authority and limiting the ability to realize anticipated contracts for obesity. The resulting excess contractual authority is being transferred to cover the personal service line shortfall. | 184.0 |
| | Energy Assistance Program | Transfer excess inter-agency (I/A) authority from the Commissioner's Office personal service line to the Information Technology contractual line. Excess I/A authority exist in the Commissioner's Office due to receipts that will no longer be collected from the Division of Public Health. This authority will be used in the Information Technology component to reflect a previously unbudgeted reimbursable service agreement (RSA) in the budget. | -176.9 |
| | | Transfer from the Alaska Temporary Assistance Program grant line to the Energy Assistance Program personal service line to cover the costs of time status changes for four staff in the Energy Assistance component from seasonal to full-time to meet increased demand for energy assistance programs. | 190.0 |

State of Alaska OMB Personal Services Transfers
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| Department | Component Title | Comments | Amount |
|----------------------|--|---|---------------|
| Health & Social Svcs | Front Line Social Workers | Transfer from the Children's Medicaid Services grant line to the Front Line Social Workers personal services line for costs of a Children's Services Specialist II position. The Children's Services Specialist II position is responsible for Medicaid discharge planning services for the Division of Children's Services (OCS) custody children. This work has been performed by a long-term non-permanent position and has proven effective in minimizing the number of children who become decertified from Medicaid. This position has generated a savings of more than \$300.0 in general funds annually. The savings to the Children's Medicaid Services component will be the source of funds for this position. The position will be eligible for a 50 percent federal match. | 92.4 |
| | Governor's Council on Disabilities and Special Education | Transfer from the contractual line to the personal services line for the long-term non-permanent Health Program Manager I to work on the federally-funded Medicaid Infrastructure grant to increase the employment rate of Alaskans with disabilities. Funding for this work was included in the contractual line but will now be performed by the non-permanent position. | 60.0 |
| | Health Facilities Survey | Transfer excess personal services authority to bring budgeted vacancy factor within OMB guidelines and cover anticipated commodities costs. | -24.0 |
| | Health Planning and Infrastructure | Transfer excess personal services authority to bring budgeted vacancy factor within OMB guidelines and cover anticipated contractual costs. | -45.9 |
| | McLaughlin Youth Center | Transfer from the personal services line to the contractual line in the Mat-Su Youth facility (\$10.0), the contractual line in the Fairbanks Youth facility (\$110.0), and to the Fairbanks Youth facility grant line (\$9.0) to cover increases in utilities, chargebacks, and client medical costs. Funding is available in the personal services line due to reduced overtime and non-permanent costs resulting from additional full-time positions, reduced facility counts, and low vacancies. | -129.0 |
| | Medical Assistance Administration | Transfer from the personal services line to the contractual line for designing the framework for an Electronic Health Record System that will coordinate with other state or local HIT projects, national standards setting, coordinate with Medicare, Indian Health Service, tribal health organizations, and other federal agencies to assure interoperability of systems and avoidance of duplicate provider payments for this purpose. Also included is imposition of Health Information Portability and Accountability Act (HIPAA) privacy requirements into the new electronic health records. | -141.8 |
| | Public Assistance Administration | Transfer from the personal services line to the travel (\$25.0) and contractual line (\$96.0) for the American Recovery and Reinvestment Act (ARRA) Supplemental Nutrition Assistance Program (SNAP). The original proposal was to utilize non-permanent positions to provide training on quality assurance and eligibility requirements with this specific one-time funding. Upon further review, it was determined that redirecting current staff would be more effective. In addition, the division identified other costs as eligible for the SNAP ARRA funding. As reported to the USDA, Food & Nutrition Service (FNS), the division has identified \$96.0 for two contracts, one for training quality assurance staff and one for training eligibility staff. Travel costs required for the training is estimated at \$25.0. | -121.0 |
| | Public Health Administrative Services | Transfer from the contractual services line to the personal services line to cover projected personal service costs. Position transfers have reduced the total number of budgeted positions which in turn reduces the vacancy factor. As a result, authority in the personal services line is insufficient. Over the past three years contractual services has averaged \$205.0 in excess authority. It is anticipated that there will be sufficient authority to cover projected contractual expenditures after this transfer. | 105.0 |

