

State of Alaska FY2002 Governor's Operating Budget

Department of Education and Early Development
Program Administration
Component

Component: Program Administration

Contact: Diane Barrans, Executive Director

Tel: (907) 465-6740 **Fax:** (907) 465-3293 **E-mail:** Diane_Barrans@acpe.state.ak.us

Component Mission

The mission of the Program Administration component of the Alaska Commission on Postsecondary Education (ACPE) is to:

- * administer and provide policy direction for the ACPE programs
- * review and oversee postsecondary programs and institutions operating in the state, with the exception of the University of Alaska system, emphasizing quality in postsecondary education and training
- * provide Alaskans with information about the educational opportunities available in Alaska and financial aid programs available to assist in accessing those opportunities.

Component Services Provided

The component contains funding for: the Alaska Commission on Postsecondary Education, to set policy; the Office of the Executive Director, to implement policy; and the Institutional Authorization staff, to enforce the Commission's regulations and policy directives and provide Alaskans with the tools and information to make sound postsecondary education/training investments and decisions. The Commission is a 14-member body composed of representatives of various entities involved in postsecondary education in Alaska, as well as members of the general public. The Commission, by statute, is charged with coordinating the development of comprehensive plans for the systematic growth of postsecondary education in Alaska; advising as to the functions and purposes of colleges and universities operating in the state; and advising the Governor's office, the legislature, and other appropriate state and federal agencies on postsecondary education issues and concerns in Alaska.

Component Goals and Strategies

1. To Administer the Alaska Student Loan program in compliance with state statutes, regulations and accepted student loan industry standards:
 - * conduct quarterly meetings of the Commission to set policy and
 - * work with the Department of Law to develop/revise statutes and regulations to implement policies set by the Commission.
2. Review/approve/monitor postsecondary institutions operating in the state and perform compliance reviews of institutions outside the state that administer student loan funds:
 - * conduct on-site reviews of 35 existing programs/institutions and recommend renewal/non-renewal of operating authorization
 - * provide technical assistance and program review to approximately 10 new schools/programs seeking to begin operation in the state
 - * handle consumer complaints concerning postsecondary institutions/programs operating in Alaska
 - * develop policies, standards and guidelines for institutional administrative capacity for institutions with Alaska Student Loan borrowers
 - * recommend certification of institutions meeting the minimum standards
 - * insure institution demonstrates financial soundness and capability of fulfilling its commitment to students
 - * insure institution is in compliance with the Program Participation Agreement
3. Administer the contract with the U.S. Department of Veterans Affairs (VA) in compliance with federal laws, regulations, and the specific requirements of the VA contract:
 - * inspect and supervise approved programs, schools, and training establishments within the State of Alaska (SOA)
 - * determine which education and training programs may be approved for veterans and other eligible individuals
 - * render services and obtain information necessary for the VA to approve or disapprove programs offered by the federal government with the SOA
 - * review and approve catalogs and term schedules from approved educational institutions

- * conduct on-site supervisory visits to approximately 60 educational institutions and training sites within the SOA approved for VA education and training benefits
- * make VA requested visits to schools and training sites

Key Component Issues for FY2001 – 2002

The Program Administration component key issues have five elements:

- to serve as staff to the Alaska Student Loan Corporation (ASLC) and assist in providing program policy direction for the use of ASLC funds to provide maximum benefit to Alaskan participants while insuring the financial well-being of the fund
- to administer and provide policy direction for the ACPE programs, achieving efficiencies and delivering value-added service to Alaskans through improved management, processes and technology
- to review and oversee postsecondary programs and institutions operating in the state, with the exception of the University of Alaska system, emphasizing quality in postsecondary education and training to ensure value for Alaskans in their pursuit of lifelong learning
- to provide Alaskans with information about the educational opportunities available in Alaska and financial aid programs available to assist in accessing those opportunities
- to provide Alaskans with the tools and information to make sound postsecondary education/training investments and decisions.

Major Component Accomplishments for FY2000

- Achieved record-low bond insurance costs
- Implemented interim institutional audits for schools in probationary status to insure improvement and assist in the successful completion of probationary period
- Continued to streamline desk audits and processes to increase the number of out-of-state audits in the most cost-effective manner
- Maintained AA/Aa2 credit rating for the ASLC bonds

Statutory and Regulatory Authority

AS 14.42.010-055

AS 14.48.010-210

Program Administration
Component Financial Summary

All dollars in thousands

	FY2000 Actuals	FY2001 Authorized	FY2002 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	870.5	890.2	883.2
72000 Travel	68.2	94.9	94.9
73000 Contractual	112.8	75.7	75.7
74000 Supplies	15.2	16.0	16.0
75000 Equipment	12.7	1.4	1.4
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	1,079.4	1,078.2	1,071.2
Funding Sources:			
1002 Federal Receipts	59.1	76.6	76.1
1005 General Fund/Program Receipts	10.0	0.0	0.0
1106 Alaska Post-Secondary Education Commission Receipts	1,010.3	1,001.6	995.1
Funding Totals	1,079.4	1,078.2	1,071.2

Estimated Revenue Collections

Description	Master Revenue Account	FY2000 Actuals	FY2001 Authorized	FY2001 Cash Estimate	FY2002 Governor	FY2003 Forecast
Unrestricted Revenues						
None.		0.0	0.0	0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0	0.0	0.0
Restricted Revenues						
Federal Receipts	51010	59.1	76.6	76.6	76.1	76.1
General Fund Program Receipts	51060	10.0	0.0	0.0	0.0	0.0
AK Post-Sec. Education Comm. Receipts	55520	1,010.3	1,001.6	1,001.6	995.1	995.1
Restricted Total		1,079.4	1,078.2	1,078.2	1,071.2	1,071.2
Total Estimated Revenues		1,079.4	1,078.2	1,078.2	1,071.2	1,071.2

Program Administration**Proposed Changes in Levels of Service for FY2002**

- Expand outreach services to Alaska families for distribution of education financing information
- Increase on-campus assistance to student borrowers
- Increase on-site assistance and student financial aid technology support for participating institutions

Summary of Component Budget Changes**From FY2001 Authorized to FY2002 Governor***All dollars in thousands*

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2001 Authorized	0.0	76.6	1,001.6	1,078.2
Adjustments which will continue current level of service:				
-Year 2 Labor Costs - Net Change from FY2001	0.0	-0.5	-6.5	-7.0
FY2002 Governor	0.0	76.1	995.1	1,071.2

Program Administration
Personal Services Information

Authorized Positions			Personal Services Costs	
	FY2001 Authorized	FY2002 Governor		
Full-time	14	14	Annual Salaries	682,902
Part-time	0	0	COLA	16,031
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	220,408
			<i>Less 3.93% Vacancy Factor</i>	(36,141)
			Lump Sum Premium Pay	0
Totals	14	14	Total Personal Services	883,200

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant	0	0	1	0	1
Compliance Auditor	2	0	0	0	2
Director/Ir	1	0	0	0	1
Executive Director	0	0	1	0	1
Executive Secretary III	0	0	1	0	1
Internal Auditor II	0	0	1	0	1
Personnel Assistant	0	0	1	0	1
Personnel Officer	0	0	1	0	1
Program Coordinator	2	0	1	0	3
Project Assistant	1	0	0	0	1
Secretary I	1	0	0	0	1
Totals	7	0	7	0	14