State of Alaska OMB Personal Services Transfers
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| Department | Component Title | Comments | Amount |
|----------------------|---|--|---|
| Health & Social Svcs | Public Health Laboratories | Transfer from the contractual line to the personal services line to cover projected personal service costs. Sufficient authority is projected in the contractual line based on fiscal year 2009 actuals. | 45.0 |
| | Senior and Disabilities Services Administration | Transfer \$36.8 from the personal service line to the travel line. There is excess personal services authority based on the allocated positions within this component. This excess authority would be better utilized to cover anticipated travel costs. | -36.8 |
| | State Medical Examiner | Transfer authorization from the travel (\$15.9), contractual (\$48.4) and commodities line (\$50.0) to cover the costs of the Laboratory Technician (PCN 06-1655) transferred from the Injury Prevention / Emergency Medical Services component without funding and to cover a very low vacancy rate. After reviewing FY09 actuals and projecting FY10 costs, it was determined that there is adequate authority in the travel, contractual services and commodities lines to cover anticipated personal services costs. | 114.3 |
| | | | Health Social Svcs Totals: (\$315.1) |
| Labor & Workforce | Adult Basic Education | Excess personal services due to vacancies is being moved to grants to provide increased GED instruction. | -6.9 |
| | Alaska Vocational Technical Center | Cost reductions in software licensing and maintenance creates excess authorization to transfer to personal services, which needs funding as staff is almost completely filled. | 100.0 |
| | Business Services | ARRA funding will be partially supporting some existing positions, making authorization available for transfer to grants to expand the training program grants. | -711.1 |
| | Commissioner's Office | More communication services have been done in-house rather than by contract, leaving excess in the services line. This transfer brings the component into vacancy factor guidelines. | 17.6 |
| | Data Processing | Increased use of contracts to help provide services has led to an increase in services costs, and a reduction in personal services. | -200.0 |
| | Disability Determination | Staff turnover has created excess personal services authority, which will transfer to travel to cover travel training costs for Disability Adjudicator Associates. | -33.3 |
| | Employment and Training Services | ARRA funding has resulted in excess personal services. This excess will move to services (1,138.4) to support leases and computer costs, and to grants (788.8) to expand job training. | -1,927.2 |

State of Alaska OMB Personal Services Transfers
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| Department | Component Title | Comments | Amount |
|-------------------|--|---|--|
| Labor & Workforce | Employment and Training Services | Transfer to Workforce Investment Board for Gasline Positions. Funding available due to replacement federal funding. To Workforce Investment Board: Personal Services 128.2 Travel 15.0 Services 86.8 Commodities 20.0 | -250.0 |
| | Fishermens Fund | Realignment of position classification resulted in an increased personal services need. Contractual maintenance costs will now be handled in-house, so services can be reduced. | 8.0 |
| | Management Services | Staff turnover has created an excess in personal services. The transfer will help fund increased lease costs and other core services increases. | -24.7 |
| | Occupational Safety and Health | Staff turnover had created excess personal services authorization which is being transferred to travel in order to support the costs of staff training. | -19.5 |
| | Unemployment Insurance | Transfer funding available from unexpected vacancies to the Grants/Benefits line to allow payment of unplanned federal disaster benefits. | -12.0 |
| | Unemployment Insurance | Some services expenditures can move to ARRA funding, leaving an excess which will move to personal services to fund the additional staff needed to process the increased unemployment claims. | 649.2 |
| | Vocational Rehabilitation Administration | Transfer services to personal services to reduce budgeted vacancy factor. Funds are available due to software costs that had previously been paid for by this component and then allocated among divisions are now being paid for directly. | 10.0 |
| | Workforce Investment Board | Transfer from Employment and Training Services personal services for gasline positions Personal Services 128.2 Travel 15.0 Services 86.8 Commodities 20.0 | 128.2 |
| | Workforce Investment Board | Fully staffing creates an increased personal services need. Staff will now perform work previously done by contract. | 270.0 |
| | | | Labor Workforce Totals: (\$2,001.7) |
| Natural Resources | Agricultural Development | Anticipated reductions in travel will fund the transfer to personal services. | 12.8 |

State of Alaska OMB Personal Services Transfers
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| Department | Component Title | Comments | Amount |
|-------------------|---|--|---------------|
| Natural Resources | Agriculture Revolving Loan Program Administration | Reduced purchasing of live animals from farmers will account for excess to fund personal services. | 10.7 |
| | Claims, Permits & Leases | Transfer needed to fund RSA with the Department of Fish and Game. Funding available due to vacancies. | -10.0 |
| | Claims, Permits & Leases | Funds available due to vacancies. Costs increasing for North Slope inspections. | -16.5 |
| | Conservation and Development Board | The work of the Executive Director of the Conservation and Development Board is currently being performed part-time by a staff member in the Commissioner's Office. The position in the CBD component is vacant and the department is not planning on filling the position. This line item transfer moves funding from personal services to services in order to RSA costs to the Commissioner's Office. | -56.0 |
| | Fire Suppression Activity | Transfer from Personal Services to Services to pay federal agencies invoices for fire suppression support. Funds are available due to more suppression costs being provided by federal agencies than originally anticipated. | -700.0 |
| | Large Project Permitting | This transfer will help fund the Project Coordinator for the Bullen point Road project. Funding is available as an RSA to the University is not needed this year. | 33.0 |
| | Large Project Permitting | Transfer from Personal Services to Services due to a new project requiring the division to enter into agreements with multiple state agencies. Funding available due to vacancies. | -150.0 |
| | Mental Health Trust Lands Administration | This transfer from services brings the vacancy factor into recommended guidelines. Based on FY2009 expenditures, there should be sufficient authority to transfer. | 100.0 |
| | Oil & Gas Development | A portion of the audit work originally budgeted to be contracted out is being done in-house. | 50.0 |
| | Parks Management | All SDPR authorization was recorded in the personal services line. Two contracts for trail work from the City of Kasaan requires the use of commodities. | -32.0 |
| | Parks Management | Anticipated vacancy will reduce the amount of personal services need, in order to fund the services line, which needs additional authority to cover costs associated with upkeep on employee rental properties. | -25.0 |
| | Petroleum Systems Integrity Office | Expenditures will be lower than expected due to rent coverage by the Division of Oil and Gas and anticipated lower travel costs. Transfer from travel (30.0), services (20.0) and commodities (5.0). | 55.0 |

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| Department | Component Title | Comments | Amount |
|-------------------|---|---|----------------------------------|
| Natural Resources | Trustee Council Projects | The one position in the trustee council is split between 2 components. The Council has requested more time in order to provide increased support for the Department of Law. Some anticipated expenditures in services have not materialized, so the funding is available. | 50.0 |
| | | | Natural Resources Totals: |
| | | | (\$678.0) |
| Public Safety | Alaska State Trooper Detachments | This transfer from personal services to contractual will provide funding to the Commissioner's Officer for the RSA associated with the Office of Professional Standards. \$111.1 was appropriated in FY2009 for a state trooper investigator for this purpose. As discussed in another change record, the position and function has been moved to the Commissioner's Office, so a RSA is now necessary to pay for the service. The general funds will be transferred in the FY2011 Governor's Request. | -252.4 |
| | Alaska Wildlife Troopers | Transfers excess I/A authority from the personal services line (\$25.0) of the Alaska Wildlife Troopers component to the personal services (\$18.0), travel (\$1.4), contractual services (\$2.2) and supplies (\$3.4) lines of the AWT Marine Enforcement component in order to budget for an RSA with ADF&G to continue the charter of the patrol vessel Enforcer, begun in FY2009, to study Stellar sea lions in Alaskan waters. Authority is in excess of anticipated budgeted RSAs for the Alaska Wildlife Troopers component. | -7.0 |
| | Alaska Wildlife Troopers Marine Enforcement | This line item transfer moves authorization from personal services to supplies to allow the division to cover anticipated vessel fuel costs. Funding is available in personal services due to step changes from position turnover. | -73.5 |
| | Council on Domestic Violence and Sexual Assault | After adjusting staffing to reflect workload, personal services authorization exceeds the anticipated level needed for the year. The authorization will be transferred to the contractual line and used to expand the scope of domestic violence and sexual assault-related data collection efforts being performed by the University of Alaska. | -53.0 |
| | Fire and Life Safety Operations | After adjusting staffing to reflect workload, personal services authorization exceeds the anticipated level needed for the year by approximately \$40.0. This revised program moves funding to the services (\$20.0) and equipment (\$20.0) lines for software updates and increased costs associated with interagency and prorated intradepartmental costs, as well as regular replacement of network servers and large format plotters used in conjunction with the new on-line plan review system. | -40.0 |
| | Special Projects | Funds are transferred from personal services to contractual to pay for contracts with municipalities to provide local police officers to serve as part of the Alaska Bureau of Highway Patrol. The municipalities of Palmer, Wasilla, and Fairbanks are included in the Alaska Highway Safety Office grant. | -603.8 |
| | Training Academy | After adjusting staffing to reflect workload, personal services authorization exceeds the anticipated level needed for the year. Much of the excess is due to the transfer without funding of corporal PCN 12-0099 to AST Detachments for recruitment support. These funds will be transferred in FY2011. In the interim, the authorization is moved to the contractual line to pay for student transportation and other increased costs as needed in FY2010. | -140.5 |
| | VPSO Support | This transfer between line items will provide full personal services funding for this small component. It has only two positions, both currently filled. Funds are available in contractual services due to the number of anticipated attendees at the VPSO academy fluctuating from year to year. | 12.1 |
| | | | Public Safety Totals: |
| | | | (\$1,158.1) |

State of Alaska OMB Personal Services Transfers
July 1, 2009 through December 31, 2009

| Department | Component Title | Comments | Amount |
|------------------------|----------------------------------|--|----------------|
| Revenue | | | |
| | Administrative Services | This adjustment between contractual and personal services will allow for the correct IRS accounting of employee allowances for electronic devices. State employees that are required to carry cell phones (or other electronic devices) are given the option of receiving a state-owned phone or using a personal cell phone for which they receive an allowance to maintain a personal phone plan. Equipment allowances paid to employees are taxable, and therefore issued through the payroll system as a personal services expenditure rather than paid directly to a vendor as a contractual service. | 4.5 |
| | AMBBA Operations | Transfer funds from contractual to personal services to correctly allocate the Municipal Bond Bank's portion of the cost of the debt manager and one accountant position shared with the Treasury Division. Historically, an amount sufficient to cover this transfer lapses in the contractual services line. Current year projections also indicate that actual expenditures for services will be less than the amount budgeted and therefore available for transfer. | 4.7 |
| | APFC Operations | Transfer from contractual to personal services to provide funding for the Corporation's system of performance based merit increases. Funding is available to transfer from contractual services as the Corporation plans to reduce or postpone training, memberships, public education, IT consulting work, newspaper inserts and eliminate salary survey work performed by a contractor. | 190.0 |
| | APFC Operations | This adjustment between contractual and personal services will allow for the correct IRS accounting of employee allowances for electronic devices. State employees that are required to carry cell phones (or other electronic devices) are given the option of receiving a state-owned phone or using a personal cell phone for which they receive an allowance to maintain a personal phone plan. Equipment allowances paid to employees are taxable, and therefore issued through the payroll system as a personal services expenditure rather than paid directly to a vendor as a contractual service. | 4.6 |
| | Commissioner's Office | Transfer from contractual to personal services to bring the budgeted vacancy factor within OMB guidelines. Funds are available in the contractual line as a result of ongoing efforts to manage costs. | 18.5 |
| | Permanent Fund Dividend Division | This adjustment between contractual and personal services will allow for the correct IRS accounting of employee allowances for electronic devices. State employees that are required to carry cell phones (or other electronic devices) are given the option of receiving a state-owned phone or using a personal cell phone for which they receive an allowance to maintain a personal phone plan. Equipment allowances paid to employees are taxable, and therefore issued through the payroll system as a personal services expenditure rather than paid directly to a vendor as a contractual service. | 2.3 |
| | Tax Division | This adjustment between contractual and personal services will allow for the correct IRS accounting of employee allowances for electronic devices. State employees that are required to carry cell phones (or other electronic devices) are given the option of receiving a state-owned phone or using a personal cell phone for which they receive an allowance to maintain a personal phone plan. Equipment allowances paid to employees are taxable, and therefore issued through the payroll system as a personal services expenditure rather than paid directly to a vendor as a contractual service. | 10.2 |
| Revenue Totals: | | | \$234.8 |

State of Alaska OMB Personal Services Transfers
July 1, 2009 through December 31, 2009

| Department | Component Title | Comments | Amount |
|-------------------------------|-----------------------------|---|--------------------|
| Transportation | Central Region Facilities | Transfer from Southeast Region Facilities personal services and contractual services to Central Region Facilities personal services to align Inter-Agency Receipt Authority with anticipated personal services expenditures for multiple Reimbursable Services Agreements (RSAs). Funding is available to transfer from Southeast Region Facilities due to a lower than anticipated amount of reimbursable services being provided to other state agencies. | 19.8 |
| | Central Region Facilities | The legislature added funding to the FY10 operating budget to support regional Maintenance and Operations components in providing a higher level of service. The entire increment for Central Region Facilities was placed in contractual services but is needed in various line items. This transfer from contractual to personal services will allow Central Region Facilities to utilize funding for increase maintenance performed by staff. | 160.4 |
| | Marine Vessel Operations | This line item transfer moves authority from commodities to personal services, travel and contractual services to align funding to implement the FY10 AMHS Operating Plan. Funding is available to transfer from commodities due to conservative spending practices. | 615.2 |
| | Northern Region Facilities | The legislature added funding to the FY10 operating budget to support regional Maintenance and Operations components in providing a higher level of service. The increment for Northern Region Facilities was placed in various line items. This line item transfer from personal services to commodities is needed to align funding with anticipated FY10 expenditures in recognition of lost purchasing power. | -90.0 |
| | Southeast Region Facilities | Transfer from Southeast Region Facilities personal services to Central Region Facilities personal services to align Inter-Agency Receipt Authority with anticipated personal services expenditures for multiple Reimbursable Services Agreements. Funding is available to transfer from Southeast Region Facilities due to a lower than anticipated amount of reimbursable services being provided to other state agencies. | -5.0 |
| Transportation Totals: | | | \$700.4 |
| Totals: | | | (\$3,851.4) |

State of Alaska, University of Alaska Personal Services Transfers
July 1 through December 31, 2009

| Department | Component Title | Comments | Amount |
|----------------------|-----------------------------------|--|----------------|
| University of Alaska | | | |
| | Anchorage Campus Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (1,863,600.00) |
| | Bristol Bay Campus Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (9,100.00) |
| | Chukchi Campus Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (10,700.00) |
| | Co-op Extension Svcs Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (403,200.00) |
| | Fairbanks Campus Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | 694,200.00 |
| | Interior Campus Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (93,100.00) |
| | Juneau Campus Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (359,500.00) |
| | Kenai Peninsula Campus Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (18,900.00) |

State of Alaska, University of Alaska Personal Services Transfers
July 1 through December 31, 2009

| Department | Component Title | Comments | Amount |
|------------|-------------------------------------|--|--------------|
| | Ketchikan Campus Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (56,200.00) |
| | Kodiak College Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | 11,200.00 |
| | Kuskokwim Campus Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (122,500.00) |
| | Matanuska Susitna College Allocatio | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (37,672.00) |
| | Northwest Campus Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (175,400.00) |
| | Prince William Sounds CC Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (13,200.00) |
| | Rural College Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | 342,500.00 |
| | Sitka Campus Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (145,000.00) |

State of Alaska, University of Alaska Personal Services Transfers
July 1 through December 31, 2009

| Department | Component Title | Comments | Amount |
|------------|-----------------------------------|--|-----------------------|
| | Statewide Networks Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (1,361,200.00) |
| | Statewide Services Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (2,544,600.00) |
| | Systemwide Education/Outreach | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | 434,200.00 |
| | Tanana Valley College Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | 89,300.00 |
| | UAA Small Business Dev. Center | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | (9,946.00) |
| | UAF Organized Research Allocation | These transfers include line item transfers and transfers between allocations to bring the Authorized Budget into line with the Board of Regents Authorized budget which is the University's FY2010 Management Plan. | 345,300.00 |
| | | | <u>(5,307,118.00)</u> |